COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00 PM – Tuesday, April 14, 2009
932 Harrison Street—Galesburg, Illinois
Regular Meeting

Agenda

I. Call to Order

II. Roll Call

III. Moment of Silence/Pledge of Allegiance

IV. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)

V. Approval of Minutes
Approve minutes of special meeting of March 3, 2009, regular meeting of March 9, 2009, and special meeting of March 11, 2009 and special meeting of March 23, 2009.

VI. Approval of Payrolls and Claims
Reported by Member Strauch

VII. Approval of Consent Agenda
(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion.)

A. Lombard Middle School Membership and Churchill Jr. High School Membership in the Illinois Elementary School Association for 2009-2010
B. Membership for Galesburg High School in the Illinois High School Association for 2009-2010
C. Assistant Superintendent/Director for Finance and Operations Job Description

VIII. Correspondence

IX. Committee Reports

A. Budget
B. Buildings and Grounds
C. Insurance
D. Recruitment for Educational Diversity
E. Student Council

X. Old Business

A. Alternative School Presentation/Recommendation
B. Ratification of Appendix and Addendum to Gatekeeper Administration and Consulting Agreement

XI. New Business

A. Personnel Agenda
B. Acceptance of Pupil Transportation Bid
C. Acceptance of Copy Paper Bid
D. Acceptance of Custodial Supplies Bid
E. Acceptance of 2009 ½ Ton Pick Up Truck with Snow Plow Bid
F. Acceptance of 2009 ¾ Ton Pick Up Truck with Snow Plow Bid
G. Acceptance of GHS Learning Center Asbestos Abatement Bid
H. Acceptance of GHS Learning Center Renovation Bid
I. Closed Meeting Minutes

XII. Administrative Reports

A. Director for Human Resources
B. Assistant Superintendent for Curriculum and Instruction
C. Knox-Warren Special Education Director
D. Assistant Superintendent for Finance and Operations
E. Superintendent

XIII. Comments By Board of Education

XIV. Closed Session

A. Personnel
B. Negotiations
C. Review Closed Meeting Minutes

XV. Adjournment

Next Meeting May 11, 2009

Community Unit School District No. 205
April 14, 2009

Approval of Consent Agenda VII. A:

Approval of Lombard Middle School Membership and Churchill Jr. High School Membership in the Illinois Elementary School Association for 2009-2010

Background:

The IESA Memberships are routine, annual matters.

Recommended Action:

Approval of Consent Agenda as Presented

Community Unit School District No. 205
April 14, 2009

Approval of Consent Agenda VII. B:

Approval of Membership for Galesburg High School in the Illinois High School Association for 2009-2010

Background:

Galesburg High School Membership in IHSA is an annual request.

Recommended Action:

Approval of Consent Agenda as Presented

Community Unit School District No. 205
April 14, 2009

Approval of Consent Agenda VII. C:

Approval of Assistant Superintendent/Director for Finance and Operations Job Description

Background:

The proposed changes to the job description allows the district to consider a broader range of candidates, as well as the changes update the job description to more accurately reflect the current job duties.

Recommended Action:

Approval of Consent Agenda as Presented

Community Unit School District No. 205
April 14, 2009

Old Business X. A:

Alternative School Presentation/Recommendation

Background:

The Alternative School Feasibility Committee has been meeting over the past two years to plan for the implementation of an alternative high school in the District. Wes Olson and Joel Estes will make a final recommendation to the Board of Education based on the direction of the committee. This recommendation sets the guidelines and parameters for the establishment of the school within the District to most effectively address the drop out rate.

Recommended Action:

Approval of Alternative School Recommendation as Presented

Community Unit School District No. 205
April 14, 2009

Old Business X. B:

Ratification of Appendix and Addendum to Gatekeeper Administration and Consulting Agreement

Background:

Gatekeeper, the third-party administrator of our 403b Plan, sought urgent approval of a revised appendix to their contract with us, at the request of one of our 403b investment vendors, VALIC. VALIC contended that the wording of the appendix did not adequately give Gatekeeper authority to administer our 403b Plan on our behalf. On advice of the Board's attorney, we have already approved the revised appendix to avoid any further delays in administration of our Plan.

In addition, we have approved an addendum to the Gatekeeper agreement that changes their third-party administrator duties to "compliance only" status. Gatekeeper will no longer be responsible for remitting funds to our 403b investment vendors, but will still conduct all auditing and analysis necessary to ensure that our 403b Plan complies with applicable government regulations. This status change includes a reduction in Gatekeeper's fees for service. It was necessitated by vendors' failure to create systems to handle bulk processing of fund remittances via third-party administrators.

The Board is asked to ratify both these actions.

