

6:40 p.m.—Budget Hearing—Knox Warren Special Education
6:45 p.m.—Budget Hearing—GAVC
6:50 p.m.—Budget Hearing—C.U.S.D. #205

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00 PM – Monday, June 23, 2014
932 Harrison Street—Galesburg, Illinois
Regular Meeting
Agenda

- I. Call to Order
- II. Roll Call
- III. Moment of Silence/Pledge of Allegiance
- IV. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)
- V. Approval of Minutes
Approve Minutes of Regular Meeting of May 12, 2014 and Special Meeting of May 27, 2014
- VI. Approval of Payrolls and Claims
Reported by Member Colclasure
- VII. Approval of Consent Agenda
(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these unless a Board member or citizen so requests in which event the item will be removed from the Consent Agenda and considered individually.)
 - A. Approval of Hazardous Transportation Areas for 2014-2015
 - B. Adopt Resolution on Prevailing Wages
 - C. Approval of Agreement Between GAVC/CSC
 - D. Approval of Agreement with Bridgeway
 - E. Adopt Resolution Authorizing the Execution of a Lease for Three Activity Busses

- VIII. Correspondence

- IX. Committee Reports
 - A. Budget
 - B. Buildings and Grounds
 - C. Insurance
 - D. Recruitment for Educational Diversity
 - E. Student Council

- X. Instructional Presentation
 - A. IIRC Academic Presentation

- XI. Old Business
 - A. Sale of Cooke Property

- XII. New Business
 - A. Personnel Agenda
 - B. Approval of Board Policy Updates as Updated By Illinois Association of School Boards: 4:100, 4:160, 4:170, 4:175, 5:280, 6:150, and 7:250 (First Reading)
 - C. Approval of Code of Conduct for 2014-2015
 - D. Adopt Amended Budget for FY 2013-2014
 - a. District #205
 - b. Knox-Warren Special Education
 - c. GAVC
 - E. Adopt Resolution Authorizing the Execution of a Lease for Laptop Computers for the District 1:1 Program
 - F. Approval of Dairy Bid
 - G. Approval of Bread Bid
 - H. Approval of Copy Paper Bid
 - I. Approval of Maintaining Mutual Medical as our Third Party Administrator for an Additional Three (3) Year Period; August 1, 2014 through July 31, 2017
 - J. Approval of a Two (2) Year Extension with our Life Insurance Carrier, Symetra
 - K. Approval of a Three (3) Year Extension with Prairie State Insurance Cooperative (PSIC)- July 1, 2014—June 30, 2017 for CUSD #205 and Knox-Warren Special Education's Workman's Compensation and Property and Casualty Insurance Coverage

- L. Approval of Increase to the Base in the Group Medical Insurance Premium
- M. Approval of Self-Insured Medical Plan Re-Insurance Specific and Aggregate Coverage
- N. Approval of GHS Baseball Trip Request
- O. Approval of Community Eligibility Provision for Lombard, Steele, King and Nielson

XIII. Administrative Reports

- A. Director for Human Resources
- B. Knox-Warren Special Education Director
- C. Assistant Superintendent for Finance and Operations
- D. Superintendent/Assistant Superintendent for Curriculum and Instruction

XIV. Comments By Board of Education

XV. Closed Session

- A. Discussion on Sale of School Real Estate

XVI. Adjournment

Next Meeting will be July 14, 2014

Community Unit School District No. 205
June 23, 2014

Consent Agenda VII. A.:

Approval of Hazardous Transportation Areas for 2014-2015

Background:

Hazardous transportation areas must be approved by the Board for the District to receive state reimbursement for affected bus routes. All such areas from last year are recommended for re-approval.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

Consent Agenda VII. B.:

Adopt Resolution on Prevailing Wages

Background:

State law (820 ILCS 130/9) requires the Board to, during June of each year:

1. Adopt a resolution establishing prevailing rates of wage in the area.
2. Publicly post or keep available for inspection said rates of wage.
3. File a certified copy of the resolution with the Secretary of State and the Department of Labor in Springfield no later than July 15
4. Publish a legal notice of its wage rate determination within 30 days of the filing.

