

COMMUNITY UNIT SCHOOL DISTRICT NO. 205

Board of Education

Monday, May 9, 2011

932 Harrison Street—Galesburg, Illinois

Commence Immediately Following Regular Meeting

Organizational Meeting

Agenda

- I. Call to Order (New Board)/Dr. S. Gene Denisar Presiding as President
Pro-Tem
Recognize Members Elected in the April 5, 2011 Consolidated Election:

Thomas Colclasure	(April 2011 – April 2015)
Natalie Kessler	(April 2011 – April 2015)
Molly E. Palmer	(April 2011 – April 2015)
Michael D. Panther	(April 1997 – April 2015)

- II. Official Oath of Office for Newly Elected Board of Education Members

- III. Roll Call

- IV. Election of Board of Education Officers
President, Vice-President, Secretary

- V. Approval of Consent Agenda
(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion.)
 - A. Approve Updated Indemnification Agreement for Board of Education
 - B. Approve Resolution Appointing Recording Secretary, Treasurer, and Deputy Treasurer for the Board of Education

- VI. Old Business

- VII. New Business
 - A. Appoint Board Committees
 - B. Approve Schedule of Board of Education Meetings (June 2011-May 2012)
 - C. Approve Authorized Depositories
 - D. Approve Renewal of Bridgeway Contract for Insight Program
 - E. Personnel Agenda
 - F. Accept Bid for Custodial Supplies

VIII. Comments By Board of Education

IX. Closed Session

X. Adjournment

Next Regular Meeting June 13, 2011

Community Unit School District No. 205
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Official Oath for Newly Elected Board of Education Members:

Background:

Effective June 20, 2006 State law requires that school board members take an oath of office before taking their seats on the board. Mr. Thomas West, Attorney for District #205, will administer the formal “Oath of Office for School Board Member” to those members elected in the April 5, 2011 Consolidated Election. (105 ILCS 5/10-16.5)

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Election of Board of Education Officers:

Background:

According to District Policy 245.00; “Starting with the April 2003 organizational meeting, the office of President shall be filled with the most senior member of the Board of Education” who has not been President within the last 7 years. Thus, by Policy Member Welty is the Presidential Slate. Once elected, President Welty will preside over the election of Vice President and Secretary—both of whom shall be elected from among the remaining members.

BOARD OFFICERS – BOARD ORGANIZATION

The officers of the School Board shall be a President, Vice President, Secretary, Recording Secretary, and Treasurer. Board Officers shall be chosen annually at the organizational meeting (see Policy No. 270.01).

Starting with the April 2003 organizational meeting, the office of President shall be filled with the most senior member of the Board of Education. Future Board Presidents will be based on seniority as established after the April 2003 school board member election. If more than one person has the same seniority, their order as Board President shall be determined by lot.

A Board Member may refuse an office. After a Member has served as Board President, he/she will not be eligible to serve as President for a period of seven years unless a Member refuses the office of Board President. No Member shall be Board President until he/she has served one year on the Board of Education.

After the election of the Board President, the Vice President and Board Secretary shall be elected by the Board of Education from among its members.

The Board of Education shall appoint by resolution the Recording Secretary and the Treasurer with compensation as fixed by the School Board. The Board of Education shall also appoint a Deputy Treasurer.

The Treasurer appointed by the School Board shall be at least 21 years of age, of approved integrity and not a member of the county board of school trustees. Should the office become vacant because of the Treasurer's death, resignation or removal from office, the School Board shall appoint a successor.

Should the Treasurer become temporarily incapacitated by illness, absent from the District or prevented from performance of his/her duties by any other cause, the duties shall be performed by the Deputy Treasurer.

Cross Reference: 270.01

Adopted as Revised: October 30, 2002

Community Unit School District No. 205
May 9, 2011

Consent Agenda V. A:

Approve Updated Indemnification Agreement for Board of Education

Background:

The approval of an updated Indemnification Agreement for Board of Education Members is part of the procedure at the Organizational meeting.

Recommended Action:

Approve Consent Agenda as Presented

Community Unit School District No. 205
May 9, 2011

Consent Agenda V. B:

Approve Resolution Appointing Recording Secretary, Treasurer, and Deputy Treasurer for the Board of Education

Background:

The approval of a Resolution appointing the Recording Secretary, Treasurer and Deputy Treasurer for the Board of Education is part of the procedure required at the Organizational meeting.

