

*Public Hearing on Proposed Life Safety Paving Work
Beginning at 6:25 P.M.*

- 6:25 P.M. Public Hearing on Proposed Life Safety Paving Work
Roll Call
Presentation of Certificate of Publication of Notice of Public
Hearing on Proposed Life Safety Paving Work
Proposed Life Safety Paving Work
Public Input
Close Hearing

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00 PM – Monday, May 14, 2007
932 Harrison Street—Galesburg, Illinois
Regular Meeting

Agenda

- I. Call to Order
Recognition of District Retirees
- Introduction and Presentation of Gift to Retirees
- II. Roll Call
- III. Moment of Silence/Pledge of Allegiance
- IV. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)
- Award High School Diploma To Veteran (Charles W. Brown)
- V. Approval of Minutes
Approve minutes of regular meeting of April 16, 2007, special meeting of April 30, 2007, special meeting of May 3, 2007, and special meeting of May 7, 2007

- VI. Approval of Payrolls and Claims
Reported by Member Osborn

- VII. Approval of Consent Agenda
(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion.)
 - A. Approve Revised Title I Reading Teacher Job Description
 - B. Approve Classroom Instructional Facilitator Job Description
 - C. Approve Middle School Building Technology Specialist Job Description
 - D. Approve Middle School Library Media Facilitator Job Description

- VIII. Instructional Presentation
 - A. Reading Recovery Program

- IX. Old Business

- X. New Business
 - A. Award High School Diploma to Veteran (Charles W. Brown) per Policy 655.09(a) Academic Achievement—Diplomas for Veterans of World War II and Korean Conflict
 - B. Bids:
 - a. Classroom/Office Supplies Bid
 - b. Junior High/Middle School Industrial Arts Bid
 - c. K-12 Art Supplies Bid
 - d. Custodial Supplies Bid
 - C. Resolution Regarding Paving Work to Be Funded by Life Safety Levies
 - D. Presentation and Approval of the Results of the April 17, 2007 Board of Education Election

- XI. Adjourn – Sine Die

Community Unit School District No. 205
May 14, 2007

Recognition of District Retirees

Background:

Introduction and presentation of gift to retirees by Central Office Administration.

Recommended Action:

None—Information Only

Community Unit School District No. 205
May 14, 2007

Consent Agenda VII. A:

Approve Revised Title I Reading Teacher Job Description

Background:

The Title I Reading Teacher Job Description was last revised in 2005. Only minor modifications are recommended.

Recommended Action:

Approve Consent Agenda as Presented

Consent Agenda VII. B:

Approve Classroom Instructional Facilitator Job Description

Background:

The No Child Left Behind regulations state that if a teacher does not have a reading endorsement, they may not pull out students for individual reading instruction. We have three current Title I teachers in this situation. The certification regulations allow them to work within the classrooms along with the classroom teacher. The new job description delineates the job responsibilities of these individuals.

Recommended Action:

Approve Consent Agenda as Presented

Community Unit School District No. 205
May 14, 2007

Consent Agenda VII. C:

Approve Middle School Building Technology Specialist Job Description

Background:

This differential position has been in place in the District for a number of years. A job description has never been developed. Therefore, the middle school building principals, the individuals currently holding the positions, and I have worked together to determine the responsibilities of the job.

Recommended Action:

Approve Consent Agenda as Presented

Community Unit School District No. 205
May 14, 2007

Consent Agenda VII. D:

Approve Middle School Library Media Facilitator Job Description

Background:

This position has been in place for a number of years, with the job evolving to include more technology. A job description had never been developed. The middle school building principals, the individuals currently holding the positions, and I have worked together to devise the job description.

Recommended Action:

Approve Consent Agenda as Presented

Instructional Presentation VIII. A:

Reading Recovery Program

Background:

Alissa Tucker and Allyson Vaynerman, two Reading Recovery teachers, along with Deb Leach, the Reading Recovery Teacher Leader from Pekin will give an instructional presentation about the progress that has been made in the Reading Recovery program. CUSD No. 205 is in its third year of program implementation and the Reading Recovery staff is anxious for the Board and community to know of the success in the program. Additionally, Mr. Estes will address the Board about a change in the structure of the intergovernmental agreement that we have with Pekin Elementary District #108 to manage the Reading Recovery program.

Recommended Action:

None—Informational Only

Community Unit School District No. 205
May 14, 2007

New Business X. A:

Award High School Diploma to Veteran (Charles W. Brown) per Policy 655.09(a) Academic Achievement—Diplomas for Veterans of World War II and Korean Conflict

Background:

Mr. Charles W. Brown of Galesburg, Illinois left high school to serve in the Army during the Korean Conflict. He was honorably discharged from the United States Army on February 26, 1953. Under the provisions of Illinois state law and school Board policy, Mr. Brown is being awarded a Galesburg High School Diploma. Members of his family are expected to attend the Board meeting with him. Mr. Brown was employed by CUSD # 205 as a custodian, retiring in 1992.

