

MINUTES
Community Unit School District #205
Board of Education
March 12, 2018

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a closed session prior to the regular meeting on Monday, March 12, 2018 at 6:05 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Cervantez. The roll was read and the following Members responded: Banks, Cervantez, Glasnovich, Lyon, Pickrel, Scherpe, Statham (7) Roll Call #1

Closed Session

It was moved by Member Statham and seconded by Member Glasnovich to move to closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of an employee(s) and pending litigation.

Following Closed Session it was moved by Member Statham and seconded by Member Banks to return to open session. On roll call the following Members voted AYE: Glasnovich, Lyon, Pickrel, Scherpe, Statham, Banks, Cervantez (7)—6:54PM Motion carried. Roll Call #2

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors—None

Presentations to the Board

Galesburg High School student council representative, Haylee Cox, updated the board on events at GHS which included the Knox County Special Athletes basketball game fundraiser at GHS on Monday, March 19, 2018 at 6pm, blood drive and breakfast of champions recognition.

Mr. Jeff Flater, Athletic Director, introduced state qualifiers and their coaches who completed in IHSA and ILMEA. Coach Greg Leibach introduced Robert Castellano who competed in the IHSA State Wrestling Tournament with a fourth place finish. Tami Qualls was recognized as the State Diving Coach of the Year, Mr. Ray VanHootezem recognized Austyn White who qualified for State Diving and Andre Giles who qualified for swimming. Mr. Flater recognized the ILMEA qualifiers, Lucas Shroyer All-State Band, Caden Wilson All-State Orchestra, Kaitlyn Smith All-State Chorus, Samira Wollin All-State Chorus, AJ Perez All-State Chorus, and Cole Petrie for All State Honors Chorus.

The Churchill Junior High and Lombard Middle School volleyball teams presented a check in the amount of \$1135.00 to Relay for Life representative Sara Larimer. During the February 13th Churchill vs Lombard game the teams sold shirts, autographed volleyballs and raffle tickets to raise money for the American Cancer Society.

Approval of Consent Agenda

A. Consider Approval of Minutes:

Monday, February 12, 2018, Regular Meeting

Monday, February 12, 2018, Closed Session

B. Consider Approval of Payroll and Claims

C. Consider Approval of Galesburg High School IHSA Membership for 2018-2019

D. Consider Approval of Bus Lease

E. Consider Approval of District Seniority List

It was moved by Member Statham and seconded by Member Pickrel to approve the Consent Agenda as presented. On roll call the following Members voted AYE: Lyon, Pickrel, Scherpe, Statham, Banks, Cervantez, Glasnovich (7) Motion carried. Roll Call #3

Focus Area #1: Relevant Skills that Lead to Employability

A. Administrative Report on Curriculum

Dr. Asplund stated that in February staff met to finalize the horizontal curriculum and move into the vertical part of the curriculum to have groups of teachers work to cross grade levels and buildings. The hope is to have a K-12 report at the end of the year for the Board.

B. Curriculum Committee Report on Recommended Goals for 2018-2019

Dr. Asplund stated that the Curriculum Committee met and they have two goals. One is to create a curriculum audit instrument and then perform curriculum audits across the district especially in areas where several teachers are teaching the same subject to make sure the district is doing what we say we are doing. The second is to create a district wide rubric for writing and a district wide rubric for public speaking. The goals will be brought for adoption at the April meeting.

C. Building Reports

President Cervantez asked if there were any questions from the Board regarding the building reports. Member Pickrel requested that the attendance data for Nielson be included next month. Dr. Asplund introduced the Nielson Elementary Principal, Mrs. Kathryn Jennings who was presenting at a conference last month when hired. President Cervantez thanked John Prats and Kim Lakis for the BPAC report.

D. Special Education Report

Dr. Dawn Michaud, Director for Special Education, stated that she continues to look for certified and non-certified staff. During Institute special education conducted in house training at Silas Willard for paraprofessionals. Dr. Michaud is working on projections for next year, the annual needs assessment, extended school year and annual review of the behavior policy. Member

Lyon asked where the extended school year would be taking place this summer. Dr. Michaud stated it will be at Steele Elementary. Member Lyon also asked how the contractual OT/PT services were working out with KWSED. Dr. Michaud stated she felt that so far it is working out as projected.

