

6:45 p.m.—Public Hearing Casmir Pulaski Calendar 2012-2013
6:50 p.m.—Budget Hearing—Knox-Warren Special Education
6:55 p.m.—Budget Hearing—C.U.S.D. #205

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00 PM – Monday, June 25, 2012
932 Harrison Street—Galesburg, Illinois
Regular Meeting
Agenda

- I. Call to Order
- II. Roll Call
- III. Moment of Silence/Pledge of Allegiance
- IV. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)
-Dedication of Podium in Memory of Joseph West and Tom West
- V. Approval of Minutes
Approve Minutes of Regular Meeting of May 14, 2012, Special Meeting of May 15, 2012 and Special Meeting of May 24, 2012
- VI. Approval of Payrolls and Claims
Reported by Member Kessler
- VII. Approval of Consent Agenda
(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these unless a Board member or citizen so requests in which event the item will be removed from the Consent Agenda and considered individually.)
 - A. Approve Hazardous Transportation Areas for 2012-2013
 - B. Adopt Resolution on Prevailing Wages
- VIII. Correspondence
- IX. Committee Reports

- A. Budget
- B. Buildings and Grounds
- C. Insurance
- D. Recruitment for Educational Diversity
- E. Student Council

X. Old Business

XI. New Business

- A. Personnel Agenda
- B. Approve Elementary and Secondary Codes of Conduct for 2012-2013
- C. Adopt Amended Budget for FY 2011-2012
 - a. District #205
 - b. Knox-Warren Special Education
- D. Adopt Tentative Budgets for FY 2012-2013
 - a. District #205
 - b. Knox-Warren Special Education
 - c. GAVC
- E. Approval of Dairy Bid
- F. Approval of Bread Bid
- G. Approval of Secretarial Wage Proposal
- H. Approval of Increase to the Base in the Group Medical Insurance Premium
- I. Approval of Self-Insured Medical Plan Re-Insurance Specific and Aggregate Coverage
- J. Approval of Agreement Between GAVC/CSC
- K. Suspension of Board Policy 4:10 “Goal: Balanced Budget”

XII. Administrative Reports

- A. Director for Human Resources
- B. Assistant Superintendent for Curriculum and Instruction
- C. Knox-Warren Special Education Director
- D. Assistant Superintendent for Finance and Operations
- E. Superintendent

XIII. Comments By Board of Education

XIV. Adjournment

Next Meeting will be July 16, 2012

Community Unit School District No. 205
June 25, 2012

Consent Agenda VII. A.:

Approve Hazardous Transportation Areas for 2012-2013

Background:

Hazardous transportation areas must be approved by the Board for the District to receive state reimbursement for affected bus routes. All such areas from last year are recommended for re-approval.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 25, 2012

Consent Agenda VII. B.:

Adopt Resolution on Prevailing Wages

Background:

State law (820 ILCS 130/9) requires the Board to, during June of each year:

1. Adopt a resolution establishing prevailing rates of wage in the area.
2. Publicly post or keep available for inspection said rates of wage.
3. File a certified copy of the resolution with the Secretary of State and the Department of Labor in Springfield no later than July 15
4. Publish a legal notice of its wage rate determination within 30 days of the filing.

Recommended Action:

Adopt as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. B:

Approve Elementary and Secondary Codes of Conduct for 2012-2013

Background:

A District-wide discipline committee was formed to review and consider needed revisions to our present Codes of Conduct. The committee consisted of a Board member, parents, the Athletic Director, a school nurse, an administrator from each level and four teachers. Mrs. VanHootegem, Director for Human Resources, has provided members of the Board with a draft of recommended revisions to the Elementary and Secondary Codes of Conduct. Due to registration being held on August 2, 3, 6, 2012, it will be important to approve the codes as soon as possible in order to have the document printed and available at registration.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. C:

Adopt Amended Budget for FY 2011-2012

- a. District #205
- b. Knox-Warren Special Education

Background:

In April administration put forth a revised or amended Fiscal 2012 budget for the KWSED. Subsequently in May, they did the same for the District 205 budget specific to changes necessitated in the retirement funds of IMRF/FICA-Medicare. The proposed tentative budgets from April and May remain unchanged from that presented.