Recommended Action:

Ratify Appendix and Addendum to Gatekeeper Administration and Consulting Agreement

Community Unit School District No. 205
April 14, 2009

New Business XI. B:

Acceptance of Pupil Transportation Bid

Background:

The District's contract with First Student for pupil transportation services will complete its five-year cycle at the end of this school year. State law calls for a bid process to be followed to secure a new contract, so in early February an Invitation for Bid was sent to four pupil transportation services companies that had expressed an interest in bidding for our business. Only two of the four companies attended a mandatory pre-bid meeting and only one submitted a bid.

The administration recommends acceptance of the sole bid submitted.

Recommended Action:

Accept Pupil Transportation Bid as Presented

Community Unit School District No. 205
April 14, 2009

New Business XI. C:

Acceptance of Copy Paper Bid

Background:

This is a routine annual bid. Five bids were received and the lowest is recommended for acceptance. The price of paper will decrease 4.1% next year, after two years of increases.

Recommended Action:

Accept Copy Paper Bid as Presented

Community Unit School District No. 205
April 14, 2009

New Business XI. D:

Acceptance of Custodial Supplies Bid

Background:

This is a routine annual bid. Twelve vendors submitted bids to supply products on our bid list. The lowest bid for each product that meets our specifications is recommended for acceptance. On a comparable basis, the aggregate bid this year is 0.8% higher than last year.

Recommendation:

Accept Custodial Supplies Bid as Presented

Community Unit School District No. 205
April 14, 2009

New Business XI. E:

Acceptance of 2009 ½ Ton Pick Up Truck with Snow Plow Bid

Background:

Bids were solicited for a ½ ton pick-up truck with snow plow to replace a 1995 model snow plow truck needing repairs costing more than its useful value. Four bids were received, and the lowest bid is recommended for acceptance.

Recommendation:

Accept 2009 ½ Ton Pick Up Truck with Snow Plow Bid as Presented

Community Unit School District No. 205
April 14, 2009

New Business XI. F:

Acceptance of 2009 ¾ Ton Pick Up Truck with Snow Plow Bid

Background:

Bids were solicited for a ¾ ton pick-up truck with snow plow to replace a 1991 model snow plow truck needing repairs costing more than its useful value. Three bids were received, and the lowest bid is recommended for acceptance.

Recommendation:

Accept 2009 ¾ Ton Pick Up Truck with Snow Plow Bid as Presented

Community Unit School District No. 205
April 14, 2009

New Business XI. G:

Acceptance of GHS Learning Center Asbestos Abatement Bid

Background:

As the Board was made aware last year, the Learning Center Wing at GHS is at ongoing risk of emergency shutdown for asbestos abatement if we do not take proactive steps to remove the asbestos on a timetable of our choosing. For that reason, asbestos abatement and renovation of the area was budgeted for summer 2009. Six bids were received for the asbestos abatement portion of the project. One bid was later rescinded by the bidder. A second bid was disqualified for being incomplete. The lowest of the four remaining bids is recommended for acceptance. That bid is under budget and significantly under the amount approved by the State Board for Life Safety Funding.

Recommended Action:

Accept GHS Learning Center Asbestos Abatement Bid as Presented

Community Unit School District No. 205
April 14, 2009

New Business XI. H:

Acceptance of GHS Learning Center Renovation Bid

Background:

As the Board was made aware last year, the Learning Center Wing at GHS is at ongoing risk of emergency shutdown for asbestos abatement if we do not take proactive steps to remove the asbestos on a timetable of our choosing. For that reason, asbestos abatement and renovation of the area was budgeted for summer 2009. Six bids were received for the renovation portion of the project. The lowest bid is recommended for acceptance. That bid included a voluntary alternate bid for lower-quality seating in one lecture hall. The administration recommends rejection of the voluntary alternate bid, for quality reasons. In addition, all bids included an additive alternate bid for higher-quality floor tile throughout the renovated area. The recommended bid additive alternate is also recommended for acceptance. The higher-quality floor tile will be cheaper to maintain and should last substantially longer than the base bid tile. The recommended bid, including additive alternate, is substantially lower than budgeted.

Recommended Action:

Accept GHS Learning Center Renovation Bid as Presented

Community Unit School District No. 205
April 14, 2009

New Business XI. I:

Closed Meeting Minutes

Background:

We are required by Statute to review closed meeting minutes every six months. Appropriate information will be made available during closed session, with action taken during open session.

Recommended Action:

Approve Closed Meeting Minutes as Recommended

Community Unit School District No. 205
April 14, 2009

Closed Session XIV. C:

Review Closed Meeting Minutes

Background:

The current recommendation is that the closed meeting minutes for the period of July 1, 2001 to October 14, 2008 remain closed, released, or partially released as previously approved. (Attachment 1)

I have reviewed the closed meeting minutes for the period of October 14, 2008 to April 14, 2009 concerning the continued need for confidential treatment of all or part of those closed minutes or the closed minutes or portions of that no longer require confidential treatment. It is my recommendation at this time that those referenced minutes remain closed, be released or partially released as indicated. (Attachment 2)

Recommended Action:

Approve as Presented