

Public Hearing Begins at 6:55 P.M.

Public Hearing on Amendment to Board Policy 623.00—Authorization for Internet
Access

6:55 P.M. Roll Call
Public Input
Close Hearing

*Regular Meeting of the Board of Education of December 14, 2009 will begin
following the Public Hearing.*

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00 PM – Monday, December 14, 2009
932 Harrison Street—Galesburg, Illinois
Regular Meeting

Agenda

- I. Call to Order
- II. Roll Call
- III. Moment of Silence/Pledge of Allegiance
- IV. Recognition of Visitors
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and address and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)
- V. Approval of Minutes
Approve minutes of the regular meeting of November 9, 2009, special meeting of November 24, 2009 and special meeting of December 8, 2009.
- VI. Approval of Payrolls and Claims
Reported by Member Strauch
- VII. Approval of Consent Agenda

(All items listed under the consent agenda are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these unless a Board member or citizen so requests in which event the item will be removed from the Consent Agenda and considered individually.)

- A. Approve District Improvement Plan 2009/2010
- B. Approve Galesburg High School Improvement Plan 2009/2010
- C. Approve Lombard School Improvement Plan 2009/2010
- D. Approve Amendment to Board Policy 623.00
- E. Approve Amendment to Board Policy 288.00 and 290.00

VIII. Correspondence

IX. Committee Reports

- A. Budget
 - Review and Accept 2009-2010 Audit
- B. Buildings and Grounds
- C. Insurance
- D. Recruitment for Educational Diversity
- E. Student Council

X. Instructional Presentation

- A. Bright Futures

XI. Old Business

- A. Approve Resolution to Adopt December 2009 Certificate of Tax Levy

XII. New Business

- A. Approve Personnel Agenda
- B. Approve Copier/Printer Bid and Authorization for Administration to Negotiate a Five Year Maintenance and Either Lease or Lease-Purchase Agreement/Contract with Xerox Corporation for the Base Bid Price of not to Exceed \$494,403.60, in the Aggregate, Plus Cost of Color Copies at .051¢ Per Copy.
- C. Adopt Resolution Authorizing the Issuance of Lease Certificates for the Acquisition of Property Located at 427 E. Fremont, Galesburg, IL
- D. Approve Agreement with Rev Track for Processing of On-Line Payments
- E. Adopt Resolution Directing Transfer of Funds from the Working Cash Fund of Community Unit School District No. 205, Knox-Warren Counties, Illinois
- F. Authorization to Pre-Pay IMRF ERI
- G. Authorize Administration to Negotiate the Rental of Space at 427 E. Fremont with Kelly Medical

H. Accept \$50,000 Surety Bond from Treasurer

XIII. Administrative Reports

A. Director for Human Resources

B. Assistant Superintendent for Curriculum and Instruction

C. Knox-Warren Special Education Director

D. Assistant Superintendent for Finance and Operations

E. Superintendent

XIV. Comments By Board of Education

XV. Closed Session

XVI. Adjournment

Next Meeting—Monday, January 11, 2010

Community Unit School District No. 205

December 14, 2009

Approval of Consent Agenda VII. A:

District Improvement Plan 2009/2010

Background:

Every other year, schools and districts that are “in-status” for NCLB must revise their improvement plans and have them approved by the Board of Education. The District Improvement Plan for District #205 has been submitted and approved by ISBE pending School Board approval. The plan addresses deficiencies noted on the District’s AYP report released at the end of the summer.

Recommended Action:

Approve District Improvement Plan 2009/2010 as Presented

Community Unit School District No. 205

December 14, 2009

Approval of Consent Agenda VII. B:

Galesburg High School Improvement Plan 2009/2010

Background:

Every other year, schools and districts that are “in-status” for NCLB must revise their improvement plans and have them approved by the Board of Education. The School Improvement Plan for Galesburg High School awaits submission following School Board approval. As required, the SIP has already been reviewed by a group of local administrators whose schools are in a similar situation. The plan addresses deficiencies noted on GHS’s AYP report released at the end of the summer.

Recommended Action:

Approve Galesburg High School Improvement Plan 2009/2010 as Presented

Community Unit School District No. 205

December 14, 2009

Approval of Consent Agenda VII. C:

Lombard School Improvement Plan 2009/2010

Background:

Every other year, schools and districts that are “in-status” for NCLB must revise their improvement plans and have them approved by the Board of Education. The School Improvement Plan for Lombard Middle School awaits submission following School Board approval. As required, the SIP has already been reviewed by a group of local administrators whose schools are in a similar situation. The plan addresses deficiencies noted on Lombard’s AYP report released at the end of the summer. Interestingly, if Lombard makes AYP again this year they will be out of “in-status” designation and not required to submit an SIP for next year.