Focus Area #2: Facilities That Assist in Skill Acquisition

A. Buildings and Grounds Committee Discussion

Dr. Asplund stated that he is working to get the building principals a map of their buildings for color coding so that there is a visual of the parts of each building that are being utilized and what parts are open and he is working on flushing out the building study that was given to the Board in hopes of bringing three different plans to the board and the community for discussion on buildings. Member Lyon asked for clarification on facility use for next year stating he thought that was part of the boundary study and goal for next year. Dr. Asplund stated that it was the goal but that since the building study also needed to be discussed it seemed best to join the two. Mrs. Hamm stated that this summer the committee is looking at resurfacing the GHS main parking lot area and will continue to install ventilation fans in the tunnels to improve air quality. Seven wings of the Hawthorne facility are in need of new roofs. Mrs. Hamm stated that they will focus on two wings at a time and not do all seven this summer. The carpet at the library at GHS will be removed and the floor polished. Member Lyon questioned if we needed all the buildings at Hawthorne and Mrs. Hamm stated that she would organize a tour with Mr. Reed.

B. Budget Committee Discussion

President Cervantez stated that the committee met and discussed what their goals should be and if the budget allocations are aligned with the mission for the District. She stated that the committee is asking buildings to work on developing worksheets on their actual budgets and their desired budgets based on the evidence based model. Dr. Asplund stated that each building will receive a designation from the State and what is being stated so far is that the designation will come this summer. Dr. Asplund also stated that Districts have always been rated before and going forward individual buildings will be rated and not the District as a whole.

C. Update on District Building Projects

Dr. Asplund stated that the District will be putting out to bid a new parking lot on the corner of Fremont and Seminary and the plan is to reverse the course of traffic on the one way on Seminary, all in an attempt to change the traffic congestion on Seminary. He further stated that if all goes well a visual will be presented to the board next month.

D. Enrollment Report with Building Utilization

Dr. Asplund stated that in pulling the building capacity limits that it was found not all the buildings have the correct capacity and while the buildings aren't close to being capped he didn't want to provide incorrect capacity information. He is hoping to have better information next month and will provide building information for all schools and not just the elementary buildings. Dr. Asplund also pointed out that the surrounding area GAVC

students were being included on internal documents for enrollment which shouldn't be included. Member Scherpe asked about midterm graduates. Dr. Michaud stated that there were five special education midterm graduates and Dr. Asplund stated there were 34 regular education midterm graduates.

Focus Area #3: Responding to the Changing Needs of our Community

A. RED Committee Discussion

President Cervantez stated that the committee has had discussions regarding community and that the committee plans to take a look at a rubric to see where the District is leaning in this area and how to move forward in response to the community and needs of the buildings. In future months they will be looking at putting together an ad hoc committee that will have staff and community members involved.

B. Consider Approval of Policy Revisions: Sections 3 and 4 (Second Reading)

Dr. Asplund stated this is a second reading and up for approval but that he had one clarification question regarding the 180 days. It was moved by Member Lyon and seconded by Member Banks to approve as revised in January and presented. On roll call the following Members voted AYE: Glasnovich, Lyon, Pickrel, Scherpe, Banks, Cervantez (6) Motion carried. Roll Call #3

