

6:55 PM—Public Hearing
Modification to 2011-2012 School Calendar—Columbus Day

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00 PM – Monday, April 11, 2011
932 Harrison Street—Galesburg, Illinois
Regular Meeting
Agenda

- I. Call to Order
- II. Roll Call
- III. Moment of Silence/Pledge of Allegiance
- IV. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)
- V. Approval of Minutes
Approve minutes of Regular Meeting of March 14, 2011 and Special Meeting of March 8, 2011.
- VI. Approval of Payrolls and Claims
Reported by Member Lindstrom
- VII. Approval of Consent Agenda
(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion.)
 - A. Lombard Middle School Membership and Churchill Jr. High School
Membership in the Illinois Elementary School Association for 2011-2012
 - B. Membership for Galesburg High School in the Illinois High School Association
for 2011-2012
- VIII. Correspondence
- IX. Committee Reports
 - A. Budget
 - B. Buildings and Grounds

- C. Insurance
- D. Recruitment for Educational Diversity
- E. Student Council

- X. Instructional Presentation
 - A. GHS North—Two Years of Progress

- XI. Old Business

- XII. New Business
 - A. Resolution Appointing Mr. Rick Welty as Board Secretary Pro Tem
 - B. Personnel Agenda
 - C. Acceptance of Copy Paper Bid
 - D. Approval of Contract with Metzger Johnson for Owners Representative
 - E. Adopt Amended Budget and Approve Publication and Setting of a Hearing on the Same for June 13, 2011
 - F. Approve Agreement with the Burwood Group for the Wide Area Network Hardware, Software and Associated Peripheral Devices Subject to Receipt of a Funding Commitment Decision Letter
 - G. Approval of Closed Meeting Minutes

- XIII. Administrative Reports
 - A. Director for Human Resources
 - B. Assistant Superintendent for Curriculum and Instruction
 - C. Knox-Warren Special Education Director
 - D. Assistant Superintendent for Finance and Operations
 - E. Superintendent

- XIV. Comments By Board of Education

- XV. Closed Session
 - A. Review Closed Meeting Minutes
 - B. Personnel
 - C. Negotiations

- XVI. Adjournment

Next Meeting May 9, 2011

Community Unit School District No. 205
April 11, 2011

Public Hearing:

Proposed Modification 2011-2012 School Calendar—Columbus Day

Background:

The adopted school calendar for the 2011-12 School Year establishes Columbus Day, October 10, 2011 as a day of student attendance.

Since 1998 the State Board of Education (ISBE) has recommended that Section 24-2 of the School Code be changed to accommodate the needs of districts and other applicants to use legal school holidays for other purposes without having to submit a modification request to and obtain the approval of ISBE. With the enactment of Public Act 96-640 these changes can now be made at the local level with no need to use the waiver/modification law. P.A. 96-640 was enacted on August 24, 2009, and takes effect immediately. This Act provides that a school board or other eligible entity is authorized to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development activities (including school improvement and inservice training) on the following legal school holidays:

- The birthday of Dr. Martin Luther King, Jr. (third Monday in January);
- The birthday of President Abraham Lincoln (February 12);
- The birthday of Casimir Pulaski (first Monday in March);
- Columbus Day (second Monday in October); and
- Veterans' Day (November 11).

The school board or other applicant is authorized to take these actions provided that (1) the person/persons honored by the holiday are recognized through instructional activities conducted on that day or, if the day is not used for student attendance, on the first school day preceding or following that day; and (2) **the entity choosing to exercise this authority first holds a public hearing about the proposal. The school board or other applicant shall provide notice preceding the public hearing to both educators and parents, setting forth the time, date, and place of the hearing; describing the proposal; and indicating that testimony from educators and parents will be taken about the proposal during the public hearing.**

Community Unit School District No. 205
April 11, 2011

Approval of Consent Agenda VII. A:

Approval of Lombard Middle School Membership and Churchill Jr. High School Membership in the Illinois Elementary School Association for 2011-2012

Background:

The IESA Memberships are routine, annual matters.

Recommended Action:

Approval of Consent Agenda as Presented

Community Unit School District No. 205
April 11, 2011

Approval of Consent Agenda VII. B:

Approval of Membership for Galesburg High School in the Illinois High School Association for 2011-2012

Background:

Galesburg High School Membership in IHSA is an annual request.

Recommended Action:

Approval of Consent Agenda as Presented

Community Unit School District No. 205
April 11, 2011

Instructional Presentation X. A:

GHS North—Two years of Progress

Background:

Wes Olson will conduct a public presentation about the first two years of operation at GHS North, the District's alternative high school program. Included in the presentation will be charts and statistics from Mr. Olson's written Board report, as well as a video which was produced at the school.

