

**MINUTES**

Community Unit School District #205  
Board of Education  
November 13, 2017

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, November 13, 2017 at 6:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Cervantez. The roll was read and the following Members responded: Banks, Cervantez, Glasnovich, Pickrel, Scherpe, Statham (6) Absent: Lyon (1) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Presentations to the Board

Gale Elementary Principal, Ms. Jennifer Graves shared with the board the kindness curriculum at Gale Elementary. The Gale Elementary students who won the public service announcement spots read their public service announcements to the board. The kindness announcements will air on WGIL, FM 95, 105.3 FM and 92.7 FM. Student Council Representative, Haylee Cox, gave an update regarding events at Galesburg High School including haunted high school and the Veterans breakfast. Dr. John Asplund stated that the Community Engagement discussion would be held off until December because he had not received the information from the facilitator.

Recognition of Visitors

Mr. Jerry Ryberg spoke to the board regarding bullying and bullying prevention.

Approval of Consent Agenda

A. Consider Approval of Minutes:

Tuesday, October 10, 2017, Regular Meeting

Tuesday, October 10, 2017, Closed Session

B. Consider Approval of Payroll and Claims

C. Consider Approval of Revision to Board Policy 7:180

D. Consider Approval of Separation Agreement

E. Consider Approval of Intergovernmental Agreement with Delabar CTE

It was moved by Member Statham and seconded by Member Glasnovich to approve the Consent Agenda as presented. On roll call the following Members voted AYE:

Cervantez, Glasnovich, Pickrel, Scherpe, Statham, Banks (6) Motion carried. Roll Call #2

Action Items

A. Consider Approval of Affiliation Agreement with Carl Sandburg College

Mr. Jon Bradburn, Director for Human Resources, stated that the agreement was brought to the Board last month for discussion and since there were no issues with the agreement it is presented for approval. It was moved by Member Banks and seconded by Member Glasnovich to approve the Affiliation Agreement with Carl Sandburg College as presented. On roll call the following Members voted AYE: Glasnovich, Statham, Pickrel, Scherpe, Banks, Cervantez (6) Motion carried. Roll Call #3

B. Consider Approval of 2018 Food Service Van Bid

Mrs. Jennifer Hamm, Assistant Superintendent for Finance and Operations, stated that this is the low bid for a food service van, if approved the current 1998 van will be traded in. It was moved by Member Statham and seconded by Member Glasnovich to approve the 2018 Food Service Van Bid as presented. On roll call the following Members voted AYE: Statham, Pickrel, Scherpe, Banks, Cervantez, Glasnovich (6) Motion carried. Roll Call #4

C. Consider Approval of Donation Agreements with G/M Distributors, F/M Bank, Yemm Chevrolet, and Cottage Rehab

Mr. Jeff Flater, Athletic Director, stated that last spring he came to the Board with a request to purchase a new scoreboard for Thiel gym and was told District money wouldn't be spent at the time but to see if he could get donations. The agreements with each business detail the donations with G/M Distributors, F/M Bank, Yemm Chevrolet and Cottage Rehab. It was moved by Member Glasnovich and seconded by Member Banks to approve as presented. Discussion ensued and the Board opted to approve all of the agreements except Cottage Rehab because Mr. Flater hasn't received the draft from Cottage Rehab yet. Member Glasnovich amended her motion to approve only the agreements with G/M Distributors, F/M Bank and Yemm Chevrolet. Member Banks seconded the amended motion. On roll call the following Members voted AYE: Pickrel, Scherpe, Statham, Banks, Cervantez, Glasnovich (6) Motion carried. Roll Call #5

Personnel Report

Mr. Jon Bradburn, Director for Human Resources, stated that the Personnel Report is presented with an amendment. The appointment of a second shift custodian needs removed. It was moved by Member Statham and seconded by Member Glasnovich to approve as amended. On roll call the following Members voted AYE: Scherpe, Statham, Banks, Cervantez, Glasnovich, Pickrel (6) Motion carried. Roll Call #6

Discussion Items

A. Video Taping Board Meetings

Mr. Matt Jacobson stated that the committee is meeting next week and that at this point there is nothing to report.

B. 2017 District Tax Levy

Mrs. Jennifer Hamm presented a power point on the 2017 District Tax Levy, the process and how it operates. Board discussion ensued regarding the tax levy. Member Statham

commented that while the District rate isn't increasing the Galesburg homeowner will still receive a tax increase and he can't support continually taxing homeowners. Dr. Asplund discussed in more detail the different taxing bodies that influence the taxes homeowners pay.