C. First Reading Board Policy Manual Sections 5, 6 and Current PRESS Policies

Member Lyon asked if the District still had a drug response program or an employee assistance program. 5:260 should state post-secondary programs. 5:280 questioned if the district is screening bus drivers for drugs and if not maybe they should be. Member Scherpe questioned policy 5:50 stating that he felt the policy should include electronic cigarettes. Member Banks discussed policy 5:80 regarding jury duty and felt it should state a five day notice adding in "when possible" and they should be reimbursed. 5:90 Concerned a new teacher is given an entire year to complete the child abuse training. She feels it should be done before a new teacher even enters the classroom. 5:100 should state 6-12, number 5A should state PK-12 and number 6 should be 6-12. President Cervantez stated 5:10 asked if could state underrepresented instead of minority. 5:20 change should to may. In section 6 Member Lyon questioned policy 6:130 regarding programs for those in question of graduating. It was discussed and majority felt it is referring to the alternative program and asked if the district still has a gifted program and if not that area needs some attention. Member Lyon asked for the Title 1 information. He also stated that policy 6:190 on eligibility requirements for extracurricular needs looked at to make sure the policy and handbook reflect each other as far as the eligibility requirements. Member Banks 6:60 would like to see cursive in curriculum. 6:210 list of textbooks/materials. Member Banks would like to see the list. Member Glasnovich stated that she feels the Board should look at policies 6:310/6:312 again as a Board. Questions continue for how much credit is allowed to be transferred in and if dual credits are hindering students. Discussion ensued on dual credit. President Cervantez stated that policy 6:2 regarding commemorative holidays should be looked at and some critical engagement conversation should be had. President Cervantez also stated that policy 6:60 should be looked at.

D. Consider Approval of Substitute Pay

Mr. Jon Bradburn, Director for Human Resources, stated that the proposal is presented for consideration. Member Statham stated that it isn't ideal but that he understands and feels this proposal is better than it was. (Insert proposal) It was moved by Member Statham and seconded by Member Glasnovich to approve as presented. On roll call the following Members voted AYE: Statham, Banks, Cervantez, Glasnovich, Lyon, Pickrel, Scherpe (7) Motion carried. Roll Call #4

E. Consider Approval of 2018-2019 School Year Calendar

It was moved by Member Glasnovich and seconded by Member Pickrel to approve option 1 of the 2018-2019 school calendar as presented. Member Glasnovich stated she came up with an alternative based off of the second option, starting school later. Member Glasnovich discussed her suggestions. Discussion ensued. Member Lyon stated that he feels there should be a contract settled with the GEA before approving a calendar. Member Glasnovich stated that she would prefer to approve a calendar giving the community start and end dates and then later amending the calendar if needed following negotiations. Member Glasnovich moved to withdraw her motion and Member Pickrel withdrew her second of the motion. It was pointed out that the calendar being discussed for approval would only have 173 days of student attendance. Member Statham stated that he would like to table the calendar and put something together that is in line with Member Glasnovich's ideas. Dr. Asplund stated the board could set a special meeting to approve the calendar and discuss negotiations. The board agreed to hold a special meeting on March 21, 2018 at 4:30pm. It was moved by Member Statham to table the calendar and seconded by Member Lyon. On roll call the following Members voted AYE: Banks, Cervantez, Glasnovich, Lyon, Pickrel, Scherpe, Statham (7) Motion carried. Roll Call #5

F. Consider Approval of Chromebook Replacement Quote

Mrs. Jennifer Hamm stated that she passed out a corrected quote for the board. The bundle includes the device, software packaging, case and three year warranty. Dr. Asplund stated that he agrees with moving forward with the quote but will go forward with a plan to see what the staff is doing with the chromebooks before more are purchased in the future. It was moved by Member Pickrel and seconded by Member Lyon to approve as presented. On roll call the following Members voted AYE: Pickrel, Scherpe, Banks, Cervantez, Glasnovich, Lyon, Statham (7) Motion carried. Roll Call #6

G. Consider Approval of Summer Baseball Trip Request

Mr. Jeff Flater, Athletic Director, stated that these are in addition to those presented last month. It was moved by Member Pickrel and seconded by Member Glasnovich to approve as presented. Dr. Asplund stated that the link won't open with the trip information and he would prefer to discuss and vote. Member Pickrel withdrew her motion as did Member Glasnovich. Member Lyon made a motion to table the item until next month and it was seconded by Member Glasnovich to table the item until next month.