Recommended Action:

Award High School Diploma to Veteran (Charles W. Brown) per Policy 655.09(a) Academic Achievement—Diplomas for Veterans of World War II and Korean Conflict

Community Unit School District No. 205
May 14, 2007

New Business X. B:

Bid:

a. Classroom/Office Supplies Bid

Background:

This is a routine annual bidding process. Thirteen vendors submitted bids on our list of required items, and the low bid is recommended for acceptance on all items but seven. Reasons why those seven items are recommended for placement with the next lowest bidder include: minimum order quantities higher than our volume requirement, and user requirements for features not found on the low bid item.

Recommended Action:

Approve Classroom/Office Supplies Bid as Presented

Community Unit School District No. 205
May 14, 2007

New Business X. B:

Bid:

b. Junior High/Middle School Industrial Arts Bid

Background:

This is a routine annual bidding process. Eight vendors submitted bids on our list of required items, and the low bid is recommended for acceptance on all items.

Recommended Action:

Approve Junior High/Middle School Industrial Arts Bid as Presented

Community Unit School District No. 205
May 14, 2007

New Business X. B:

Bid:

c. K-12 Art Supplies Bid

Background:

This is a routine annual bidding process. Nine vendors submitted bids on our list of required items, and the low bid is recommended for acceptance on all items but six. Reasons why those six items are recommended for placement with the next lowest bidder include: minimum order quantities higher than our volume requirement, and user requirements for quality characteristics not found on the low bid item.

Recommended Action:

Approve K-12 Art Supplies Bid as Presented

Community Unit School District No. 205
May 14, 2007

New Business X. B:

Bid:

d. Custodial Supplies Bid

Background:

This is a routine annual bidding process. Ten vendors submitted bids on our list of required items, and the low bid is recommended for acceptance on all items but four. In those four cases, the lowest bid item did not meet our specifications, and the bid is recommended for acceptance from the next lowest bidder.

Recommended Action:

Approve Custodial Supplies Bid as Presented

Community Unit School District No. 205
May 14, 2007

New Business X. C:

Resolution Regarding Paving Work to Be Funded by Life Safety Levies

Background:

As presented in Public Hearing, a new parking lot is required at King Elementary School to eliminate a threat to the health, safety, and/or welfare of students there. To request Illinois State Board of Education approval to levy and expend Fire Prevention & Safety funds on this project, the Board must adopt a resolution acknowledging that safety threat.

Recommended Action:

Approve Resolution Regarding Paving Work to Be Funded by Life Safety Levies as Presented

Community Unit School District No. 205
May 14, 2007

New Business X. D:

Presentation and Approval of the Results of the April 17, 2007 Board of Education Election

Background:

Due to recent changes in the Election Code, the canvass of votes and the proclamation of winners for the 2007 school board election were handled by Knox County Clerk Scott Erickson, in conjunction with CUSD #205's attorney Thomas West, rather than by the Board of Education. Mr. Erickson completed the canvass of votes on May 3, 2007 and has provided a copy of the abstract of votes and a summary of votes cast proclaiming the winners from the April 17, 2007 Consolidated Election for Board of Education members. Mr. Erickson has also provided official Certificates of Election for the winners.

Recommended Action:

Accept Results of the April 17, 2007 Board of Education Election as Presented

COMMUNITY UNIT SCHOOL DISTRICT NO. 205

Board of Education

Monday, May 14, 2007

932 Harrison Street—Galesburg, Illinois

Organizational Meeting

Agenda

- I. Call to Order (New Board)/Dr. S. Gene Denisar Presiding as President Pro-tem
Recognize members elected in the April 17, 2007 Consolidated Election:

Deborah J. Harrison	(April 2007 – April 2011)
Carl E. Strauch	(April 2007 – April 2011)
Gloria Osborn	(April 2007 – April 2011)
Michael D. Panther	(April 2007 – April 2011)

- II. Official Oath of Office for Newly Elected Board of Education Members

- III. Roll Call

- IV. Election of Board of Education Officers
President, Vice-President, Secretary

- V. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)

- VI. Approval of Consent Agenda
(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion.)
 - A. Approve Resolution Appointing Recording Secretary, Treasurer, and Deputy Treasurer for the Board of Education
 - B. Approve Updated Indemnification Agreement for Board of Education
 - C. Approve Declaration of Surplus Property for Auction

