

COMMUNITY UNIT SCHOOL DISTRICT NO. 205  
Board of Education  
7:00 PM – Monday, April 12, 2010  
932 Harrison Street—Galesburg, Illinois  
Regular Meeting  
Agenda

- I. Call to Order
- II. Roll Call
- III. Moment of Silence/Pledge of Allegiance
- IV. Recognition of Visitors  
*(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)*
- V. Approval of Minutes  
Approve minutes of Regular Meeting of March 8, 2010, Special Meeting of March 10, 2010, Special Meeting of March 17, 2010 and Special Meeting of March 23, 2010.
- VI. Approval of Payrolls and Claims  
Reported by Member Osborn
- VII. Approval of Consent Agenda  
*(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion.)*
  - A. Lombard Middle School Membership and Churchill Jr. High School  
Membership in the Illinois Elementary School Association for 2010-2011
  - B. Membership for Galesburg High School in the Illinois High School Association  
for 2010-2011
- VIII. Correspondence
- IX. Committee Reports
  - A. Budget
  - B. Buildings and Grounds
  - C. Insurance
  - D. Recruitment for Educational Diversity
  - E. Student Council

- X. Old Business
  - A. Operation Program/Job Save FY2011 Budget Re-Alignment Plan
  
- XI. New Business
  - A. Personnel Agenda
  - B. Acceptance of Copy Paper Bid
  - C. Acceptance of Custodial Supplies Bid
  - D. Authorize Permanent Transfer of Interest Income
  - E. Approve Schedule of Board of Education Meetings (June, 2010—May, 2011)
  - F. Approve Purchase of Drivers Education Vehicles
  - G. Closed Meeting Minutes
  - H. Approve Recommendations on Adoptions of Resolutions:
    - 1. Recommendation on Adoption of Resolution RE: Reduction in Force of CUSD #205 Certified Staff Due to Uncertain Enrollment
    - 2. Recommendation on Adoption of Resolution RE: Reduction in Force of Knox-Warren Special Education Cooperative Educational Support Staff Due to Uncertain Grant Funding
    - 3. Recommendation on Adoption of Resolution RE: Reduction in Force of CUSD #205 Educational Support Staff Due to Uncertain Grant Funding
    - 4. Recommendation on Adoption of Resolution RE: Reduce from full-time to part-time CUSD #205 Educational Support Staff Due to Uncertain Grant Funding
  
- XII. Administrative Reports
  - A. Director for Human Resources
  - B. Assistant Superintendent for Curriculum and Instruction
  - C. Knox-Warren Special Education Director
  - D. Assistant Superintendent for Finance and Operations
  - E. Superintendent
  
- XIII. Comments By Board of Education
  
- XIV. Closed Session
  - A. Review Closed Meeting Minutes
  - B. Personnel
  
- XV. Adjournment

*Next Meeting May 10, 2010*

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Approval of Consent Agenda VII. A:

Approval of Lombard Middle School Membership and Churchill Jr. High School Membership in the Illinois Elementary School Association for 2010-2011

Background:

The IESA Memberships are routine, annual matters.

Recommended Action:

Approval of Consent Agenda as Presented

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Approval of Consent Agenda VII. B:

Approval of Membership for Galesburg High School in the Illinois High School Association for 2010-2011

Background:

Galesburg High School Membership in IHSA is an annual request.

Recommended Action:

Approval of Consent Agenda as Presented

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Old Business X. A:

Operation Program/Job Save FY2011 Budget Re-Alignment Plan

Background:

At its February regular meeting administration presented to the Board of Education a draft plan to save program and jobs. The plan was based in large part on input received from stakeholder groups including teachers, administrators, board members, custodial-maintenance, cafeteria, and clerical staff. The plan was revised for the Board's March regular meeting to reflect additional input. A public forum was subsequently held to gain community input.

Before the Board of Education is administration's formal recommendation to raise revenue, reallocate expense, cut costs, improve efficiency of operations all toward shrinking an anticipated \$3,400,000 difference in anticipated revenues and expenditures in the coming fiscal 2010-11 budget over that of the current year. In so doing, administration proposes—as a package—Board action to authorize the implementation of items appearing “above the ‘red’ line”. That should there be items above the ‘red’ line that the Board prefer not be included, that the Board direct administration to select an item below the line to replace the same but that in the end the Board approve a “package” of items.

Additionally, it is proposed by administration that should State funding exceed expectations—i.e., be more than expected or the State cuts fewer—that administration have authority to restore items above the red line herein ‘cut’; that the same restoration occur only upon signature of the Governor on a State budget clearly delineating funding to education and subsequent publication by ISBE to the District of said same funding. To the extent State funding might be less than that expected or the State cuts greater, then the district would increase the amount of one-time reserves depleted to balance the budget until such time as a correction would be made with the Fiscal 2011-12 budget.

Recommended Action:

Adopt “Operation Program/Job Save FY2011 Budget Re-Alignment Plan” and authorize administration to proceed with the implementation of items “above the ‘red’ line” and to the extent State funding is greater than planned further authorize administration to restore in reverse order items above the red line reduced herein.

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New Business XI. B:

Acceptance of Copy Paper Bid

Background:

The bid opening for copy paper was held on March 22, 2010. The notice to bidders was posted in the Galesburg Register Mail on March 3, 2010. Bids were sent to 8 vendors and we received bids from 7 of them. I am recommending that we award the bid to Unisource Worldwide, Inc. in the amount of \$41,664 for our copy paper supply. The paper we would be purchasing is Comet Xero Copy, it is low bid, it is made in the USA and it meets our specifications.

