

6:55 p.m.—Budget Hearing—C.U.S.D. #205

COMMUNITY UNIT SCHOOL DISTRICT NO. 205

Board of Education

7:00 PM – Monday, June 13, 2011

932 Harrison Street—Galesburg, Illinois

Regular Meeting

Agenda

I. Call to Order

II. Roll Call

III. Moment of Silence/Pledge of Allegiance

IV. Recognition of Visitors

(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)

V. Approval of Minutes

Approve Minutes of Regular Meeting of May 9, 2011, Organizational Meeting of May 9, 2011 and Special Meeting of May 31, 2011

VI. Approval of Payrolls and Claims

Reported by Member Swanson

VII. Approval of Consent Agenda

(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these unless a Board member or citizen so requests in which event the item will be removed from the Consent Agenda and considered individually.)

A. Approve Hazardous Transportation Areas for 2011-2012

B. Adopt Resolution on Prevailing Wages

C. Approve Home School Attendance Specialist Job Description

VIII. Correspondence

IX. Committee Reports

A. Budget

B. Buildings and Grounds

- C. Insurance
- D. Recruitment for Educational Diversity
- E. Student Council

X. Old Business

XI. New Business

- A. Personnel Agenda
- B. Approval of a Three (3) Year Extension with Prairie State Insurance Cooperative (July 1, 2011 through June 30, 2014) for CUSD #205 and Knox-Warren Special Education's Workman Compensation and Property Casualty Insurance Coverage
- C. Approve First Reading on Revisions to Board Policy 415.07 "Contracts"
- D. Approve Revisions to Board Policy 520.25
- E. Approve Elementary and Secondary Codes of Conduct for 2011-2012
- F. Adopt Amended Budget for FY 2010-2011-District #205
- G. Approval of Dairy Bid
- H. Approval of Bread Bid
- I. Approval of School Fees
- J. Approval of Art Teacher Supplies

XII. Administrative Reports

- A. Director for Human Resources
- B. Assistant Superintendent for Curriculum and Instruction
- C. Knox-Warren Special Education Director
- D. Assistant Superintendent for Finance and Operations
- E. Superintendent

XIII. Comments By Board of Education

XIV. Closed Session

- A. Personnel
- B. Negotiations

XV. Adjournment

Next Meeting will be July 11, 2011

Community Unit School District No. 205
June 13, 2011

Consent Agenda VII. A.:

Approve Hazardous Transportation Areas for 2011-2012

Background:

Hazardous transportation areas must be approved by the Board for the District to receive state reimbursement for affected bus routes. All such areas from last year are recommended for re-approval.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 13, 2011

Consent Agenda VII. B.:

Adopt Resolution on Prevailing Wages

Background:

State law (820 ILCS 130/9) requires the Board to, during June of each year:

1. Adopt a resolution establishing prevailing rates of wage in the area.
2. Publicly post or keep available for inspection said rates of wage.
3. File a certified copy of the resolution with the Secretary of State and the Department of Labor in Springfield no later than July 15
4. Publish a legal notice of its wage rate determination within 30 days of the filing.

Recommended Action:

Adopt as Presented

Community Unit School District No. 205
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Consent Agenda VII. C.:

Approve Home School Attendance Specialist Job Description

Background:

A new position, to be shared by Galesburg High School and Galesburg High School North, is recommended. The main focus of this position is on improving attendance. The GHS Corrective Action Plan advocates for such a position.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 13, 2011

New Business XI. B:

Approval of a Three (3) Year Extension with Prairie State Insurance Cooperative (July 1, 2011-June 30, 2014) for CUSD #205 and Knox-Warren Special Education's Workman Compensation and Property and Casualty Insurance Coverage.

Background:

We are going into our fourth year with Prairie State Insurance Cooperative (PSIC) which has proven to be quite beneficial to the District's in that we have received good service while our overall costs have significantly reduced. Plus, the PSIC plans are non-assessable.

As a result of our membership with the PSIC, we will receive additional benefits such as package pricing for a pollution liability coverage along with additional excess liability, student accident coverage PreK-12, catastrophic student accident coverage PreK-12, school board legal liability (errors and omissions), and professional liability.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
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New Business XI. C:

Approve First Reading on Revisions to Board Policy 415.07 “Contracts”

Background:

Effective January 1, 2010 and July 2, 2010 several and varied changes were made to the School Code pertaining to the award of contracts (105 ILCS 5/10-20.21). Included among the changes was increasing the “bid” threshold requiring separate Board of Education approval from \$10,000 to \$25,000 on most contracts for goods and services (and from \$25,000 to \$50,000 for maintenance, repair and related construction contracts). No other changes were made except to highlight one of the “exceptions” to the bidding requirements contained in Statute to which the District Policy otherwise defers to.

The District will soon begin awarding contracts for construction projects. Because the District has chosen a construction manager delivery model, it is expected a number of projects will be awarded in amounts less than the \$50,000 threshold of the current State statute.

With an eye toward being most efficient in the bidding and awarding of projects for construction purposes and to update our policy to comport with changes in State Statute, administration seeks the flexibility provided for in the attached policy recommendation increasing the bid thresholds noted.

This is the first reading; a subsequent reading and request for approval will be sought as early as the Board’s July regular meeting.

Recommended Action:

Approve First Reading on Revisions to Board Policy 415.07 “Contracts”

Community Unit School District No. 205
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New Business XI. D:

Approve Revisions to Board Policy 520.25

Background:

A review of school code and current Board Policy has revealed a discrepancy which needs to be corrected. 105 ILCS 5/24-24 of Illinois School Code prohibits the use of corporal punishment on students. Further, the law requires school districts to adopt policies that establish this prohibition in their schools. While District #205 has done that through the annual adoption of the elementary and secondary codes of conduct, a related policy in the Board Policy Manual (520.25, Professional Personnel – Discipline) still mentions corporal policy as an option. Revision of this policy will ensure congruence between the two policies and concurrence with school code.