#### C. Certified Staff Substitute Pay Increase

Mr. Jon Bradburn stated that due to the District's continual need for substitutes and looking around the area at District's who have increased their rates this item has been brought forward to keep the District competitive in hopes of being able to keep and/or pull substitutes here. During the 2016-2017 school year there were 138 times where the District did not have sufficient substitute coverage. Mr. Bradburn stated that Peoria District 150 has a daily sub rate of \$130, Monmouth-Roseville is \$90, Rock Island/Moline are \$90 per day but if a substitute goes 10 days without refusing an assignment their rate increases to \$100 per day. Member Statham asked about the incentives that other districts offer. Member Scherpe asked if the District has considered hiring any full time subs. Mr. Bradburn stated yes but that it is an additional cost due to the fulltime substitute would be eligible to incur benefits. Member Statham asked for more information on costs of raising substitute pay to \$95 per day and offering a similar incentive for not turning down consecutive work days which would then increase substitute pay to \$105 per day. Member Statham also suggested a possible incentive for up front covering the cost of the substitute licensing fees as is being done with paraprofessionals. Mr. Bradburn stated that on average there are 19 teachers out a day for various reasons. Discussion ensued. Member Scherpe asked if there was anything the District could do to reduce staff absences or recruitment for substitutes. Mr. Jeff Houston suggested a time banking system for covering blocks for teachers instead of full day and/or half day absences. President Cervantez asked if there was a consistent issue at any building and Mr. Bradburn stated he would gather that information.

#### D. Budget Waiver

Mrs. Hamm stated that each year as part of the audit process the auditors prepare a worksheet for the Illinois State Board of Education called the Limitation for Administrative Cost Worksheet. The worksheet looks at the District's actual administrative costs from the previous fiscal year that they are auditing compared to the upcoming year that the budget is being prepared for. In Illinois your administrative costs cannot exceed 5% of the previous years actual administrative expenses by law as it is an Illinois School Code. This year because of the dissolution with Knox-Warren Special Education, District 205 has taken on the cost of several administrators that were not paid for solely before so the District has exceeded the administrative cost by 5%. In normal circumstances if this occurs you have to go back and make adjustments but because of the situation the District qualifies for a budget waiver and part of the process is to hold a public hearing to explain the excessive costs, vote on a resolution and then legislative approval in Springfield and once approved the District will have a one year waiver for the issue.

#### E. 2017 Resolutions Committee Report for the Delegate Assembly Meeting

President Cervantez stated that as was mentioned last month Member Pickrel will be representing the Board at the Joint Annual Conference in Chicago and requested input from other Board members regarding voting on the resolutions for the District. Member Scherpe stated that he agreed with the recommendations from the Committee and Member Lyon had previously stated the same.

### Administrator Reports

#### Building and Grounds

Mrs. Hamm stated that the Lincoln roof is almost complete with downspouts remaining and that the final bill came in \$102,000.00 under budget. The window at Silas Willard Elementary that has been broken since midsummer is due in next week. Member Statham suggested a call to the architects regarding the issue they created and Mrs. Hamm stated that she is meeting with the architects on Friday and it is part of her list of discussion pieces.

#### Curriculum

Dr. Asplund stated that things are moving forward with the curriculum plan and that teachers are close to being complete with the February 16, 2018 benchmark timeline so that when staff meets on February 16, 2018 vertical articulation of the curriculum will begin. Dr. Asplund also stated that seeing Ms. Jennifer Campbell in the audience he wanted to say how excited he is for an upcoming reveal that she is a large part of. Dr. Asplund stated that the Band Director position has been posted for next year.

#### Human Resources

Mr. Bradburn stated that the recruiting trip to Eastern Illinois University was good and there will be a few prospects to bring forth.

#### Knox-Warren Special Education

Dr. Dawn Michaud stated that she has been busy filling staffing issues.

### Committee Reports

Member Scherpe reported that there was nothing to report for the Budget Committee. Member Statham stated there was nothing to report for the Building and Grounds Committee. Member Glasnovich stated that while the Curriculum Committee had not met, she attended the afternoon sessions of institute with English, outreach/counseling, social studies and business. Member Scherpe stated that there has not been an Insurance Committee meeting but that the fund balance is listed at \$4,475,463.18. Member Statham stated that the Negotiations Committee has been meeting but that there is nothing to report at this time. Member Pickrel stated that there was nothing to report in regards to the Policy Committee and President Cervantez stated that the RED Committee has nothing to report.

### Comments By Board of Education

Comments were made by Member Banks, Glasnovich, Pickrel, and Cervantez.

Future Agenda Items—None

Closed Session

It was moved by Member Statham and seconded by Member Glasnovich to move to closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of an employee(s) and pending or potential litigation. No action will be taken—7:35 PM. On roll call the following Members voted AYE: Statham, Banks, Cervantez, Glasnovich, Pickrel, Scherpe (6) Motion carried. Roll Call #7

Following the closed session, it was moved by Member Statham and seconded by Member Glasnovich that the regular meeting be reconvened. On roll call the following Members voted AYE: Cervantez, Glasnovich, Pickrel, Scherpe, Statham, Banks (6) Motion carried. Roll Call #8

Adjournment

It was moved by Member Statham and seconded by Member Glasnovich that the regular meeting be adjourned—9:26 PM. On roll call the following Members voted AYE: Glasnovich, Pickrel, Scherpe, Statham, Banks, Cervantez (6) Motion carried. Roll Call #9

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Tianna Cervantez, President

ATTEST:

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Maury Lyon, Secretary