

- 5:30PM Closed Session: Interviews for the Position of Director of Curriculum/Instruction and Pre-K Services
- 6:30 PM Reception for District Retirees
- 7:00 PM Public Hearing:
Public Hearing Concerning the Intent of the Board to Sell Not to Exceed \$7,269,000 of School Fire Prevention and Safety Bonds and Not to Exceed \$12,000,000 of General Obligation Bonds (Alternate Revenue Source) for the Purpose of Improving the Site of and Building and Equipping a New School Building

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00 PM – Monday, May 12, 2014
932 Harrison Street—Galesburg, Illinois
Regular Meeting
Agenda

- I. Call to Order
- II. Roll Call
Recognition of District Retirees
- Introduction and Presentation of Gift to Retirees
- III. Moment of Silence/Pledge of Allegiance
- IV. Election of Board of Education Officers
President, Vice-President, Secretary
- V. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)
- VI. Approval of Minutes
Approve Minutes of Special Meeting of April 3, 2014, Special Meeting of April 7, 2014, Regular Meeting of April 14, 2014, Special Meeting of April 15, 2014, and Special Meeting of April 22, 2014

VII. Approval of Payrolls and Claims
Reported by Member Panther

VIII. Approval of Consent Agenda

(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion.)

A. Approval of Job Descriptions

- Custodial Job Descriptions

B. Approval of Revised Principal Evaluation

C. Approval of Updated Indemnification Agreement for Board of Education

D. Approval of Resolution Appointing Recording Secretary, Treasurer, and Deputy Treasurer

IX. Correspondence

X. Committee Reports

A. Budget

B. Buildings and Grounds

C. Insurance

D. Recruitment for Educational Diversity

E. Student Council

XI. Old Business

A. Approval of Board Policy Updates as Updated By Illinois Association of School Boards: 2:30, 2:110, 5:10, 5:30, 5:35, 5:180, 5:190, 5:240, 7:70, 7:140, 7:180, 7:190, and 8:95 (Second Reading)

XII. New Business

A. Approval of Personnel Agenda

B. Approval of Resolution Concerning the Intent of the Board to Sell Not to Exceed \$7,269,000 of School Fire Prevention and Safety Bonds and Not to Exceed \$12,000,000 of General Obligation Bonds (Alternate Revenue Source) for the Purpose of Improving the Site of and Building and Equipping a New School Building

C. Appoint Board Committees

D. Approve Schedule of Board of Education Meetings (June 2014-May 2015)

E. Approval of School Fees

F. Approval of Budget Amendments for:

-District 205

-KWSED

-GAVC

- G. Discussion and Action on a Resolution Approving and Authorizing the Sale of School Real Estate
- H. Approval of Churchill Junior High School Electric Repair Bid for the Energy Efficiency Grant
- I. Acceptance of Asbestos Removal Bid for Galesburg High School

XIII. Administrative Reports

- A. Director for Human Resources
- B. Knox-Warren Special Education Director
- C. Assistant Superintendent for Finance and Operations
- D. Superintendent/Assistant Superintendent for Curriculum and Instruction

XIV. Comments By Board of Education

XV. Closed Session

- A. Negotiations
- B. Appointment, Employment, Compensation, Discipline, Performance or Dismissal of an Employee
- C. Discussion on Sale of School Real Estate

XVI. Adjournment

Next Meeting June 23, 2014

Community Unit School District No. 205
May 12, 2014

Election of Board of Education Officers IV:

President, Vice-President, Secretary

Background:

According to Board Policy 2:210 (attached), Officers shall be elected annually at the organizational meeting.

Board of Education

Organizational Board of Education Meeting

During a March meeting in odd-numbered years, the Board of Education establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within 28 days after the consolidated election. The consolidated election is held on the first Tuesday in April of odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. At the organizational meeting the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
2. The new Board members shall be seated.
3. The Board shall elect its officers who assume office immediately upon their election.
4. The Board shall fix a time and date for its regular meetings.

During an April Board meeting in even-numbered years, the Board considers organizational matters, such as, selecting individual members to fill offices with terms that expire this or the next month and fixing a time and date for its regular meetings.