Recommended Action:

Adopt as Presented

Community Unit School District No. 205
June 23, 2014

Consent Agenda VII. C.:

Approval of Agreement Between GAVC/CSC

Background:

This is an agreement between the Galesburg Area Vocational Center (GAVC) and Carl Sandburg College (CSC) that has been approved annually for many years. It outlines the procedures and charges for GAVC students taking courses at CSC. Additionally, the agreement sets projected courses, student enrollments, and tuition charges for the dual credit offerings. Other than those projections, the agreement is identical to the one we have signed for a number of years.

Recommended Action:

Adopt as Presented

Community Unit School District No. 205
June 23, 2014

Consent Agenda VII. D.:

Approval of Agreement with Bridgeway

Background:

This is an agreement between the Galesburg Area Vocational Center (GAVC) and Carl Sandburg College (CSC) that has been approved annually for many years. It outlines the procedures and charges for GAVC students taking courses at CSC. Additionally, the agreement sets projected courses, student enrollments, and tuition charges for the dual credit offerings. Other than those projections, the agreement is identical to the one we have signed for a number of years.

Recommended Action:

Adopt as Presented

Community Unit School District No. 205
June 23, 2014

Consent Agenda VII. E.:

Adopt Resolution Authorizing the Execution of a Lease for Three Activity Busses

Background:

The board approved the lease of three (3) activity busses. We recently discovered that, as part of the lease agreement, we are required to have a resolution authorizing the execution of the lease.

Recommended Action:

Adopt as Presented

Community Unit School District No. 205
June 23, 2014

Instructional Presentation X. A.:

IIRC Academic Presentation

Background:

Mr. Arthur will make a brief presentation to the Board regarding IIRC information for the 2012-2013 school year. Included in the presentation will be comparisons to previous years, achievement gap and trend data.

Recommended Action:

Informational Only

Community Unit School District No. 205
June 23, 2014

Old Business XI. A:

Sale of Cooke Property

Background:

The Board will review options for the sale of the Cooke Elementary property.

Recommended Action:

Discuss and Approve as Decided by the Board of Education

Community Unit School District No. 205
June 23, 2014

New Business XII. B:

Approval of Board Policy Updates as Updated By Illinois Association of School Boards: 4:100, 4:160, 4:170, 4:175, 5:280, 6:150, and 7:250 (First Reading)

Background:

As part of our agreement with the Illinois Association of School Board we receive continual policy updates to meet the requirements of the Illinois School Code and Illinois Law. These are the most recent updates as of June, 2014 and we recommend approval.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII.C:

Approval of Code of Conduct for 2014-2015

Background:

A District-wide discipline committee was formed to review and consider revisions to our present Codes of Conduct. The committee consisted of Board members, parents, teachers, school nurse, and school and district administrators. Mrs. VanHootegem, Director for Human Resources, has provided members of the Board with a draft of recommended revisions to the Code of Conduct. One major revision is the merging of the elementary and secondary codes into one Student Code of Conduct. The committee supported the change due to the need to have one Code of Conduct for the parents/guardians to access during the on-line registration process, as well as the committee saw the benefit of parents/guardians viewing the progression of code changes as students moved through the grade levels.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. D:

Adopt Amended Budget for FY 2013-2014

- a. District #205
- b. Knox-Warren Special Education
- c. GAVC

Background:

District 205's budget shows a deficit in the operating funds (educational, operations & maintenance, transportation, and working cash) in the amount of \$3,605,172. The original budget showed an operating deficit of \$2,158,853 in the operating funds for a difference of \$1,446,319. Although the amended budget shows an increase from when it was adopted last fall, increase is not unexpected.

The original budget included \$1 million in revenue from the Operation Rebuild Support Committee. The committee continues to actively work on securing significant donations. However, this money did not materialize in fiscal year 14 and, quite frankly, should not have been included in the budget as a revenue source. The balance of the difference is due mostly from the fact that the State of Illinois changed the proration rate of General State Aid (lowering it by 4%) after the original budget was adopted in the fall. The original budget deficit of \$2,158,853 can mostly be attributed to financing issues with Operation Rebuild. As you recall from our discussion in the fall, \$1 million of the bond money from the Phase 1 bond issues was obligated to the GHS roof project. However, the roof project and not begin. The money should have been set aside but was instead spent on Lombard and Steele. Then, early in 2013, the phase 1 multipurpose building project at GHS was expanded. Since the bond issue was for the original amount necessary to finance the GHS project, this left a funding deficit that had to be made up in FY14.

