

*Public Hearing on Proposed Life Safety Paving Work  
Beginning at 6:55 P.M.*

- 6:55 P.M.     Public Hearing on Proposed Life Safety Paving Work  
Roll Call  
Presentation of Certificate of Publication of Notice of Public  
Hearing on Proposed Life Safety Paving Work  
Proposed Life Safety Paving Work  
Public Input  
Close Hearing

COMMUNITY UNIT SCHOOL DISTRICT NO. 205  
Board of Education  
7:00 PM – Monday, June 11, 2007  
932 Harrison Street—Galesburg, Illinois  
Regular Meeting

Agenda

- I.     Call to Order
- II.    Roll Call
- III.   Moment of Silence/Pledge of Allegiance
- IV.    Recognition of Visitors  
*(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)*
- V.     Approval of Minutes  
Approve minutes of regular meeting of May 14, 2007 organizational meeting of May 14, 2007 and special meeting of May 21, 2007
- VI.    Approval of Payrolls and Claims  
Reported by Member Strauch

VII. Approval of Consent Agenda

*(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these unless a Board member or citizen so requests in which event the item will be removed from the Consent Agenda and considered individually.)*

- A. Adoption of Resolution Establishing Prevailing Wages for 2007-2008
- B. Elementary Library Media Facilitator Job Description
- C. Revised Director of Bands - GHS Job Description
- D. Revised Associate Director of Bands – GHS Job Description
- E. Revised Assistant Director of Bands – GHS Job Description
- F. Assistant District Jazz Band Director Job Description

VIII. Correspondence

IX. Committee Reports

- A. Budget
- B. Building and Grounds
- C. Insurance
- D. Recruitment for Educational Diversity

X. Old Business

- A. Galesburg High School Credit Recovery Program
- B. Banking RFP Results

XI. New Business

- A. Personnel Agenda
- B. Community Unit School District No. 205 Strategic Plan
- C. New District Software Purchase
- D. Revision of Policy 655.12 – Academic Achievement – Credit From Outside Sources
- E. Policy 655.12a – Academic Achievement – Credit For Correspondence/ Credit Recovery Courses
- F. Policy 430.05—Investment Policy
- G. 2006-2007 Budget Adjustments
- H. Worker Compensation and Property/Casualty Insurance Renewals
- I. Re-Insurance, Aggregate and Life Insurance Carriers
- J. Extension of Preferred Provider Contract
- K. Secondary and Elementary Codes of Student Conduct
- L. Hazardous Transportation Areas for 2007-2008
- M. Resolution Regarding Paving Work to be Funded by Life Safety Levies
- N. Bids:
  - a. Two (2) ½-Ton 2007 Cargo Vans
  - b. King Elementary Parking Lot

- XII. Administrative Reports
  - A. Director for Human Resources
  - B. Assistant Superintendent for Curriculum and Instruction
  - C. Knox-Warren Special Education Director
  - D. Director of Finance and Operations
  - E. Superintendent
  
- XIII. Comments By Board of Education
  
- XIV. Closed Session
  
- XV. Adjournment

*Next Meeting July 9, 2007*

Community Unit School District No. 205

June 11, 2007

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Consent Agenda VII. A:

Adoption of Resolution Establishing Prevailing Wages for 2007-2008

Background:

State law (820 ILCS 130/9) requires the Board to, during June of each year:

1. Adopt a resolution establishing prevailing rates of wage in the area.
2. Publicly post or keep available for inspection said rates of wage.
3. File a certified copy of the resolution with the Secretary of State and the Department of Labor in Springfield no later than July 15.
4. Publish a legal notice of its wage rate determination within 30 days of the filing.

Recommended Action:

Approve Consent Agenda Item as Presented

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Consent Agenda VII. B:

Elementary Library Media Facilitator Job Description

Background:

A job description for this position has not been established. The proposed job description includes the vision of the library becoming a true media center that allows students access to information in book form, as well as electronically.