H. Registration Fee Discussion

Dr. Asplund stated that administration would like to separate out the activity fee from registration due to issues surrounding registration. The thought is to separate out the activity fee from the registration fee and have the activity fee be an optional fee moving back to a purchase for those who want their kids to attend games. The goal is to address concerns about registration and making it more equitable and move registration up to something more reasonable like May 1, 2018 and leave it open. Dr. Asplund stated that the item will be brought back for consideration next month.

I. Boundary Study Discussion

Dr. Asplund stated that he met with Member Banks, Member Scherpe and Mrs. Hamm last month to go through boundary options. At this time the committee felt that this is probably not the year to make a change to the boundaries since the building study hasn't been discussed so the committee felt the best answer is to keep the boundaries the same for the upcoming school year rather than change them to only possibly change them again. Member Lyon stated that he noticed the two newest schools are the most underutilized. Member Pickrel stated she finds frustration with the amount of bussing and overflow the district has. Member Scherpe discussed how the committee came to the decision to wait until after the building study. Member Banks also felt that changing boundaries twice was not ideal. Discussion ensued.

J. Intergovernmental Agreement for Whatever it Takes Conference (WITcon)

Mr. Jon Bradburn, Director for Human Resources, stated that this is an updated agreement between the three entities. Member Statham stated that he feels like the financial aspect of the agreement is a moving target. He stated that in 2.2 the group will hire staff and that the District will be responsible for whatever amount is stated. Member Statham stated that he would like to see wording that any funding contributions had to be approved by each entity. Attorney Luke Feeney said that he feels the language in 3.1.1 is concerning to him. He stated there should be a cap or some type of authorization. Dr. Asplund stated that an amended agreement will be brought back next month addressing language in those two areas.

Personnel

A. Personnel Agenda

Mr. Jon Bradburn stated that the personnel agenda is presented with an amendment. The Board chose to act on item b under personnel prior to approving the personnel agenda.

B. Consider Approval of Resolutions Reference the Dismissal of a Professional Educator Licensed ("PEL") Employee(s): Michelle Mustain, Bruce Spindler, Michael Garber and Andrea Callaway. It was moved by Member Statham and seconded by Member Lyon to approve as amended. On roll call the following Members voted AYE: Pickrel, Scherpe, Banks, Cervantez, Lyon, Statham, Glasnovich (7) Motion carried. Roll Call #7

A. Personnel Report

Mr. Bradburn stated that the personnel report is presented with an amendment adding Anne Mitchell as a resignation. It was moved by Member Statham and seconded by Member Glasnovich. On roll call the following Members voted AYE: Scherpe, Statham, Banks, Cervantez, Glasnovich, Lyon, Pickrel (7) Motion carried. Roll Call #8

C. Consider Approval of Resolution Reference the Honorable Dismissal of Certain Educational Support Personnel for Two Employees: Ann Branstetter and Christina Guerrero It was moved by Member Banks and seconded by Member Statham to approve as presented. On roll call the following Members voted AYE: Statham, Banks, Cervantez, Glasnovich, Lyon, Pickrel, Scherpe (7) Motion carried. Roll Call #9

D. Consider Approval of Resolution Reference the Honorable Dismissal of a Professional Educator Licensed (“PEL”) Employee: Timothy Dougherty It was moved by Member Statham and seconded by Member Banks to approve as presented. On roll call the following Members voted AYE: Banks, Cervantez, Glasnovich, Lyon, Pickrel, Scherpe, Statham (7) Motion carried. Roll Call #10

Following approval of the personnel agenda, Dr. Asplund introduced Ms. Amy Nielson the new King Elementary Principal.

Board of Education Comments

Comments were made by Member Cervantez

Future Agenda Items

Member Lyon clarified that the boundaries will be revisited.

Adjournment

It was moved by Member Pickrel and seconded by Member Glasnovich that the regular meeting be adjourned—9:19 PM. On roll call the following Members voted AYE: Glasnovich, Lyon, Pickrel, Scherpe, Banks, Cervantez, Statham (7) Motion carried. Roll Call #11

Tianna Cervantez, President

ATTEST:

Maury Lyon, Secretary