Recommended Action:

None—Informational Only

Community Unit School District No. 205
April 11, 2011

New Business XII. A:

Resolution Appointing Mr. Rick Welty as Board Secretary Pro Tem

Background:

Board Secretary Mike Panther is out of the country and will not return until after the April regular meeting. In the between time several and various documents related to the bond sale require the signature of the Board Secretary. Mr. Panther's travels do not permit him to receive and/or return documents in a timeframe to make the necessary filings prior to the closing deadline. As such and in consultation with Chapman & Cutler and district legal counsel Tom West, it has become necessary to appoint a temporary or secretary pro-tem. Member Welty would next be in line to serve in the Board Secretary capacity according to Mr. West. Mr. Welty has agreed to take on this responsibility. The Board will be asked to appoint the secretary at its April 11th regular meeting at which time the pro-tem must execute all relevant bond documents.

Please see attached resolution for above said same purpose.

Recommendation:

Appoint Mr. Rick Welty as Board Secretary Pro Tem

Community Unit School District No. 205
April 11, 2011

New Business XII. C:

Acceptance of Copy Paper Bid

Background:

The bid opening for copy paper was held on March 24, 2011. The notice to bidders was posted in the Galesburg Register Mail on March 4, 2011. Bids were sent to 7 vendors and we received bids from 6 of them. Midland Paper had the low bid in the total amount of \$60,336 however their paper did not meet our specification. Their paper was not domestic and the color was not a true white. Therefore, I am recommending that we award the bid to Paper 101 in the amount of \$60,456 for our 2011 copy paper supply. The paper we would be purchasing is Xerographic; it meets our specifications and is made in the USA.

We are purchasing 24,000 reams. The price per ream is \$2.519. Last year's price per ream was \$2.48. Last year we purchased 16,000 reams for a total of \$41,664. The bids we received are:

<u>Vendor</u>	<u>City/State</u>	<u>Ream Price</u>	<u>Total</u>
Midland Paper (1)	Wheeling, IL	\$2.514	\$60,336
Paper 101	Ankeny, IA	\$2.519	\$60,456
Contract Paper	Uniontown, OH	\$2.522	\$60,528
Midland Paper (2)	Wheeling, IL	\$2.525	\$60,600
Unisource	Addison, IL	\$2.540	\$60,960
Midland Paper (3)	Wheeling, IL	\$2.549	\$61,176
Midland Paper (4)	Wheeling, IL	\$2.565	\$61,560
Xerox	Lewisville, TX	\$2.750	\$66,000
Office Specialists	Galesburg, IL	\$2.850	\$68,400

I also checked with the Western Area Purchasing Cooperative, which is the local coop that many of the area schools purchase their paper through and their price this year including their 3% fee is \$2.579. Our cost had we chosen that route would have been \$61,896.

Recommended Action:

Accept Copy Paper Bid as Presented

Community Unit School District No. 205
April 11, 2011

New Business XII. D:

Approval of Contract with Metzger Johnson for Owners Representative

Background:

With the endorsement of the Building Committee, administration recommends the engagement of Bob Johnson of the Metzger Johnson Architect firm to act on behalf of the District as “owner’s representative” during Phase I implementation of Operation Rebuild-Achievement. Attached for your review is a copy of the agreement outlining the scope of Mr. Johnson’s work and authority on the projects (see Exhibit “A”), term of work (March 2011 – August 2014), estimated costs for 180 weeks of work (\$237,000 to \$309,000 plus reimbursable expenses), and termination of service (end of term or upon 30-day written notice).

Recommended Action:

Approve as Presented

Community Unit School District No. 205
April 11, 2011

New Business XII. E:

Adopt Amended Budget and Approve Publication and Setting of a Hearing on the Same for June 13, 2011

Background:

At its February regular meeting the Board of Education received an update on the district's five year budget projection including changes to the current year's budget. Subsequently in March, the Board of Education took action approving the sale of bonds for the purposes of implementing Phase I of Operation Rebuild-Achievement. With all the same, the need arises to amend the current year budget to (i) recognize unanticipated operating revenues, (ii) restore capital budgets so as to minimize bonded indebtedness associated with Operation Rebuild-Achievement, (iii) recognize the bond sale, the receipt of proceeds and the fulfillment of bond covenants with respect to Phase I of Operation Rebuild-Achievement, and (iv) reallocate already budgeted contingency dollars to grant programs based upon ISBE approvals.