Recommended Action:

Approve Consent Agenda Item as Presented

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Consent Agenda VII. C:

Revised Director of Bands – GHS Job Description

Background:

The proposed revision identifies the performing group (Wind Symphony) that the Director of Bands will be responsible for conducting each year.

Recommended Action:

Approve Consent Agenda Item as Presented

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Consent Agenda VII. D:

Revised Associate Director of Bands – GHS Job Description

Background:

The proposed revision identifies the performing groups (Symphonic and Concert Bands) that the Associate Director of Bands will be responsible for conducting each year. The revisions also include a change to allow flexibility in determining which District jazz band the Associate Director of Bands will be responsible for each year.

Recommended Action:

Approve Consent Agenda Item as Presented

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Consent Agenda VII. E:

Revised Assistant Director of Bands – GHS Job Description

Background:

The proposed revision allows for flexibility in determining which District jazz band the Assistant Director of Bands will be responsible for each year.

Recommended Action:

Approve Consent Agenda Item as Presented



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Consent Agenda VII. F:

Assistant District Jazz Band Director Job Description

Background:

The Assistant Jazz Band Director position has been a differential position in the District for a number of years, but the job description has not been fully developed or approved by the Board of Education. Mr. Dean Petrie, Director of Fine Arts, has been instrumental in coordinating this effort.

Recommended Action:

Approve Consent Agenda Item as Presented

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Old Business X. A:

Galesburg High School Credit Recovery Program

Background:

Tom Chiles, GHS Principal, will review the presentation he made regarding credit recovery at the May Board meeting. Board members will be encouraged to give additional input about the proposal. This presentation will be preliminary to a recommendation later in the agenda for a revision of Board Policy 655.12 – Academic Achievement – Credit From Outside Sources, and the development of a new Board Policy 655.12a – Academic Achievement – Credit For Correspondence/ Credit Recovery Courses.

Recommended Action:

Approve Galesburg High School Credit Recovery Program as Presented

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Old Business X. B:

Banking RFP Results

Background:

The District solicited Requests for Proposal (RFPs) from local banks for provision of transactional and liquid investment banking services beginning July 1, 2007. Five banks responded by submitting Proposals, which have been reviewed and analyzed. The results of this process and the winning proposal have been shared with the Budget Committee, and are being shared with the Board for informational purposes. All responding banks are already authorized depositories, so no action by the Board is required on this matter.

Recommended Action:

No action is required – information only

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### New Business XI. B:

#### Community Unit School District No. 205 Strategic Plan

### Background:

On September 15 – 16, 2006, a team of community members, students, support staff, principals, and District administration, along with representatives of the Board of Education, met at Carl Sandburg College to participate in the initial Strategic Planning Retreat. During the day and a half retreat, thirteen (13) value statements and nine (9) strategies were identified, and a new District mission statement was drafted. The value statements, strategies, and new mission statement were formally approved by the Board of Education at their regular meeting on November 13, 2006. Six action planning teams were formed and have developed two goals and supportive activities. On April 21, 2007 the six action planning teams, along with several members of the Board of Education, met for a preview session to cross reference the recommended goals and activities developed by the various teams. Members of the six action planning teams have been invited to the Board meeting. Central office administrators will summarize the work and recommendations of each team.

Strategic planning is based on community values and beliefs; representative of all segments of the school and community; a dynamic and interactive process; a focusing of commitment and vision; a concentration of resources on mutually determined measurable outcomes; and long term (3-5) years.

### Recommended Action:

Presented for Board of Education Consideration and Approval

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### New Business XI. C:

#### New District Software Purchase

### Background:

The district has used the same software (SDS) for both student and financial data for approximately 20 years. Our demands on the software have grown with the recent mandate to report extensive student data to the State Board of Education. We have encountered numerous problems with SDS as we have migrated building-level data into a district-wide database, a necessary step given the new reporting requirements. Our strategic vision is to incorporate Human Resources into the system in the near future, and to add the significant feature of “Parent Connect”, which will allow parents to track their students’ educational progress online. We must have in place the right software before making these major enhancements to our systems, so that we don’t spend a great deal of time, effort and money now and then find we need to redo things in a new software a few years down the road. After a thorough review of software alternatives, we have selected Skyward as the best combined student and financial data package for the district going forward.