All in all, expenditures in the Education fund were well-controlled. The Ed fund discretionary expenditures were controlled in such a way that they came in on budget even though the costs of an Interim Superintendent and half of the 1:1 computing project was added on after the original budget was adopted.

The KWSED and GAVC are amended due to the fact that their budgets directly reflect costs associated with participation. The budget changes are directly related to the number of students who are being served by their program.

Recommended Action:

Adopt Amended Budget for FY 2013-2014

Community Unit School District No. 205
June 23, 2014

New Business XII.E:

Adopt Resolution Authorizing the Execution of a Lease for Laptop Computers for the District's 1:1 Program

Background:

The Board approved the 1:1 Computing plan at the April meeting. We recently discovered that, as a part of the lease agreement for the 2475 Chromebooks, we are required to have a resolution authorizing the execution of the lease.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. F:
Approval of Dairy Bid

Background:

The bid opening for District 205's 2014-2015 school year dairy product supplier was held on June 12, 2014. It was published in the Galesburg Register Mail on May 24, 2014 and bid notices were sent directly to three vendors. Two companies submitted bids.

We recommend approval of Prairie Farms for our dairy provider for the 2014-2015 school year. This company is our current supplier, their bid was the lowest, and all of their products continue to meet our specifications. The overall price will increase 6.25% for the contract period.

| Milk Bid 2014 | | | | | | | | | |
|--|-------------|--------------------|---------------|----------------|-----------|-----------------|-------------|----------|---|
| Escalation Bids | | | | | | | | | |
| | Carton | Carton | Carton | Carton | Chug | Chug | 5 # | | |
| | 1/2 Pint 1% | 1/2 Pint Choc skim | 1/2 Pint Skim | 1/2 Pint Whole | Pint Choc | Pint Strawberry | Cott Cheese | Straws | Totals |
| 13/14 Usage | 193,730 | 425,850 | 8,571 | 1,955 | 0 | 0 | 18 | 27 | |
| 13/14 Cost | 0.2340 | 0.2340 | 0.2280 | 0.2700 | 0.8500 | 0.8500 | 9.0000 | 30.0000 | |
| | \$45,332.82 | \$99,648.90 | \$1,954.19 | \$527.85 | \$0.00 | \$0.00 | \$162.00 | \$810.00 | \$148,435.76 |
| 2013-2014 dairy provider was Prairie Farms - Dubuque, Iowa | | | | | | | | | |
| 2014-2015 Bids | | | | | | | | | |
| Enyeart | 0.2627 | 0.2652 | 0.2589 | 0.2696 | 0.8700 | 0.8700 | 9.8000 | 0.0000 | |
| Atkinson, IL | \$50,892.87 | \$112,935.42 | \$2,219.03 | \$527.07 | \$0.00 | \$0.00 | \$176.40 | \$0.00 | \$166,750.79 |
| Calories | 100 | 140 | | | | | | | |
| Fat | 2.5 | 0 | | | | | | | |
| Carbs | 11 | 26 | | | | | | | |
| Sugars | 11 | 25 | | | | | | | |
| Sodium | 120 | 240 | | | | | | | |
| Prairie Farms | 0.2500 | 0.2480 | 0.2420 | 0.2940 | 0.9000 | 0.9000 | 9.0000 | 30.0000 | |
| Dubuque, IA | \$48,432.50 | \$105,610.80 | \$2,074.18 | \$574.77 | \$0.00 | \$0.00 | \$162.00 | \$810.00 | \$157,664.25 |
| Calories | 100 | 140 | | | | | | | |
| Fat | 2.5 | 0 | | | | | | | (This is a 6.25% Increase over last year) |
| Carbs | 11 | 26 | | | | | | | |
| Sugars | 11 | 25 | | | | | | | |
| Sodium | 120 | 240 | | | | | | | |

Recommended Action:
Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. G:
Approval of Bread Bid

Background:

The bid opening for bread products was held on June 12, 2014. The bid notice was published in the Galesburg Register Mail on May 24, 2014. Bid notices were sent directly to three bakeries and bids were received from two of them.

