

**MINUTES**

Community Unit School District #205  
Board of Education  
September 18, 2017

Public Hearings on Tentative Budget and Appropriation Ordinances for July 1, 2017 – June 30, 2018, 932 Harrison Street, Galesburg, IL.

6:00PM—President Cervantez called the public hearing on the Tentative Budget and Appropriation Ordinance for Galesburg Area Vocation Center to order. The roll was read for the public hearing and the following Members responded: Banks, Cervantez, Glasnovich, Lyon, Pickrel, Scherpe, Statham (7)

Mr. Jeff Houston stated that the tentative budget had been on display for more than the required 30 days and Certificates of Notice of Public Hearing on the Tentative Budget and Appropriation Ordinance for GAVC were published in *The Register-Mail*. (Insert Certificates) No written objections had been filed during this period of public inspection. Mr. Houston provided information on the program and budget

There were no comments from the public.

Mmeber Lyon made a motion to close the hearing, seconded by Member Glasnovich. On roll call the following Members voted AYE: Cervantez, Glasnovich, Lyon, Pickrel, Scherpe, Statham, Banks (7) Motion carried. Roll Call #1

6:05PM—President Cervantez called the public hearing on the Tentative Budget and Appropriation Ordinance for Galesburg District 205 to order. The roll was read for the public hearing and the following Members responded: Cervantez, Glasnovich, Lyon, Pickrel, Scherpe, Statham, Banks (7)

Mrs. Jennifer Hamm stated that the tentative budget had been on display for more than the required 30 days and Certificates of Notice of Public Hearing on the Tentative Budget and Appropriation Ordinance for District 205 were published in *The Register-Mail*. (Insert Certificates) No written objections had been filed during this period of public inspection. Mrs. Hamm provided information on the District 205 budget

There were no comments from the public.

Member Banks made a motion to close the hearing, seconded by Member Glasnovich. On roll call the following Members voted AYE: Glasnovich, Lyon, Pickrel, Scherpe, Statham, Banks, Cervantez (7) Motion carried. Roll Call #2

Call To Order/Roll Call

The Community Unit School District #205 Board of Education regular meeting was called to order by President Cervantez on Monday, September 18, 2017 following the public hearings at 932 Harrison St., Galesburg, IL. The roll was read and the following Members responded: Lyon, Pickrel, Scherpe, Statham, Banks, Cervantez, Glasnovich (7) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors

President Cervantez opened the floor to receive comments. No public comments were made.

Good News Items

Galesburg High School Student Council representative Haylee Cox, gave an update on student council which involved homecoming events.

Approval of Consent Agenda

- A. Consider Approval of Minutes for Monday, August 14, 2017 regular meeting, Monday, August 14, 2017 closed session, Tuesday, August 15, 2017 special meeting, and Tuesday, August 15, 2017 closed minutes.
- B. Consider Approval of Payroll and Claims
- C. Consider Approval of Proposed Revision to Board Policies (First Reading)
  - 1. Policy 2:260-Board of Education-Uniform Grievance Procedure
  - 2. Policy 6:80-Instruction-Teaching About Controversial Issues
  - 3. Policy 6:210-Instruction-Instructional Materials
  - 4. Policy 7:275-Students-Orders to Forgo Life-Sustaining Treatment
  - 5. Policy 8:70-Community Relations-Accommodating Individuals with Disabilities
- D. Consider Approval of Destruction of Closed Meeting Audio Recordings in Accordance with Board Policy #2:220

It was moved by Member Statham and seconded by Member Banks to approve the consent agenda as presented. On roll call the following Members voted AYE: Pickrel, Scherpe, Statham, Banks, Cervantez, Glasnovich, Lyon (7) Motion carried. Roll Call #2

Action ItemsA. Consider Approval/Adoption of Tentative FY18 District Budget for:

- 1. Galesburg Area Vocational Center

It was moved by Member Statham and seconded by Member Lyon to approve as presented. On roll call the following Members voted AYE: Scherpe, Statham, Banks, Cervantez, Glasnovich, Lyon, Scherpe (7) Motion carried. Roll Call #3