Election of Officers

Starting with the April 2003 organizational meeting, the office of President shall be filled with the most senior member of the Board of Education. Future Board Presidents will be based on seniority as established after the April 2003 school board member election. If more than one person has the same seniority, their order as Board president shall be determined by lot.

A Board Member may refuse an office. After a Member has served as Board President, he/she will not be eligible to serve as President for a period of seven years unless a Member refuses the office of Board President. No Member shall be Board President until he/she has served one year on the Board of Education.

After the election of the Board President, the Vice President and the Board Secretary shall be elected to the Board of Education from among its members.

The Board of Education shall appoint by resolution the Recording Secretary and the Treasurer with compensation as fixed the School Board. The Board of Education shall also appoint a Deputy Treasurer.

The Treasurer appointed by the School Board shall be at least 21 years of age, of approved integrity and not a member of the county board of school trustees. Should the office become vacant because of the Treasurer's death, resignation or removal from office, the School Board shall appoint a successor.

Should the Treasurer become temporarily incapacitated by illness, absent from the District or prevented from performance of his/her duties by any other cause, the duties shall be performed by the Deputy Treasurer. During an April Board meeting in even-numbered years, the Board considers organizational matters, such as, selecting individual members to fill offices with terms that expire this or the next month and fixing a time and date for its regular meetings.

LEGAL REF.: 10 ILCS 5/2A-1 et seq.
105 ILCS 5/10-5, 5/10-16, and 105 ILCS 5/10-16.5.

CROSS REF.: 2:30 (School District Elections), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

ADOPTED: April 23, 2012

Community Unit School District No. 205
May 12, 2014

Consent Agenda VIII. A:

Approval of Job Descriptions:

Background:

A job description is to reflect the roles and responsibilities of the position. Due to the closing of Cooke School, as well as the opening of the GHS Multipurpose building this fall, custodian job descriptions needed to be modified to reflect the changes.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

Consent Agenda VIII. B:

Approval of Revised Principal Evaluation

Background:

The Principal Evaluation Plan, which was first implemented during the 2012-2013 school year, has been successful in capturing principals' strengths, areas for growth, and their professional goals. The instrument also includes a student growth component. Currently the plan states that only the Superintendent may conduct the evaluations. As we have learned, that is impossible. In fact, it was necessary this year for other Central Office Administrators to assist. With the proposed change, the Superintendent may designate who will evaluate, as long as the evaluator has received the training to do so. This may include principals evaluating their assistant principals.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

Consent Agenda VIII. C:

Approval of Updated Indemnification Agreement for Board of Education

Background:

The approval of an updated Indemnification Agreement for Board of Education Members is part of the annual procedure at the organizational meeting.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

Consent Agenda VIII. D:

Approval of Resolution Appointing Recording Secretary, Treasurer and Deputy Treasurer for the Board of Education

Background:

The approval of a Resolution appointing the Recording Secretary, Treasurer and Deputy Treasurer for the Board of Education is part of the procedure required at the Organizational meeting.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

Old Business XI. A:

Approval of Board Policy Updates as Updated By Illinois Association of School Boards: 2:30, 2:110, 5:10, 5:30, 5:35, 5:180, 5:190, 5:240, 7:70, 7:140, 7:180, 7:190, and 8:95 (Second Reading)

Background:

As part of our agreement with the Illinois Association of School Board we receive continual policy updates to meet the requirements of the Illinois School Code and Illinois Law. These are the most recent updates as of April 3, 2014 and we recommend approval.

Recommendation:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. B.:

Approval of Resolution Concerning the Intent of the Board to Sell Not to Exceed \$7,269,000 of School Fire Prevention and Safety Bonds and Not to Exceed \$12,000,000 of General Obligation Bonds (Alternate Revenue Source) for the Purpose of Improving the Site of and Building and Equipping a New School Building

Background:

This resolution gives Wells Fargo authorization to sell not to exceed \$7,269,000 of school fire prevention and safety bonds and not to exceed \$12,000,000 of general obligation bonds (alternate revenue source) for the purpose of improving the site of and building and equipping a new school building for Silas Willard Elementary.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. C.:

Appoint Board Committees

Background:

It will be necessary for the newly elected President to appoint members of the various committees. The committees are:

Budget	3 members
Building and Grounds	3 members
Insurance	1 member
Recruitment for Educational Diversity	1 member

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. D.:

Approve Schedule of Board of Education Meetings (June 2014—May 2015)

Background:

In past years the Board of Education meetings have been scheduled at 7:00 p.m. on the second Monday of each month except those months in which Monday falls on a holiday or a conflict occurs. The exceptions this year are the June, August, October, January and April meetings due to conflicts and holidays.