- VII. Correspondence

- VIII. Committee Reports
 - A. Budget
 - B. Building and Grounds
 - C. Insurance
 - D. Recruitment for Educational Diversity
 - E. Student Council

IX. New Business

- A. Appoint Board Committees
- B. Schedule of Board of Education Meetings
- C. Adopt Existing Board of Education Policies and Codes of Student Conduct
- D. Authorized Depositories
- E. Request for Out of State Band Trip
- F. Galesburg High School Credit Recovery Program
- G. Renewal of Food Service Contract
- H. Renewal of Bridgeway Contract for Insight Program
- I. Reading Recovery – Intergovernmental Agreement with Pekin Elementary District #108
- J. Recommendation on Adoption of Resolution RE: Reduction in Force of Knox-Warren Special Education Cooperative Educational Support Staff Due to Cost Containment
- K. Personnel Agenda
- L. Consideration of and Possible Adoption of Resolution of Notice to Remedy

X. Administrative Reports

- A. Director for Human Resources
- B. Assistant Superintendent for Curriculum and Instruction
- C. Knox-Warren Special Education Director
- D. Director of Finance and Operations
- E. Superintendent

XI. Comments By Board of Education

XII. Closed Session

- A. Personnel

XIII. Adjournment

Community Unit School District No. 205
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Official Oath of Office for Newly Elected Board of Education Members:

Background:

Newly enacted State law, effective June 20, 2006, requires that school board members take an oath of office before taking their seats on the board. Mr. Thomas West, Attorney for District #205, will administer the formal “Oath of Office for School Board Member” to those members elected in the April 17, 2007 Consolidated Election. (105 ILCS 5/10-16.5)

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Election of Board of Education Officers:

Background:

According to District Policy 245.00; “Starting with the April 2003 organizational meeting, the office of President shall be filled with the most senior member of the Board of Education” who has not been President within the last 7 years. Thus, by Policy Member Panther is the Presidential Slate. Once elected, President Panther will preside over the election of Vice President and Secretary—both of whom shall be elected from among the remaining members.

Community Unit School District No. 205
May 14, 2007

Approval of Consent Agenda VI. A:

Approve Resolution Appointing Recording Secretary, Treasurer and Deputy Treasurer for the Board of Education.

Background:

The approval of a Resolution appointing the Recording Secretary, Treasurer and Deputy Treasurer for the Board of Education is part of the procedure required at the Organizational meeting.

Recommended Action:

Approve Consent Agenda as Presented

Community Unit School District No. 205
May 14, 2007

Approval of Consent Agenda VI. B:

Approve Updated Indemnification Agreement for Board of Education

Background:

The approval of an updated Indemnification Agreement for Board of Education Members is part of the procedure at the Organizational meeting.

Recommended Action:

Approve Consent Agenda as Presented

Community Unit School District No. 205
May 14, 2007

Approval of Consent Agenda VI. C:

Approve Declaration of Surplus Property for Auction

Background:

Periodically the District finds its storerooms full, indicating the need to remove old, broken and no longer used furniture and equipment. That which has no value will be trashed. It has been the District's custom, to hold a sale or auction for those items which are no longer needed, but may have value to someone. It is the District's recommendation to declare such items as surplus property to be sold at auction. The auction has tentatively been scheduled for June 9, 2007 at the Hawthorne Center.

Recommended Action:

Approve Consent Agenda as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. A:

Appoint Board Committees

Background:

It will be necessary for the newly elected President to appoint members of the various committees. Those committees are:

- Buildings and Grounds 3 Members
- Budget 3 Members
- Insurance 1 Member
- Recruiting for Educational Diversity 1 Member

Recommended Action:

Appoint Members

Community Unit School District No. 205
May 14, 2007

New Business IX. B:

Schedule of Board of Education Meetings

Background:

In past years the Board of Education meetings have been scheduled at 7:00 p.m. on the second Monday of each month except those months in which Monday falls on a holiday. This year Columbus Day is on Monday, October 8, 2007, making it necessary to schedule the Board meeting on Tuesday for the month of October.

Also included is a listing of Board Members scheduled to read Payroll and Claims information at each meeting.

Recommended Action:

Approve Schedule of Board Meetings as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. C:

Adopt Existing Board of Education Policies and Codes of Student Conduct

Background:

Adoption of the Board's policies and the Codes of Student Conduct is an annual requirement for Boards. Faculty handbooks, administrative rules and regulations, emergency rules, and other such day-to-day rules of engagement are included within the authority of the Board's policies. The Board's approval of the Student Codes of Conduct is for the balance of the current school year under the authority of the new Board. Prior to the start of the 2007-2008 school year, the Board will adopt the Student Codes of Conduct again reflecting any changes prompted by the work of the District-Wide Discipline Committee.