All in all the budgeted surplus for the combined operating funds of education, operations & maintenance, transportation and working cash were expected to return to historical year-end levels with a projected \$1.6 million surplus for FY2010-11. Said same surplus further solidifies the District's financial "recognition" status with the Illinois State Board of Education by buoying the number of days of cash on hand and revenue to fund balance ratios.

Changes to the budget are summarized on the attached. The beginning balances were adjusted to reflect accrual (vs. initial "cash") balances.

Most of the "operating revenue" changes were due to the recognition of prior year third quarter categorical payments being "booked" into the current fiscal year (said same having come after the close of the accrual period) or the receipt of EduJob moneys from the Federal government beginning in November. The change in corporate replacement tax dollars—an overall increase above the Municipal League estimate and a reallocation of the same from the IMRF/FICA fund (with a drop in contingency requirements)—were allocated to the operations & maintenance and transportation fund. The latter allocation addressed a continued decrease in funding of regular transportation on the part of the State. Investment income was decreased significantly across all funds, especially working cash.

The "operating expenditure" change came in the form of restored capital budgets in education and operations & maintenance. Both would be used in deploying the wide-area network and associated hardware, software and optics called for in Operation Rebuild-Achievement. No other significant operating expenditure adjustments were made save those resulting from the reallocation of contingency dollars to support an increase in the number of "out-of-district tuition" students attending special education private facilities.

The Capital Projects fund was changed significantly. The budgeted moneys were reallocated to the debt service fund to (i) pay off the Giant Fund Store lease and (ii) partially offset Operation Rebuild-Achievement debt service. The revenue shown reflected E-rate reimbursement on the WAN project which will not be realized until next year (and then would be deposited into the Operations & Maintenance fund with the expense for same shown as part of this amended budget—see above discussion)

Recommended Action:

Approve as Presented

Community Unit School District No. 205
April 11, 2011

New Business XII. F:

Approve Agreement with the Burwood Group for the Wide Area Network Hardware, Software and Associated Peripheral Devices Subject to Receipt of a Funding Commitment Decision Letter

Background:

The District's Master Facility Plan Operation Rebuild-Achievement called for the deployment in Phase I of a Wide Area Network ("WAN"). At its regular meeting in February, the Board of Education took a major step in that direction with the approval of a contract with Unite Private Networks ("UPN") to construct an optical fiber ring connecting the districts eleven attendance centers. Today we come before the Board seeking approval for the hardware, software, optics and peripheral devices necessary to "light-up" the optical fiber that in combination create the WAN for the district.

The WAN will save money on existing technology deployments and expand capabilities beyond those conventionally and affordably available. The WAN will allow for greater bandwidth (--i.e., 10GB Ethernet speeds), multiple signal layers (--i.e., voice, video, data, Internet) and the consolidation and centralization of existing and new server-based applications. Among the latter would be "voice over internet protocol technology" or 911 telephone capabilities to the classrooms, use of "thin client" or dumb terminal technology allowing for less expensive replacement laptops or computers to be purchased, upgraded and replacement building intercom capabilities, centralization and reduction in number of building servers, receipt of the full Internet bandwidth currently available only to the high school, and the centralized control of and over future HVAC, door access, security monitoring equipment, video-on-demand libraries, CATV delivery and other technologies that the district might one-day choose to deploy.

The proposed hardware, software, peripheral devices and services to make operational the same are detailed in the attached agreement with the Burwood Group, a Cisco Systems business partner and the current purveyor of the district's network infrastructure. (The Burwood Group, you might recall, was one of the single largest of the 10% match partners on our QZAB application for federal interest subsidies.) The proposed \$824,372 hardware/software plus \$141,900 services contract (total \$966,271) when combined with the Unite Private Network E-rate optical fiber network (\$970,000) is within the \$1,970,000 Operation Rebuild-Achievement budget for the same. The contract is contingent upon the district receiving a favorable funding decision commitment letter from the FCC's E-rate program on the optical fiber network.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
April 11, 2011

New Business XII. G:

Closed Meeting Minutes

Background:

We are required by Statute to review closed meeting minutes every six months. Appropriate information will be made available during closed session, with action taken during open session.

Recommended Action:

Approve Closed Meeting Minutes as Recommended

Community Unit School District No. 205
April 11, 2011

Closed Session XV. A:

Review Closed Meeting Minutes

Background:

The current recommendation is that the closed meeting minutes for the period of July 1, 2001 to October 12, 2010 remain closed, released, or partially released as previously approved.

I have reviewed the closed meeting minutes for the period of October 12, 2010 to April 11, 2011 and it is my recommendation at this time that those referenced minutes remain closed or released as indicated. (Attachment 1)

Recommended Action:

Approve as Presented