Recommended Action:

Adopt Amended Budget for FY 2011-2012

Community Unit School District No. 205
June 25, 2012

New Business XI. D:

Adopt Tentative Budgets for FY 2012-2013

- a. District #205
- b. Knox-Warren Special Education
- c. GAVC

Background:

The proposed tentative budgets for District 205, GAVC and KWSED will be found under separate cover. Accompanying those budgets will be found the respective resolutions for the filing of the same for public inspection. A detailed analysis of the District 205 budget will be forthcoming. All three budgets have/will have been reviewed by the Board's Budget Committee at its June 21st meeting and subsequently during the month of July/August prior to final adoption and public hearing to be held with the Board's regularly scheduled meeting on September 10, 2012.

The KWSED and GAVC budgets are balanced. The District 205 Operation & Maintenance fund budget, Debt Service budget and Working Cash budgets are likewise balanced. The District's Capital Projects and Fire Prevention & Safety budgets, by nature, are "spend down" budgets and therefore are not expected to be balanced. The Education, Transportation, Retirement and Tort budgets are not balanced. (See separate Board of Education action: call for the suspension of the Board's Policy goal pertaining to having a balanced budget.)

Recommended Action:

Adopt Tentative Budgets for FY 2012-2013 and Accompanying Resolution Establishing Budget Hearings and a Date for Final Adoption

Community Unit School District No. 205
June 25, 2012

New Business XI. E:
Approval of Dairy Bid

Background:

The bid opening for the dairy products was held on June 13, 2012. It was published in the Galesburg Register Mail on June 2, 2012. Bids were sent to 4 vendors and we received bids from 2 of them. We are recommending Prairie Farms as the dairy supplier for the 2012-2013 school year. They are low bid, their products meet our specifications and we have worked with them in the past. The attached spreadsheet shows the breakdown of both bids that were received. The price is roughly 1% lower than last year's bid.

Milk Bid 2012								
Escalation Bids								
	Carton	Carton	Carton	Carton	Chug	Chug	5 #	
	<u>1/2 Pint 1%</u>	<u>1/2 Pint Choc skim</u>	<u>1/2 Pint Skim</u>	<u>1/2 Pint Whole</u>	<u>Pint Choc</u>	<u>Pint Strawberry</u>	<u>Cott Cheese</u>	<u>Totals</u>
11/12 Usage	176,372	458,667	11,648	2,470	0	0	80	
11/12 Cost	0.2045	0.2061	0.1958	0.2106	0.7650	0.7650	8.0500	
	\$36,068.07	\$94,531.27	\$2,280.68	\$520.18	\$0.00	\$0.00	\$644.00	\$134,044.20
2011-2012 dairy provider was Enyeart								
Enyeart	0.2043	0.2071	0.1997	0.2010	0.7300	0.7300	7.5500	
Atkinson, IL	\$36,032.80	\$94,989.94	\$2,326.11	\$496.47	\$0.00	\$0.00	\$604.00	\$134,449.31
Calories	100	140						
Fat	2.5	0						
Carbs	11	26						
Sugars	11	25						
Sodium	120	240						
Prairie Farms	0.2035	0.2035	0.2000	0.2457	0.7500	0.7500	7.5000	
Dubuque, IA	\$35,891.70	\$93,338.73	\$2,329.60	\$606.88	\$0.00	\$0.00	\$600.00	\$132,766.92
Calories	100	140						
Fat	2.5	0						
Carbs	11	26						
Sugars	11	25						
Sodium	120	240						

Recommended Action:
Approve as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. F:
Approval of Bread Bid

Background:

The bid opening for the bakery products was held on June 13, 2012. It was published in the Galesburg Register Mail on June 2, 2012. Bids were sent to 3 bakeries and we received bids from 2 of them. Sara Lee Bakery Group was low bid on all items. Therefore, we are recommending Sara Lee Bakery as our bread supplier for the 2012-2013 school year. They are our current supplier and we have had good service from them. We are attaching a spreadsheet that shows the cost comparison to last year's pricing, using last year's usage. As you can see Sara Lee Bakery came in lower, by about 3%.