Recommended Action:

Adopt Existing Board of Education Policies and Codes of Student Conduct

Community Unit School District No. 205
May 14, 2007

New Business IX. D:

Authorized Depositories

Background:

This is one of the items required to be approved annually. Donna Palmer, our Treasurer, has prepared the list of “Authorized Depositories.”

Recommended Action:

Approve Authorized Depositories as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. E:

Request for Out of State Band Trip

Background:

Ben Bredemeier, GHS Band Director, and Dean Petrie, CUSD No. 205 Director of Fine Arts, will make a presentation to the Board about plans that are beginning to be made for the GHS band trip to Florida next school year (this is a recurring field trip that is on a four year cycle). Board Policy 645.09 recommends a series of considerations when planning an extended overnight field trip of this sort. Additionally, the policy states that, "Guidelines and regulations implementing this policy shall be determined by the Superintendent and/or designees and shall be approved by the School Board." GHS staff is seeking Board approval so they may proceed with plans which will take the better part of a year to implement.

Recommended Action:

Approve Request for Out of State Band Trip as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. F:

Galesburg High School Credit Recovery Program

Background:

Tom Chiles, GHS Principal will make a presentation to the Board about credit recovery at the school. As you know, the demographics of GHS have changed drastically in recent years. We are charged with educating many more at-risk students than in the past. Unfortunately, many of these students have found themselves behind in credits for graduation. Ultimately, many of these students find themselves in a position to not be able to graduate on time, if at all. GHS has had summer school available for credit recovery only when enough students sign up for a given course to warrant its offering. In order to serve more of our at-risk students, the GHS staff will make a recommendation for upgraded credit recovery that will include additional availability of correspondence coursework, tuition scholarships, and required tutoring as a part of the program.

Recommended Action:

Approve Galesburg High School Credit Recovery Program as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. G:

Renewal of Food Service Contract

Background:

This June completes our third year of contracted food services from Aramark. Regulations allow us to renew the annual contract 2 more times before rebidding it. We are relatively satisfied with Aramark's performance, and recommend continuation of the contract for the 2007-08 school year. Regulations allow the cost to be increased by no more than the Consumer Price Index for All Urban Consumers for Food Away From Home for calendar 2006. Under these rules, next year's contract will be 3.2% higher than this year.

Recommended Action:

Approve the Aramark Food Service Contract Renewal as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. H:

Renewal of Bridgeway Contract for Insight Program

Background:

The District proposes to renew its contract with Bridgeway Inc. to provide Insight Program services to students with a first-time zero tolerance offense. The Insight Program includes a substance abuse evaluation/screening (\$75 per student) and an early intervention seminar for the student and parents (\$25 per student). These fees remain the same as in prior years.

Recommended Action:

Approve the Bridgeway Contract Renewal for the Insight Program as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. I:

Reading Recovery – Intergovernmental Agreement with Pekin Elementary District #108

Background:

For the past three years we have participated in an intergovernmental agreement between our District and Pekin Elementary District #108. This agreement has been in support of the Reading Recovery Program and specifically has allowed District #205 to “purchase services” of Deb Leach, our shared Teacher Leader from Pekin. The purchased services have been paid for out of District #205’s Title I budget. In the past, this agreement has been agreed to jointly by virtue of the signature of the Superintendent in both districts. Pekin has contacted us to inform us that Deb Leach’s responsibilities in their district have increased and that they would like us to participate in obtaining a new Teacher Leader to be shared by both districts. As such, a new multi-year intergovernmental agreement has been constructed, establishing this new position in Pekin and setting provisions for cost sharing between the districts. Since a new position is being created, Pekin’s Board will be adopting the intergovernmental agreement at their next Board meeting. Upon the advice of Tom West, we are bringing this agreement before the Board for approval as well.

Recommended Action:

Adopt Reading Recovery – Intergovernmental Agreement with Pekin Elementary District #108 as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. J:

Recommendation on Adoption of Resolution RE: Reduction in Force of Knox-Warren Special Education Cooperative Educational Support Staff Due to Cost Containment

Background:

Knox Warren Special Education has identified the part-time secretary position as unnecessary for the 2007-2008 school year. Therefore, the position will be cut as a cost containment measure.

Recommended Action:

Approve Recommendation on Adoption of Resolution RE: Reduction in Force of Knox-Warren Special Education Cooperative Educational Support Staff Due to Cost Containment as Presented

Community Unit School District No. 205
May 14, 2007

New Business IX. L:

Consideration of and Possible Adoption of a Resolution of Notice to Remedy

Background:

This personnel item will first be discussed in executive session with any formal action required in open session.

Recommended Action:

Any action will be recommended in open meeting.