Attached is the spreadsheet projecting next year's costs using current usage levels. We are recommending Aunt Millie's to be our bread supplier for the 2014-2015 school year. Their bid met all of our specifications and guidelines and their prices represent a 2% decrease as compared to our current vendor.

| Bread Bid 2014 | | | | | | |
|----------------------|-------------|-------------|-------------|-------------|-------------|--------------------------------|
| | Whole Grain | Whole Grain | Whole Grain | Whole Grain | Whole Grain | |
| | Wheat | Wheat | Wheat | Wheat | Wheat | |
| | Sandwich | Hamburger | Hot Dog | Rolls | Sub | |
| | 20 slice | Dozen | 16 Count | Dozen | 6 Count | Totals |
| 2013-14 BID | | | | | | |
| 13-14 Usage | 2,934 | 11,039 | 4,039 | 2,356 | 141 | |
| Bimbo | \$1.15 | \$1.52 | \$1.47 | \$1.45 | \$2.70 | |
| | \$3,374.10 | \$16,779.28 | \$5,937.33 | \$3,416.20 | \$380.70 | \$29,887.61 |
| | | | | | | (usage down approx 18%) |
| 2014-15 BID | | | | | | |
| Aunt Millie's | \$1.44 | \$1.46 | \$1.46 | \$1.21 | \$1.20 | |
| | \$4,224.96 | \$16,116.94 | \$5,896.94 | \$2,850.76 | \$169.20 | \$29,258.80 |
| | | | | | | (Approx a 2% decrease in cost) |
| Bimbo | \$1.52 | \$1.64 | \$1.59 | \$1.52 | \$1.41 | |
| | \$4,459.68 | \$18,103.96 | \$6,422.01 | \$3,581.12 | \$198.81 | \$32,765.58 |
| | | | | | | |

Recommended Action:
Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. H:
Approval of Copy Paper Bid

Background:

The bid opening for our 2014–2015 copy paper was held on May 22, 2014. The notice to bidders was posted in the Galesburg Register Mail on May 8, 2014. Bids were sent to four vendors. Paper 101 and Contract Paper tied for low bid; however, Paper 101’s project was evaluated to be of slightly better quality. I am recommending that Paper 101 be awarded the bid for our 2014-2015 copy paper supply.

Additional Info:

The district is purchasing 16,800 reams. The price per ream is \$2.424 for a total of \$40,723.20. Last year we purchased 24,000 reams at \$2.294 per for a total of \$55,056.

The following is a summary of the bids received:

| <u>Vendor</u> | <u>City/State</u> | <u>Ream Price</u> | <u>Total</u> |
|-------------------|-------------------|-------------------|--------------|
| Paper 101 | Ankeny, IA | \$2.424 | \$40,723.20 |
| Contract Paper | Uniontown, OH | \$2.424 | \$40,723.20 |
| Unisource | Addison, IL | \$2.43 | \$40,824.00 |
| Midland Paper (B) | Wheeling, IL | \$2.445 | \$41,076.00 |
| Midland Paper (A) | Wheeling, IL | \$2.46 | \$41,328.00 |

I also compared our bid to the current State of Illinois joint purchasing contract and our bid is \$.4610 lower per ream. Their bid price is \$2.885 per ream.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. I:

Approval of Maintaining Mutual Medical as our Third Party Administrator for an Additional Three (3) Year Period; August 1, 2014 through July, 31, 2017.

Background:

At this time the Insurance Committee along with administration, recommend the extension of our Third Party Administrator (TPA) contract with Mutual Medical for a three (3) year period – August 1, 2014 through July 31, 2017, with a \$1.00 increase per month or \$13/employee per month over the three (3) years.

Mutual Medical has continued to provide us with good service and their fee is inclusive of claim adjudication, check stock, reporting, mailings, benefit/legal advice, and plan review.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. J:

Approval of a Two (2) Year Extension with our Life Insurance Carrier, Symetra.

Background:

At this time the Insurance Committee along with the recommendation of Mutual Medical, our Third Party Administrator (TPA), recommend renewal of our life coverage with Symetra; retaining the same rate paid over the previous three (3) year period - \$.125/\$1,000 in coverage.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. K:

Approval of a Three (3) Year Extension with Prairie State Insurance Cooperative (PSIC) July 1, 2014—June 30, 2017 for CUSD #205 and Knox-Warren Special Education Workman's Compensation and Property and Casualty Insurance Coverage

Background:

We are going into our seventh year with Prairie State Insurance Cooperative (PSIC), which has proven to be quite beneficial to the District's in that we have received good service while our overall costs have significantly reduced.