Bread Bid 2012						
	Whole Grain	Whole Grain	Whole Grain	Whole Grain	Whole Grain	
	Wheat	Wheat	Wheat	Wheat	Wheat	
	Sandwich	Hamburger	Hot Dog	Rolls	Sub	
	<u>24 slice</u>	<u>Dozen</u>	<u>Dozen</u>	<u>Dozen</u>	<u>Dozen</u>	<u>Totals</u>
2011-12 AWARD						
11/12 Usage	12,874	12,031	1,364	781	430	
Sara Lee 11/12	<u>\$1.20</u>	<u>\$1.20</u>	<u>\$1.20</u>	<u>\$1.15</u>	<u>\$2.60</u>	
	\$15,448.80	\$14,437.20	\$1,636.80	\$898.15	\$1,118.00	\$33,538.95
2012-13 BIDS						
Sara Lee Bid	<u>\$1.14</u>	<u>\$1.20</u>	<u>\$1.11</u>	<u>\$1.05</u>	<u>\$2.50</u>	
	\$14,676.36	\$14,437.20	\$1,514.04	\$820.05	\$1,075.00	\$32,522.65
					(This is a 3% decrease in cost)	
IBC Bid*	<u>\$1.23</u>	<u>\$1.35</u>	<u>\$1.13</u>	<u>\$0.00</u>	<u>\$0.00</u>	
	\$15,835.02	\$16,241.85	\$1,541.32	\$0.00	\$0.00	\$33,618.19

*NOTE: IBC does not offer a whole grain wheat submarine bun nor do they offer a whole grain dinner roll.

Recommended Action:
Approve as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. G:

Approval of Secretarial Wage Proposal

Background:

The current secretarial wage schedule will expire July 1, 2012. The proposed schedule allows for a 2% increase; similar to increases in recently negotiated support staff contracts. Another issue addressed was in regard to service bonuses due to changes in IMRF regulations. IMRF has followed suit with TRS restricting end of service bonuses to 6%. The proposed language reflects how the 6% issue will be managed with other support staff.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. H:

Approval of Increase to the Base in the Group Medical Insurance Premium

Background:

The cost of medical insurance continues to increase every year. Along with the continued unknown effect of the Health Care Reform on our Plan, the Insurance Committee has reviewed the possible maximum claim exposure for the 2012-13 school year and is recommending a 3.5% increase to the current single base rate of \$467.69 or placement of the single base rate at \$484.06 for the 2012-13 school year. This will place our funding at 93% of our Maximum Plan Exposure. The Board currently provides for participating full-time employees at 90.5 % of the single base rate - \$438.07. Employee rates are reflected below (currently 9.5% of base); please note the rates for the High Deductible Health Plan are included as well for comparison.

Rates reflect the monthly premium under the 12-month pay option

Monthly EE Rate	Current: Traditional	Traditional	<i>Change:</i>
Single	44.44	46.00	<i>1.56</i>
Single + Spouse	605.66	626.88	<i>21.22</i>
Single + Child	558.90	578.46	<i>19.56</i>
Single + Family	833.90	863.10	<i>29.20</i>
Single(Dual) + Family	410.64	425.02	<i>14.38</i>

Rates reflect the monthly premium under the 12-month pay option

Monthly EE Rate	Current: HDHP	HDHP	<i>Change:</i>
Single	10.00	10.00	<i>No change</i>
Single + Spouse	487.06	503.76	<i>16.70</i>
Single + Child	447.30	462.60	<i>15.30</i>
Single + Family	681.06	704.54	<i>23.48</i>
Single(Dual) + Family	257.80	266.48	<i>8.68</i>

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. I:

Approval of Self-Insured Medical Plan Re-Insurance Specific and Aggregate Coverage

Background:

At this time the Insurance Committee along with the recommendation of Mutual Medical, our Third Party Administrator (TPA), recommend renewal of our re-insurance and aggregate coverage with Symetra.