### Recommended Action:

Approve New District Software Purchase as Presented

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New Business XI. D:

Revision of Policy 655.12 – Academic Achievement – Credit From Outside Sources

Background:

Joel Estes, Assistant Superintendent for Curriculum and Instruction, and Tom Chiles, GHS Principal, will make recommendations to the Board for the revision of Board Policy 655.12 – Academic Achievement – Credit From Outside Sources. The revisions to the policy are related to the implementation of the Credit Recovery Program at GHS. Specifically, limits to correspondence courses are proposed to be removed from the policy so that a new policy: Board Policy 655.12a – Academic Achievement – Credit For Correspondence/Credit Recovery Courses could be developed to address the credit provisions of the program.

Recommended Action:

Approve Revisions to Board Policy 655.12 – Academic Achievement – Credit From Outside Sources as Presented

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New Business XI. E:

Policy 655.12a – Academic Achievement – Credit For Correspondence/Credit Recovery Courses

Background:

Joel Estes, Assistant Superintendent for Curriculum and Instruction, and Tom Chiles, GHS Principal, will make recommendations to the Board for adoption of a new Board Policy 655.12a – Academic Achievement – Credit For Correspondence/Credit Recovery Courses. In particular, the new policy will allow high school administration to develop the Credit Recovery Program. The new policy removes the two course limit for these correspondence courses and establishes matching, required tutoring for students taking credit recovery courses. In the new policy, limits are placed on students using these courses for early graduation.

Recommended Action:

Approve Board Policy 655.12a – Academic Achievement – Credit For Correspondence/Credit Recovery Courses as Presented

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New Business XI. F:

Policy 430.05—Investment Policy

Background:

Last year, the Board revised its Investment Policy based on recommendations from the Budget Committee. One requirement of the new policy was that the Board review and re-adopt it annually at its June meeting. The policy is recommended for re-adoption with one minor terminology change.

Recommended Action:

Re-adopt the Investment Policy as Presented



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New Business XI. G:

2006-2007 Budget Adjustments

Background:

Buildings and departments may submit requests for budget transfers among line items at the January and June Board meetings, and are doing so now. There is no change to their total expenditures budgets as a result of these transfers.

The District's practice is to also submit grant-related budget adjustment requests at the June Board meeting, to better reflect actual grant funding for the year. These adjustments affect revenue and expenditures equally, such that there is no change to the net budgeted revenue minus expenditures for the year.

Recommended Action:

Approve 2006-2007 Budget Adjustments as Presented

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New Business XI. H:

Worker Compensation and Property/Casualty Insurance Renewals

Background:

District #205 has participated with the Illinois Association of School Boards (IASB) self insured pool since 1990. The IASB pool most closely reflects our experience along with that of other school districts. With our participation we have been afforded School Board Legal Liability coverage, Treasurers Bond, and Student Accident Insurance. Over the years, we have received minimal increases, even with the additions to our facilities: Wicall Gym, Lombard Wing, GHS Science Wing, GHS Weight Room, etc.

Recommended Action:

Approve Worker Compensation and Property/Casualty Insurance Renewals as Presented

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New Business XI. I:

Re-Insurance, Aggregate and Life Insurance Carriers

Background:

Symetra is being recommended as the District's re-insurance/aggregate insurance carrier for the 2007-2008 insurance fiscal year (August 1, 2007 – July 31, 2008).

Increases to the premiums will be:

9% in Re-Insurance Premium

ZERO in Aggregate Insurance Premium

Four companies chose not to provide proposals, as they did not feel they could be competitive. Of the actual submitted proposals, Symetra was the lowest in cost. Symetra has been our carrier since 2003 and we have no concerns with their performance.