Recommended Action:

Approve Revisions to Board Policy 520.25 as Presented

Community Unit School District No. 205
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New Business XI. E:

Approve Elementary and Secondary Codes of Conduct for 2011-2012

Background:

A District-wide discipline committee was formed to review and consider needed revisions to our present Codes of Conduct. The committee consisted of a Board member, parents, the Athletic Director, a school nurse, administrator from each level and a teacher. Mrs. VanHootegem, Director for Human Resources, has provided members of the Board with a draft of recommended revisions to the Elementary and Secondary Codes of Conduct. Due to registration being held on August 3, 4, 5, 2011, it will be important to approve the codes as soon as possible in order to have the document printed and available at registration.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
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New Business XI. F:

Adopt Amended Budget for FY 2010-2011 - District #205

Background:

As reviewed by the Budget committee and discussed at the April regular meeting of the Board of Education, several factors have combined to necessitate the amendment of the District 205 Fiscal 2010-11 Budget. Among those factors were the receipt, designation and expenditure of unanticipated local, state and federal dollars and the re-allocation of previously budgeted expenditure dollars (the latter of which would not necessarily of triggered a formal amendment but would have required board action) including most significantly “contingency” dollars.

The District is in receipt of \$1,478,000 in federal stimulus or Edu-Jobs dollars, \$89,000 in Reading Improvement, \$41,000 in Truant Alternative and \$49,000 in bi-lingual, school safety and other State dollars, all of which will go toward reversing and/or deferring for a year some of the \$3MM in changes called for in Operation Program-Job Save. In addition, the district received \$173,000 in unanticipated “supplemental” Title I dollars to be used for additional Title I eligible services. The district also expects to receive \$450,000 in additional corporate replacement tax or “CPPRT” dollars. Combined with the dollars “freed-up” from the receipt of Edu-Jobs moneys, the CPPRT moneys will be used to implement Phase I of Operation Rebuild-Achievement and thus reduce the total amount of funds to be borrowed (and interest to be paid in subsequent years).

Other changes were made including the reclassification of certain expenditures from one function and/or object to another without increasing/decreasing the net budge expenditures.

Recommended Action:

Adopt Amended Budget for FY 2010-2011 - District #205

Community Unit School District No. 205
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New Business XI. G:

Approval of Dairy Bid

Background:

The bid opening for the dairy products was held on May 19, 2011. It was published in the Galesburg Register Mail on April 22nd. Bids were sent to 7 vendors and we received bids from 2 of them. We received a 3rd bid the day after the opening.

We are recommending Enyeart Distributing as the dairy supplier for the 2011-2012 school year. They are low bid and their products meet our specifications. Pam Webber, Director of Food Service, checked their references and they were recommended by other schools within the IA/IL Co-Op. The price is 20.5% higher than last year's bid.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
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New Business XI. H:

Approval of Bread Bid

Background:

The bid opening for the bakery products was held on May 19, 2011. It was published in the Galesburg Register Mail on April 22nd. Bids were sent to six (6) bakeries and we received bids from two (2) of them. Sara Lee Bakery Group was the overall low bid on all items. Therefore, we are recommending Sara Lee Bakery Group as our bread supplier for the 2011-2012 school year. We have had good service from them in the past. Sara Lee Bakery came in lower, however, there is a 14% increase over last year's pricing.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
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New Business XI. I:

Approval of School Fees

Background:

With the exception of the high school “student assessment” fee (lowering) and the Student ID/Agenda (disaggregating, increasing), no changes were proposed for any other student fees.

The disaggregation of the “Student ID/Agenda” was requested by the high school so as to reflect actual costs and the fact that the “agenda” was required only the freshman year. The change in the yearbook price is an attempt to recoup actual costs. The “Assessment Fee” was reduced in part to offset the other increases, albeit some being voluntary or one-time.

Attached is the proposed fee schedule for Fiscal 2011-12.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
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New Business XI. J:

Approval of Art Teacher Supplies

Background:

The bid opening for the art teacher supplies bid was held on May 16, 2011. It was posted in the Galesburg Register Mail on April 22, 2011. Bids were sent to 9 vendors and we received bids back from 5 of them. We also received a 6th one the day following the opening, which we did not include.

Our goal this year was to go with one vendor as our art teacher supplier. We asked the bidders to supply a price for each of our items as an all or none bid. We also indicated that if they were unable to give a price for each item, to go ahead and bid on what they could, because if it was not possible to go with one vendor, we would continue with the line item award as we have always done in the past. As it ended up, no one bid on every item, therefore, it was processed as a line by line award. There were a total of 501 items of which we will award 465; the balance were rejected as not having met specification and will be purchased individually. A complete listing of items awarded, by vendor, can be found on the attached. I am recommending we award the bids as follows:

<u>Vendor</u>	<u>Location</u>	<u>Amount</u>	<u>Items</u>
Dick Blick	Galesburg, IL	\$7,742.89	(See attached)
National Art	Rahway, NJ	\$1,236.81	(See attached)
Pyramid	Tampa, FL	\$1,202.55	(See attached)
S & S	Colchester, CT	\$ 83.48	(See attached)
Triarco	Plymouth, MN	<u>\$1,731.45</u>	(See attached)
	Grand Total	\$11,997.18	

The quantity and variety of items from last year varied, therefore no comparative pricing is provided. The art supply bid, however, last year totaled \$14,595.12.

Recommended Action:

Approve as Presented