Specific rate (\$80,000/covered participant): Hold our current rates paid during 2011-12: Single @ \$37.82; Family @ \$96.60; however adding a \$63,000 Individual Advantage Deductible (IAD). With the IAD, we will be taking on the risk up for the first \$63,000 after meeting our Specific rate; should we NOT exceed our Specific, The Plan will retain those dollars within our Medical Fund Balance.

Our aggregate rate remains the same as our previous year, \$2.50/covered employee.

MEDCO/Express Scripts continues to provide excellent service as our Prescription Benefit Manager (PBM).

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. J:

Approval of Agreement Between GAVC/CSC

Background:

This is an agreement between the Galesburg Area Vocational Center (GAVC) and Carl Sandburg College (CSC) that is approved annually. It outlines the procedures and charges for GAVC students taking courses at CSC. Additionally, the agreement sets projected courses, student enrollments, and tuition charges for the dual credit offerings. Other than those projections, the agreement is identical to the one we have signed for a number of years.

For the 2012-13 School Year, GAVC and CSC will be partnering to offer the following courses to students:

- Dual Credit Auto Technology (16 GAVC Students)
- Dual Credit Welding (18 GAVC Students)
- Nutrition (11 GAVC students)
- Introduction to Pharmacology & Medical Terminology (17 GAVC students)

It is interesting to note that while we will be serving 21 more GAVC students in the program, tuition charges will be \$18,779 less than last year.

Recommended Action:

Approve as Presented

Community Unit School District No. 205
June 25, 2012

New Business XI. K:

Suspension of Board Policy 4:10 “Goal: Balanced Budget”

Background:

As Administration alerted the Board and its Budget Committee back in February, it is now clear that the district cannot achieve a balance budget in the Education, Transportation, Retirement and Tort funds. (The budgets for Site and Construction and Fire Prevention & Safety funds, by nature, are “spend-down” budgets; the Operations & Maintenance and Debt Service funds are expected to show surpluses, albeit modest.)

In each instance, save one, the anticipated fund deficits can be attributed to a short-fall in revenues. Expenditures for each of the funds are either down from the prior year or relatively unchanged. The Education fund shows \$40,804,782 in budgeted expense compared to the prior years \$40,605,570 or a modest increase of less than one-half of one percent (0.49%). The Transportation fund is down \$88,308 from the prior year budget of \$1,857,223 at \$1,768,915 or -4.8%. The Retirement fund stands at an anticipated \$1,362,157 down from an amended (separate action tonight) Fiscal 2012 level of \$1,416,944 or -3.9%.

Tort expenditures were expected at \$713,176, up from the prior years budgeted \$623,741 or 14.3%. Most of the change can be attributed to increases in property casualty and worker compensation insurance.

Most of the revenue decline can be attributed to a doubling of the State’s proration of general state aid (increasing the loss funding from \$805,000 to \$1,610,000), realization in Fiscal 2013 of the full impact of the State’s continued regular transportation reimbursement proration (from \$466,386 to \$323,290), declining one-time revenue offsets and flat growth in property tax revenues with stagnant EAVs.

It is anticipated that the District’s ISBE Financial Accountability & Assurance or FAAS score will drop from 3.80 to 3.45 resulting in a one notch decline in status to “review” (from “recognition”).

The District will utilize, as proposed back in February, its accumulated reserve fund balances established for just such a circumstance, to adjust its budget on a going-forward basis to regain its financial “recognition” status with the state.

Recommended Action:

Accept As Presented