- 2. Galesburg District 205

It was moved by Member Banks and seconded by Member Glasnovich to approve as presented. On roll call the following Members voted AYE: Statham, Banks, Cervanez, Glasnovich, Lyon, Pickrel, Scherpe (7) Motion carried. Roll Call #4

**B. Consider Approval of Risk Management Plan**

Dr. Asplund stated that this is something we should approve yearly. It was moved by Member Statham and seconded by Member Glasnovich to approve as presented. On roll call the following Members voted AYE: Scherpe, Statham, Banks, Cervantez, Glasnovich, Lyon, Pickrel (7) Motion carried. Roll Call #5

**Personnel Agenda****Consider Approval of the Personnel Report**

Mr. Jonathan Bradburn, Director for Human Resources, stated that the personnel agenda is presented for approval as presented. It was moved by Member Statham and seconded by Member Glasnovich to approve as presented. On roll call the following Members voted AYE: Banks, Cervantez, Glasnovich, Lyon, Pickrel, Scherpe, Statham (7) Motion carried. Roll Call #6

**Discussion Items****A. Cash vs. Accrual**

Dr. Asplund stated that last month he felt the majority of the board wanted to stay with accrual and so he just wanted to get confirmation that the board wanted to stay with accrual so he could remove the item from the agenda. Dr. Asplund stated that he did check to see if the district bond rating would be affected by moving to cash and that it would not. Brief discussion ensued and it was decided to stay with accrual.

**B. Secretarial Handbook**

Mr. Jon Bradburn, Director for Human Resources, stated that the proposed updates are items that were previously approved by the board and are updating the secretarial handbook. Mr. Bradburn pointed out to the board that in the draft under page 8 in the longevity pay piece. He stated that if you follow the math it should be \$2200 for twenty years and above but that dating back to 2005-2006 it was made \$2300 and he just needs some board direction on what they would prefer to do. Member Statham stated that he would still like to see a tiered system established for the secretarial positions. Member Lyon questioned the seniority edits. Mr. Bradburn clarified that it should state that longevity needs clarified that it reads the seniority begins with classification and not as start of district. Member Scherpe asked for clarification on the exempt staff salary schedule. Mr. Bradburn stated that the exempt staff is all positions not covered by a bargaining unit. The item will be edited as clarified and brought back for approval in October.

**C. City of Galesburg/District 205 Intergovernmental Agreement**

Mrs. Hamm stated that the agreement has very few changes to it from last year outside of the fees associated with the lights during the summer. Mrs. Hamm stated that if the city chooses to use the lights on the softball field in the summer that they will be responsible for the fees. Mr. Flater stated that we expanded a few things to better the relationship between the city and school district. Mr. Flater stated that there are some potential facility changes with the city and so the agreement expands the relationship. The district will still need to sit down with the city to finalize the agreement and once that is done the agreement will be brought forward for approval. Member Cervantez asked if there was any increase in use after last year. Mrs. Hamm

stated that it wasn't tracked last year but that outside of one weekend that the district couldn't accommodate they were able to use the facilities.

#### D. EL Community Liaison Job Description

Mr. Jon Bradburn stated that the description is intended to reflect the actual job duties. The current description is listed as an EL Instructor and that isn't accurate. Member Glasnovich asked how many EL students/families currently in the district. Mr. John Pratz stated that there are approximately 250 students and 70-90 families.

#### E. Instructional Interventionist Job Description

Mr. Bradburn stated that he has been working with the regional office of education regarding support positions. Mr. Bradburn stated that these positions have changed to reading and math and not just reading specialists. The revised job description is a more accurate depiction of what the job is. Member Lyon questioned the job current job titles. Mr. Bradburn stated that currently they are Title 1 teachers. Dr. Asplund stated that he has had some concerns from the current Title teachers who have the reading endorsement and asked Mr. Bradburn to address the issues. Mr. Bradburn stated that some of the teachers hold a reading endorsement that is not needed for an instructional interventionist but that for those teachers it is an additional level of licensure so they could create two job descriptions, one that delineates the reading endorsement. Board discussion ensued. Dr. Asplund stated that for clarity for approval in October, we will still have an instructional interventionist job description but will also have a reading specialist job description.

