

COMMUNITY UNIT SCHOOL DISTRICT NO. 205

Board of Education

7:00 PM –Monday, February 13, 2012

932 Harrison Street—Galesburg, Illinois

Regular Meeting

Agenda

- I. Call to Order
- II. Roll Call
- III. Moment of Silence/Pledge of Allegiance
- IV. Recognition of Visitors  
*(This is the time when visitors may request to address the Board of Education on any item germane should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)*
- V. Appointment of Interim Secretary to the Board of Education
- VI. Approval of Minutes  
Approve Minutes of Regular Meeting of January 9, 2012, Special Meeting of January 17, 2012, Special Meeting of January 30, 2012 and Special Meeting of February 1, 2012
- VII. Approval of Payrolls and Claims  
Reported by Member Colclasure
- VIII. Approval of Consent Agenda  
*(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these unless a Board member or citizen so requests in which event the item will be removed from the Consent Agenda and considered individually.)*
- IX. Correspondence
- X. Committee Reports
  - A. Budget
  - B. Buildings and Grounds
  - C. Insurance
  - D. Recruitment for Educational Diversity

- E. Student Council
  
- XI. Instructional Presentation
  - A. German American Partnership Program (GAPP)—Student Exchange
  
- XII. Old Business
  
- XIII. New Business
  - A. Approve Personnel Agenda
  - B. Approve Naming of Lombard Auditorium—The Jack Larson Memorial Auditorium
  - C. Approval of Counselor and Legal Services
  - D. Adopt Resolution Abating a Portion of the Taxes Heretofore Levied for the Year 2011 to Pay Debt Service on the General Obligation School Bonds, Series 2011A, of Community Unit School District 205, Knox and Warren Counties, Illinois
  - E. Approve Resolution of Delegation of Annual Behavior Intervention Committee to Knox-Warren Special Education District
  - F. Approval of Steele School Pre Design Recommendation
  - G. Authorize Solicitation of Bids for Select Lombard Middle School Projects—Bid Package No. 1
  - H. Authorize Development of District Strategic Plan
  - I. Approve Resolutions Regarding Notices of Remediable Warning
  
- XIV. Administrative Reports
  - A. Director for Human Resources
  - B. Assistant Superintendent for Curriculum and Instruction
  - C. Knox-Warren Special Education Director
  - D. Assistant Superintendent for Finance and Operations
  - E. Superintendent
  
- XV. Comments By Board of Education
  
- XVI. Closed Session
  - A. Personnel—Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Employee(s)
  
- XVII. Adjournment

*Next Meeting—Monday, March 12, 2012*

Community Unit School District No. 205  
February 13, 2012

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Appointment of Interim Secretary to the Board of Education

Background:

Due to Dr. Swanson's absence at the meeting an interim secretary will be appointed to conduct business this evening.

Recommended Action:

Appointment of Interim Secretary

Community Unit School District No. 205  
February 13, 2012

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Instructional Presentation XI.A:

German American Partnership Program (GAPP)—Student Exchange

Background:

Board members will hear a presentation from GHS German teacher Eric Spindler and GHS Administration regarding changes in the German American Partnership Program (GAPP) – Student Exchange, which the board approved in March of 2011. As a reminder, the GAPP program involves a short term (2-3 week) student exchange between a German and American high school (GHS). The 15-20 German students were originally slated to be here in October of 2011 and their arrival has been postponed to this March. The plan is still to send a similar number of GHS students to Germany this summer. Students from each country stay with matching host parents and attend classes with their host student. Mr. Spindler will report on scheduled activities and other changes.

Recommended Action:

No Action Required - Presentation for Information Only

Community Unit School District No. 205  
February 13, 2012

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New Business XIII. B:

Approve Naming of the Lombard Auditorium—The Jack Larson Memorial Auditorium

Background:

The Board has received a request to name the Lombard Auditorium the “Jack Larson Memorial Auditorium” in honor of Mr. Jack Larson. This request is governed by Board Policy 407.00 which is attached. A committee of Mary Smith, Dick Lindstrom, Neal Thompson, Rick Welty, Diane VanHootegem and Gene Denisar reviewed the request and recommend that the Board of Education name the Lombard Auditorium the “Jack Larson Memorial Auditorium” upon the completion of the auditorium. The project is slated for the summer of 2013.

Recommended Action:

Approve as Presented

Community Unit School District No. 205  
February 13, 2012

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New Business XIII. C:

Approval of Counselor and Legal Services

Background:

With the passing of long-time district attorney Tom West the district embarked upon a process to replace his and his father before him and their some 60-years' service with new counsel and legal services representation. After preparation of a formal solicitation authorized by the Board of Education, due advertisement of a request for qualifications, receipt of submissions, paper screening and interview of four potential successor firms, the five member selection team including three board members and two administrative staff ranked the law firm of Miller, Hall & Triggs, PC ahead of three other finalists.

Administration was able to negotiate a contract to cover the scope of work solicited and reach a financial accord acceptable to both parties and within the range of retainage sought by the three unsuccessful firms.

The interview committee overwhelmingly supports the recommendation of administration to award a counselor & legal services contract to the law firm of Miller, Hall and Triggs, PC and lead attorney Dennis Triggs as more fully described in the attached contract.