SunLife is recommended (to continue) as the District's life insurance carrier. They are offering a \$.02 per thousand discount or \$.10 per thousand in Base Life Rate while maintaining the \$.02 per thousand for Accidental Death and Dismemberment. They have agreed to a three (3) year contract for this service.

Recommended Action:

Approve Re-Insurance, Aggregate and Life Insurance Carriers as Presented

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New Business XI. J:

Extension of Preferred Provider Contract

Background:

With the extension of our current PPO contract, we will maintain the minimal inpatient per diem rate with an annual increase equal to COLA the first year with a 5% increase per year thereafter through July 31, 2011. Inpatient admissions in excess of \$60,000 (also increased by the 5% per year annual adjustment) will be paid at 50% of billed charges.

Additionally, the outpatient discount rate will be increased from 45% to 50%, not to exceed a payment of \$3,800 per surgical and scopic procedural cases (also increased by the 5% per year annual adjustment). All other outpatient services will increase from the 45% discount of billed charges to 50% discount of billed charges.

With the preferred provider agreement, should any overall rate for outpatient services increase by more than 6% in a contract year, the plan discount would adjust proportionately.

Furthermore, a greater discount was provided for rehab. It increased from a 45% discount to a 50% discount. Knox Care Physicians and Home Health Care discounts are also a part of this extension.

Recommended Action:

Approve Extension of Preferred Provider Contract as Presented

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New Business XI. K:

Secondary and Elementary Codes of Student Conduct

Background:

A District-wide discipline committee was formed to review and consider any needed revisions to our present Codes of Conduct. The committee consisted of a Board member, two parents, two students, the Athletic Director, an ISSP supervisor, a school nurse, and an administrator from each level. Mrs. VanHootegem, Director for Human Resources, has provided members of the Board with a draft of recommended revisions to the Codes of Conduct.

Recommended Action:

None—Discussion Only

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New Business XI. L:

Hazardous Transportation Areas for 2007-2008

Background:

Hazardous transportation areas must be approved by the Board and then by the IDOT, for the District to receive state reimbursement for affected bus routes. Last year, the closure of Lincoln Elementary and boundary realignments for other schools led to Board approval of several new hazardous areas. All areas from last year are recommended for re-approval. In addition this year, two new areas are recommended for approval, related to the busing of GHS students from west of Linwood Road, where there is no sidewalk on the west side and no light at which to cross Linwood Road at Fremont Street. By contract with Laidlaw, the next school year's bus routes are to be established by July 15. The IDOT takes up to 30 days to approve a Board submission. Therefore, the Board is asked to approve all hazardous areas at this meeting, so an immediate submission may be made to the IDOT.

Recommended Action:

Approve Hazardous Transportation Areas for 2007 – 2008 as Presented

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New Business XI. M:

Resolution Regarding Paving Work to be Funded by Life Safety Levies

Background:

As presented in Public Hearing, a new bus lane and redesigned south parking lot are required at Nielson Elementary School to eliminate a threat to the health, safety and/or welfare of students there. To request State Board of Education approval to levy and expend Fire Prevention & Safety funds on this project, the Board must adopt a resolution acknowledging that safety threat.

Recommended Action:

Adopt Resolution Regarding Paving Work to Be Funded by Life Safety Levies as Presented

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New Business XI. N:

**Bid:**

- a. Two (2) ½-Ton 2007 Cargo Vans

Background:

Two cargo vans used by the Maintenance Department have fulfilled their useful lives and need to be replaced. Bids were solicited for both vans together, and the lowest combined bid is recommended for approval.

Recommended Action:

Approve the Bid for Two (2) ½-Ton 2007 Cargo Vans as Presented



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New Business XI. N:

Bid:

b. King Elementary Parking Lot

Background:

Last month, the Board approved construction of a new parking lot at King Elementary School as a Life Safety project, to eliminate a threat to the health, safety and/or welfare of students there. Bids were solicited for the project, and the lowest bid received is recommended for approval.

Recommended Action:

Approve the King Elementary Parking Lot Bid as Presented