#### F. Late Start Schedules

Mrs. Hamm stated that included in the agenda are a one hour and two hour late start schedules for review. Mrs. Hamm stated that the main area of concern for late start schedules would be the requirement surrounding serving lunch, the federal government requires two hours between breakfast delivery and lunch delivery so on two hour late starts there would be no breakfast service. Discussion ensued surrounding the breakfast, lunch schedules and GAVC scheduling. The item will be brought back for approval at the regular October meeting.

#### G. Registration Fees

Mrs. Hamm stated that last month there were some questions about fees. Member Lyon had requested information on overflow students. Mrs. Hamm handed out overflow information showing the overflow students, if they paid, when they registered etc. Member Cervantez asked if there was any information on those students who registered after the first day of school if they are returning families or new families. Member Statham stated that twenty three kids were moved to Nielson and that if there was enough room for those kids to be moved to Nielson that we need to look at the boundaries as we are supposed to do so annually. Mrs. Hamm also presented information on fees of surrounding schools showing registration fees, activity fees and any other fees the schools have for technology which shows that outer districts are raising fees rather than doing away with fees as had been discussed at the August meeting. Discussion ensued. Mrs. Hamm will bring back further data regarding families that registered from first day of school on and who are new families and who are returning students. Member Statham also

requested that the district review the boundaries as is directed in the board policy due to the imbalance in the overflow population. Mrs. Hamm stated that this item will be brought back for further discussion as it relates to registration fees in January.

#### H. Video Taping Board Meetings

Member Banks stated that the committee has been meeting diligently and that tonight the camera being used has a 360 degree camera but that the district will use a 180 degree view. Member Banks stated that it is an ongoing process and that depending on the results of tonight's footage will depend on how things will proceed. Discussion is surrounding posting on you tube and having a link on the district website. Students from the high school newspaper and classes will participate. Committee members are looking at policies that may need to be implemented. The goal is to hopefully begin taping or streaming each meeting starting in January.

#### Administrator Reports

Mrs. Hamm updated the board on the current building projects including the cracks being filled in the GHS parking lot. Dr. Asplund stated that Teachers Institute on October 27, 2017 will consist of horizontal articulation of K-12 curriculum with the idea that in February the start of vertical articulation will begin. Mr. Bradburn stated that labor management meetings have begun this month and gone well. Dr. Michaud stated that special education is currently short two teachers, short two school psychologists, and short one speech pathologist.

#### Committee Reports

Member Statham stated that Building and Grounds Committee has not met. Member Glasnovich stated that the Curriculum Committee has not met as they are waiting for the community meetings to be final. Member Scherpe stated that the next Insurance meeting will take place on Monday, October 2, 2017 at 4pm. The fund balance is reported at \$4,454,341.78. Member Lyon stated that the Negotiations Committee has not met. Member Pickrel stated that the Policy Committee has not met but they have communicated via email. President Cervantez stated that they will be meeting to discuss membership of the committee and that United Against Hate would like to discuss bullying, race, ethnicity, faith and they will hold follow up conversations.

#### Board of Education Comments

Comments were made by Member Banks, Statham, Lyon, Glasnovich, Scherpe, Pickrel, and Cervantez.

#### Future Agenda Items

District Boundaries

#### Future Meeting Dates

The Board was reminded that the next regular meeting will be Tuesday, October 10, 2017, 6PM.

#### Closed Session

It was moved by Member Statham and seconded by Member Lyon to move to closed session for the purpose of appointment, employment, compensation, discipline, performance or

dismissal of an employee(s) and pending litigation. On roll call the following Members voted AYE: Cervantez, Lyon, Pickrel, Scherpe, Statham, Banks, Glasnovich (7)—7:37PM Motion carried. Roll Call #7

Following Closed Session it was moved by Member Lyon and seconded by Member Statham to return to open session. On roll call the following Members voted AYE: Lyon, Pickrel, Scherpe, Statham, Banks, Cervantez, Glasnovich (7) Motion carried. Roll Call #8

Adjournment

It was moved by Member Statham and seconded by Member Glasnovich that the meeting be adjourned—8:33 PM. On roll call the following Members voted AYE: Lyon, Pickrel, Scherpe, Statham, Banks, Cervantez, Glasnovich (7) Motion carried. Roll Call #9

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Tianna Cervantez, President

ATTEST:

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Maury Lyon, Secretary