Recommended Action:

Approve as Presented

Community Unit School District No. 205  
February 13, 2012

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New Business XIII. D:

Adopt Resolution Abating a Portion of the Taxes Heretofore Levied for the Year 2011 to Pay Debt Service on the General Obligation School Bonds, Series 2011A, of Community Unit School District 205, Knox and Warren Counties, Illinois

Background:

The District is to levy \$1,862,681.26 in ad valorem taxes to pay the first installment on the Series 2011 A bonds (Health-Life-Safety Source). The master facility plan provided for the abatement of a portion of said levy utilizing the proceeds from the County School Facility tax. This resolution perfects the district's intent to reduce its levy. (This Resolution replaces the original 2011 Series "A" Abatement Resolution first passed last November based upon revised, updated information.) This action along with a companion abatement of the Series 2011 B bonds (no change from the November-last action) will allow the district to maintain its overall property tax rate at the prior year's level of \$4.20 per \$100.00 EAV, all as called for in the original 20-year master facility plan—Operation Rebuild-Achievement. (You will note in the attached Resolution a "placeholder" abatement and extension amount of \$1,500,000 and \$362,681 respectively; these numbers will be updated Monday in advance of the meeting based upon EAV data we are expecting to receive from the County Assessor's office.)

Recommended Action:

Adopt Resolution Abating a Portion of the Taxes Heretofore Levied for the Year 2011 to Pay Debt Service on the General Obligation School Bonds, Series 2011A, of Community Unit School District 205, Knox and Warren Counties, Illinois

Community Unit School District No. 205  
February 13, 2012

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New Business XIII. E:

Approve Resolution of Delegation of Annual Behavior Intervention Committee to Knox-Warren Special Education District

Background:

P.A. 89-191 requires school districts to establish and maintain a committee on behavioral interventions for students with disabilities. The committee shall seek the advice of parents of students with disabilities and other parents, teachers, administrators, advocates for persons with disabilities and include individuals with knowledge and expertise in the development and implementation of behavioral interventions for persons with disabilities. This committee shall assist the Superintendent or designee in developing procedural guidelines for the implementation of behavioral interventions for students with disabilities. This committee must meet annually to review and revise these procedures.

Recommended Action:

The Superintendent and a committee established by the Superintendent in conjunction with the Knox-Warren Special Education District are authorized to develop and review procedures on the use of behavioral interventions for students with disabilities receiving special education and related services



Community Unit School District No. 205  
February 13, 2012

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New Business XIII. F:

Approval of Steele School Pre Design Recommendation

Background:

Attached is the architect's proposed pre-design scope, sequence and budget for the repair, replacement, retrofit and remodeling work to be completed at Steele school, all as part of Phase I of Operation Rebuild – Achievement, the district's twenty year master facility plan.

The pre-design details at a "10,000 ft." view the scope of work to be completed by a date certain within a given budget. The proposal is subject to further modification with each subsequent phase of the architectural process, the "schematic design and design development" phased being the next two in a series of four such reviews ultimately leading to a bid award. (With each phase of work, the architect will refine its schedule and budget for subsequent Board review and approval.)

At this time the Board is asked to approve the scope of work, schedule and budget for the Steele repair, replacement, retrofit, remodeling and new construction work as provided for, under separate cover (to be delivered following the Board Building Committees review and acceptance), in the Dewberry pre-design book.

Recommended Action:

Approve as Presented

Community Unit School District No. 205  
February 13, 2012

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New Business XIII. G:

Authorize Solicitation of Bids for Select Lombard Middle School Projects—Bid Package No. 1

Background:

At its January regular meeting the Board of Education authorized architect Dewberry to proceed to the Construction Drawing and Bid Package phase of the architect process. The first of two bid packages have been prepared and solicitations made. As more fully described on the attached, the first bid packages include items having either a long-lead time in material acquisition or are scheduled to begin within the next two months.

The Board Building Committee is scheduled to review the proposed bid package in advance of the board meeting and it is anticipated they will support administration's recommendation to proceed with the solicitation as the items sought remain on-time, under budget and within scope.

Recommended Action:

Authorize Solicitation of Bids for Select Lombard Middle School Projects—Bid Package No. 1

Community Unit School District No. 205  
February 13, 2012

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New Business XIII. H:

Authorize Development of District Strategic Plan

Background:

The District last engaged in a strategic planning process in 2006 leading to the publication of the 2007-2012 District Strategic. Typically, strategic plans are updated every three to five years. Such plans provide both school boards and administration a roadmap toward achievement of a shared vision for the district. This shared vision is then used in shaping the development and subsequent deployment and alignment of human, fiscal and time resources.

The proposed process, unlike traditional efforts, attempts to align the district's future success to that of the broader communities by acknowledging the need to grow the latter both socially and economically. To that end, the district must do its part to make the community most attractive to its existing base and to compete with other communities to lure those having choices of where they want to live, work, play and learn. By visioning how education will look in the year 2020, the district provides a basis for a new vision, a roadmap to achieving the vision and a plan for the deployment of its resources in support of all the same.

Attached is a proposed process including goal, objectives and activities designed to focus the plans development on "growing" the district and its community socially and economically with a shared vision and plan of actions toward "Galesburg 2020."

Recommended Action:

Approve as Presented

Community Unit School District No. 205  
February 13, 2012

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New Business XIII. I:

Approve Resolutions Regarding Notices of Remediable Warning

Background:

These personnel items will first be discussed in executive session with any formal action required in open session.

Recommended Action:

Approve as Presented