As a result of our membership with the PSIC, we will receive additional benefits such as a package pricing for a pollution liability coverage along with additional excess liability, student accident coverage PreK-12, catastrophic student accident coverage PreK-12, school board legal liability (errors and omissions), and professional liability.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. L:

Approval of Increase to the Base in the Group Medical Insurance Premium

Background:

The cost of medical insurance continues to increase every year. Along with the continued effect of the Health Care Reform on our Plan, the Insurance Committee has reviewed the possible maximum claim exposure for the 2014-15 school year; with much deliberation recommending a 5% increase to the current single base rate of \$493.74 or placement of the single base rate at \$518.43 for the 2014-15 school year. This will place our funding at approximately 98% of our Maximum Plan Exposure. The Board currently provides for participating full-time employees at 90.5 % of the single base rate \$446.83 or \$469.18 at the 5% increase. Employee rates are reflected below (currently 9.5% of base); please note the rates for the High Deductible Health Plan (HDHP) are included as well for comparison.

Rates reflect the monthly premium under the 12-month pay option

| Monthly EE Rate | Current: Traditional | Traditional | <i>Change:</i> |
|-----------------------|----------------------|-------------|----------------|
| Single | 46.90 | 49.26 | 2.36 |
| Single + Spouse | 639.39 | 671.37 | 31.98 |
| Single + Child | 590.02 | 619.53 | 29.51 |
| Single + Family | 880.34 | 924.36 | 44.02 |
| Single(Dual) + Family | 433.50 | 455.18 | 21.68 |

Rates reflect the monthly premium under the 12-month pay option

| Monthly EE Rate | Current: HDHP | HDHP | <i>Change:</i> |
|-----------------------|---------------|--------|------------------|
| Single | 10.00 | 10.00 | <i>No change</i> |
| Single + Spouse | 513.62 | 538.79 | 25.17 |
| Single + Child | 471.65 | 494.73 | 23.08 |
| Single + Family | 718.42 | 753.83 | 35.41 |
| Single(Dual) + Family | 271.59 | 284.65 | 13.06 |

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. M:

Approval of Self-Insured Medical Plan Re-Insurance Specific and Aggregate Coverage

Background:

At this time the Insurance Committee along with the recommendation of Mutual Medical, our Third Party Administrator (TPA), recommend renewal of our re-insurance and aggregate coverage with Symetra.

Specific rate (retain @ \$80,000/covered participant): results in a slight increase to our current rates paid during 2013-14: Single @ \$46.53 (\$43.49); Family @ \$118.87 (\$111.09); however adding a \$75,000 Individual Advantage Deductible (IAD). With the IAD, we will be taking on the risk up for the first \$75,000 after meeting our Specific rate; should we NOT exceed our Specific, The Plan will retain those dollars within our Medical Fund Balance.

Our aggregate rate remains the same as our previous year, \$2.50/covered employee.

MEDCO/Express Scripts continues to provide excellent service as our Prescription Benefit Manager (PBM).

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. N:

Approval of GHS Baseball Trip Request

Background:

Mr. Ralph Henning, Athletic Director and Mr. Arnold Gonzalez, Head Baseball Coach, request permission from the Board for the varsity baseball team to travel to Florida during spring break 2015.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 23, 2014

New Business XII. O:

Approval of Community Eligibility Provision for Lombard, Steele, King, and Nielson

Background:

This program allows the school district to be reimbursed for the full “paid” amount for every student at Steele, King, Nielsen, and Lombard. To have every student eat free in the entire school under the Community Eligibility Provision, the poverty rate has to be at least 63% (verified through direct certification – NOT self-reported like on the free and reduced application). Steele, King, and Nielson all have greater than 63% of the students who qualify under direct certification. Because you are able to average among different schools, we examined multiple combinations of schools. The only combination that still averaged 63% or greater were the three previously mentioned schools with Lombard added in.

Although students at these schools will not be required to fill out a free/reduced eligibility form, we will still be requiring them to fill out a similar form because we are still required to show the percentage of students existing under the traditional requirements for free and reduced lunch for our Title I grant and our erate reimbursement.

This is a 4 year agreement.

Recommended Action:

Approve as Presented