We are purchasing 16,800 reams. The price per ream is \$2.48. Last year's price per ream was \$2.459. Last year we purchased 24,000 reams for a total of \$59,016. The bids we received are:

<u>Vendor</u>	<u>City/State</u>	<u>Ream Price</u>	<u>Total</u>
Unisource Worldwide	Addison, IL	\$2.480	\$41,664.00
Paper 101	Ankeny, IA	\$2.514	\$42,235.20
Midland Paper (1)	Wheeling, IL	\$2.529	\$42,487.20
Midland Paper (2)	Wheeling, IL	\$2.549	\$42,823.20
RIS Paper	Uniontown, OH	\$2.562	\$43,041.60
Xerox Corporation	Lewisville, TX	\$2.599	\$43,663.20
Office Max	Norman, OK	\$2.705	\$45,444.00
Office Specialists	Galesburg, IL	\$2.720	\$45,696.00

I also checked with the Western Area Purchasing Cooperative, which is the local coop that many of the area schools purchase their paper through and their price this year is \$2.404, plus 5% fee for a total of \$2.524. Our cost had we chosen that route would have been \$42,403.20.

Recommended Action:

Accept Copy Paper Bid as Presented

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New Business XI. C:

Acceptance of Custodial Supplies Bid

Background:

The custodial bid opening was held on March 12, 2010. The notice to bidders was placed in the Galesburg Register Mail on February 25. Bids were sent to 17 vendors and we received bids back from 10 of them. Low bid was accepted in all cases except for the one item listed below. I recommend that the bids be awarded to the following vendors:

<u>Vendor</u>	<u>City/State</u>	<u>Amount</u>
Dennisons Paint	Galesburg, IL	\$ 535.44
Galesburg Electric	Galesburg, IL	\$ 1,400.88
HD Supply Facilities	San Diego, CA	\$ 333.94
Interboro Packaging	Montgomery, NY	\$ 7,910.40
Kohl Wholesale	Quincy, IL	\$ 4,417.00
Wilson Paper	Galesburg, IL	\$ <u>3,942.04</u>
	Grand Total	\$18,539.70

The one item that we did not accept low bid was the rubber re-useable glove. We require a sample of the glove they are bidding and low bid did not send one. Therefore, we went with Wilson Paper. Low bid was \$ .71 and Wilson was \$1.49. We are purchasing 360 pair for an overall difference of \$280.80.

Of the items that we are purchasing this year compared to last year, some pricing was a bit higher and some was a bit lower. There were a number of items that we are purchasing this year that we did not need last year.

Recommendation:

Accept Custodial Supplies Bid as Presented

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New Business XI. D:

Authorize Permanent Transfer of Interest Income

Background:

Sec. 10-22.44 of the School Code provides (105 ILCS 5/10-22.44) for the permanent transfer of accumulated interest income. The bond & Interest fund has to its credit the sum of \$84,628 in interest income accrued since Fiscal 2001 when the same was last transferred. In December 2009 the Board of Education authorized the purchase of the 427 Fremont St. property adjacent to the Silas Willard school. The purchase was to be paid in part from funds accumulated but not otherwise designated. The purchase was recorded in the Site & Construction fund. The accumulated interest income in the Bond & Interest fund therefore would be transferred to the Site & Construction fund for the purposes of paying down the lease-purchase of the acquired property noted above.

Recommendation:

Authorize Permanent Transfer of Interest Income as Presented



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New Business XI. E:

Approve Schedule of Board of Education Meetings (June, 2010 – May, 2011)

Background:

In past years the Board of Education meetings have been scheduled at 7:00 p.m. on the second Monday of each month except those months in which Monday falls on a holiday. This year Columbus Day is on Monday, October 11, 2010, making it necessary to schedule the Board meeting on Tuesday for the month of October. Due to the approval of the hybrid calendar the January meeting will be held on Tuesday January 18, 2011 on the return from winter break.

Also included is a listing of Board Members scheduled to read Payroll and Claims information at each meeting.

Recommended Action:

Approve Schedule of Board of Education Meetings (June, 2010 – May, 2011) as Presented

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New Business XI. F:

Approve Purchase of Drivers Education Vehicles

Background:

The Board of Education has or will have adopted its “Operation Program/Job Save” Fiscal 2010-11 Budget Realignment” plan (the “Plan”). The Plan calls for the purchase of driver education cars in lieu of the annual leasing of the same. The District has received quotations for the purchase of two driver education vehicles on state contract. The purchase price on the Dodge Avenger equals \$14,951 per vehicle for a total \$29,902.

The vehicles will be purchased using moneys saved from the recent acquisition of replacement copier-printers. The annual savings was expected to equal \$119,000; for the first year, the district will save roughly \$59,000 less any one-time charges for the close-out of the expiring copier-printer lease. This first year expected savings will be reallocated to the purchase of the driver education cars.

Recommended Action:

Approve Purchase of Drivers Education Vehicles as Presented

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New Business XI. G:

Closed Meeting Minutes

Background:

We are required by Statute to review closed meeting minutes every six months. Appropriate information will be made available during closed session, with action taken during open session.

Recommended Action:

Approve Closed Meeting Minutes as Recommended

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Closed Session XIV. A:

Review Closed Meeting Minutes

Background:

The current recommendation is that the closed meeting minutes for the period of July 1, 2001 to October 13, 2009 remain closed, released, or partially released as previously approved. (Attachment 1)

I have reviewed the closed meeting minutes for the period of October 13, 2009 to April 12, 2010 concerning the continued need for confidential treatment of all or part of those closed minutes or the closed minutes or portions of that no longer require confidential treatment. It is my recommendation at this time that those referenced minutes remain closed, be released or partially released as indicated. (Attachment 2)

Recommended Action:

Approve as Presented