Recommended Action:

Approve Consent Agenda as Presented

Community Unit School District No. 205
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New Business VII. B:

Approve Schedule of Board of Education Meetings (June 2011-May 2012)

Background:

In past years the Board of Education meetings have been scheduled at 7:00 p.m. on the second Monday of each month except those months in which Monday falls on a holiday. The exception this year is the April meeting which is scheduled for Monday, April 16, 2012 due to the last day of Spring Break being on Monday, April 9, 2012.

Also included is a listing of Board Members scheduled to read Payroll and Claims information at each meeting.

Recommended Action:

Approve Schedule of Board Meetings as Presented

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New Business VII. C:

Approve Authorized Depositories

Background:

This is one of the items required to be approved annually. Donna Palmer, our Treasurer, has prepared the list of “Authorized Depositories.”

Recommended Action:

Approve Authorized Depositories as Presented

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New Business VII. D:

Approve Renewal of Bridgeway Contract for Insight Program

Background:

The District proposes to renew its contract with Bridgeway Inc. to provide Insight Program services during School Year 2011 – 2012 to students with a first-time zero tolerance offense. The Insight Program includes a substance abuse evaluation/ screening (\$100 per student) and an early intervention seminar for the student and parents (\$25 per hour per student). This fee structure is the same as for the current school year.

The agreement is based on a presumed 40 students being referred to the Program each year. For 2010 – 2011 school year there were only 14 evaluations and 11 interventions conducted.

Recommended Action:

Approve Renewal of Bridgeway Contract for Insight Program as Presented

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New Business VII. F:
Accept Bid for Custodial Supplies

Background:

The custodial bid opening was held on April 7, 2011. The notice to bidders was placed in the Galesburg Register Mail on March 21st. Bids were sent to 14 vendors and we received bids back from 11 of them. Over 40 different items were bid. Bids were awarded based upon individual line items. Shown below is the aggregate award, by vendor, based upon the low bids submitted for the various line items. (A comprehensive list of items and the bids received on each can be reviewed in the purchasing office.) I recommend that the following vendors be awarded bids in the amounts shown:

<u>Vendor</u>	<u>City/State</u>	<u>Amount</u>
Amsan	Peoria, IL	\$ 36,151.46
Dennison's Paint	Galesburg, IL	\$ 229.68
Galesburg Electric	Galesburg, IL	\$ 1,485.72
Interboro Packaging	Montgomery, NY	\$ 8,275.20
Kohl Wholesale	Quincy, IL	\$ 1,426.06
George Pasquel	Peoria, IL	\$ 624.00
Universal	Glen Ellyn, IL	\$ 783.84
Wilson Paper	Galesburg, IL	\$ 6,483.74
	Grand Total	\$55,459.70

This aggregate total is considerably higher than the bid last year, which was \$18,539.70, as many items were bought on State contract. However, there are a number of items that had been purchased off of the state contract last year that we ran through the bid process this year to test the pricing. They are included in this dollar amount.

Of the forty-plus items bid, those listed below were not awarded to the low bidder based upon one of several factors: compliance to specifications, user preference and/or hidden costs.

Broom handles: Low bid was Dennison at \$2.80; however, the custodians indicated that this same broom handle broke easily last year so we went with the second lowest bid. Wilson Paper was awarded the bid at \$2.87. We are purchasing 36 handles for an overall difference of \$2.52.

Spray Stripper: We specified Bravo by Johnson Wax which is the brand the custodians prefer. Low bid was State at \$87.48; however it was not the brand we specified, so Amsan was awarded the bid at \$99.48. We are purchasing 4 cases for an overall difference of \$48.00.

Neutral cleaner – we specified green seal certified and that it must be equivalent to the Johnson brand we are currently using. Wilson Paper was low at \$19.58, however, it was not green seal certified, therefore, we are awarding this cleaner to Amsan at \$46.89. This is the same product we are currently using, at the same unit cost and it meets our specifications.

Hard roll paper towel: Kohl was low at \$5.03 and Wilson was second at \$5.38. We currently have Amsan with Kimberly Clark dispensers. If we switch this year, we would have to give up the dispensers, however, if we continue with them for one more year, the dispensers would be ours. This is our 4th year and in order to keep the dispensers, Amsan requires that you purchase their towels for 5 years. At that point, we can put in any brand towel we choose as long as the size is right. We are purchasing 700 cases for an overall difference of \$273.00.

Recommended Action:

Accept Bid for Custodial Supplies as Presented