Included is a listing of Board Members scheduled to read Payroll and Claims information at each meeting.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. E:

Approval of School Fees

Background:

School fees for 2014-2015 school year were previously with the exception of school lunch fees that were increased in March 2013 due to federal guidelines, the only remaining proposed increase in fees is the high school yearbook fee.

We propose increasing yearbook fees at Galesburg High School by the following amounts:

Early Bird (Prior to July 1st): \$55
Early with Name Stamp: \$60
Late: \$60

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. F.:

Approval of Budget Amendments for:

- District #205
- KWSED
- GAVC

Background:

There are 3 separate resolutions approving the posting of amended budget's for District 205, Knox Warren Special Education District, and the Galesburg Area of Vocational Center.

District 205's budget shows a deficit in the operating funds (educational, operations & maintenance, transportation, and working cash) in the amount of \$3,605,172. The original budget showed an operating deficit of \$2,158,853 in the operating funds for a difference of \$1,446,319. Although the amended budget shows an increase from when it was adopted last fall, increase is not unexpected.

The original budget included \$1 million in revenue from the Operation Rebuild Support Committee. The committee continues to actively work on securing significant donations. However, this money did not materialize in fiscal year 14 and, quite frankly, should not have been included in the budget as a revenue source. The balance of the difference is due mostly from the fact that the State of Illinois changed the proration rate of General State Aid (lowering it by 4%) after the original budget was adopted in the fall.

The original budget deficit of \$2,158,853 can mostly be attributed to financing issues with Operation Rebuild. As you recall from our discussion in the fall, \$1 million of the bond money from the Phase 1 bond issues was obligated to the GHS roof project. However, the roof project had not begun. The money should have been set aside but was instead spent on Lombard and Steele. Then, early in 2013, the phase 1 multipurpose building project at GHS was expanded. Since the bond

issue was for the original amount necessary to finance the GHS project, this left a funding deficit that had to be made up in FY14.

All in all, expenditures in the Education fund were well-controlled. The Ed fund discretionary expenditures were controlled in such a way that they came in on budget even though the costs of an Interim Superintendent and half of the 1:1 computing project was added on after the original budget was adopted.

The KWSED and GAVC are amended due to the fact that their budgets directly reflect costs associated with participation. The budget changes are directly related to the number of students who are being served by their program.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. G.:

Discussion and Action on a Resolution Approving and Authorizing the Sale of School Real Estate

Background:

The Board will vote to authorize the sale of Cooke Elementary School.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. H.:

Approval of Churchill Junior High School Electric Repair for the Energy Efficiency Grant

Background:

The energy efficiency grant was awarded to District 205 earlier this year. This is a \$50,000 matching grant (\$50,000 from the grant + \$50,000 from District 205). A bid opening was held on Tuesday, May 6, 2014 at 2:00 PM. The low bid was in the amount of \$52,375 from Roy Keith Electric Company which is located in Farmington, Illinois.

The total construction cost will be as follows:

Roy Keith Electric Company	\$52,375.00
Springfield Electric (material purchase)	\$22,698.29
Ameren (new electrical service, transformer)	\$19,758.29
Subtotal	\$94,831.58
<u>Contingency (5%)</u>	<u>\$ 4,741.58</u>
 Total budgeted cost	 \$99,573.16

Recommended Action:

Approve as Presented

Community Unit School District No. 205
May 12, 2014

New Business XII. I.:

Acceptance of Asbestos Removal Bid for Galesburg High School

Background:

Three companies bid the project. Iowa-Illinois Taylor Insulation was the lowest bid at \$22,754 for removal of floor tile in the hallway by rooms 41-46 is recommended for approval.

Recommended Action:

Approve as Presented