Recommended Action:

Lombard School Improvement Plan 2009/2010 as Presented

Community Unit School District No. 205

December 14, 2009

Approval of Consent Agenda VII. D:

Amendment to Board Policy 623.00

Background:

Recent legislation, the Children's Internet Protection Act (CIPA) - (Public Act 095-0869) requires the District to have an Internet Safety Board Policy in place. Our current policy (Board Policy 623.00) regarding Internet Access needs to be updated to reflect a Board-adopted Internet Safety Policy. The updated policy will include language which was previously contained in our Acceptable Use Policy which was in fact an administrative procedure.

Recommended Action:

Approve Amendment to Board Policy 623.00 as Presented

Community Unit School District No. 205

December 14, 2009

Approval of Consent Agenda VII. E:

Amendment to Board Policy 288.00 and 290.00

Background:

On January 1, 2010 changes to the Freedom of Information Act (“FOIA”) and the Open Meeting Act (“OMA”) will take effect. Board policies need updated to reflect these changes.

Recommended Action:

Approve Amendment to Board Policy 288.00 and 290.00 as Presented

Community Unit School District No. 205

December 14, 2009

Instructional Presentation X. A:

Bright Futures

Background:

Bright Futures' staff will explain and demonstrate the basic components of our district's early childhood services. The presentation will focus on those services offered at Lincoln Education Center where 260 preschoolers attend daily for a half day program. The Lincoln classes are part of a larger county program serving at additional 150 children and a state program serving over 90,000 children.

The Bright Futures program began as a state funded prekindergarten program in February 1986. It is now serving its 25th group of preschoolers. It has grown into an accepted part of our District's offering to families, though it is not universal preschool. Parents need to bring their children to a "Learning Check Up" to determine need. Children with the greatest need are served first until we fill the class sections.

It is primarily funded with a state grant, Early Childhood Block Grant, which experienced a 10% cut for this school year. It was the first funding cut during the entire duration of the program.

Recommended Action:

Informational Only

Community Unit School District No. 205

December 14, 2009

Old Business XI. A:

Adopt Resolution to Adopt December 2009 Certificate of Tax Levy

Background:

Tax levy resolutions must be adopted by the Board this month, and be delivered to the Knox and Warren County Clerks by the last Tuesday in December. No changes are recommended to the tentative tax levy adopted last month.

Recommended Action:

Adopt Resolution to Adopt December 2009 Certificate of Tax Levy

Community Unit School District No. 205

December 14, 2009

New Business XII. B:

Approve Copier/Printer Bid and Authorization for Administration to Negotiate a Five Year Maintenance and either Lease or Lease-Purchase Agreement/Contract with Xerox Corporation for the Base Bid Price of not to Exceed \$494,403.60, in the Aggregate, Plus Cost of Color Copies at .051¢ Per Copy.

Background:

The district's current pool agreement for copier-printers expired in Fiscal 2008-2009. The district is coming off a \$1,050,000 five-year lease agreement which continues today on a month-to-month basis at an annualized rate of \$210,000. Bids have been received on a new five year "lease-purchase" agreement (*emphasis added*). Five vendors expressed interest in the district's business. Four vendors responded to the district's solicitation. Two vendors were culled from the four based upon "responsiveness" (--i.e., meeting specifications) to the solicitation and "price." The two culled vendor's references were checked and, separately, competed in a "head-to-head" competition of user preference; each vendor installed a machine at Churchill and GHS one next to the other. Surveys were provided staff. Using a scoring system that valued the overall cost of the lease-purchase—including principal, interest and maintenance and supplies—at 51%, references from other school districts as to quality and responsiveness at 29%, and staff preference at 20%, a "low-responsive" recommendation was developed.

The Xerox offering achieved 97 of a possible 100 points for price, references, and user preference or 51, 29, and 17 points respectively.

Authorization is sought to negotiate a contract to either lease-purchase (alternate Base Bid 1 @ \$494,403) or enter into a "fair market value" lease (negotiated alternate @ \$455,084.40). The difference is the District would not own the machines at the end of the term and any extension of the agreement would be at the current pricing.

Recommended Action:

Approve Copier/Printer Bid and Authorization for Administration to Negotiate a Five Year Maintenance and either Lease or Lease-Purchase Agreement/Contract with Xerox Corporation for the Base Bid Price of not to Exceed \$494,403.60, in the Aggregate, Plus Cost of Color Copies at .051¢ Per Copy.

Community Unit School District No. 205

December 14, 2009

New Business XII. C:

Adopt Resolution Authorizing the Issuance of Lease Certificates for the Acquisition of Property Located at 427 E. Fremont, Galesburg, IL

Background:

At the Board of Education's November regular meeting it acted to accept the counter-offer on the acquisition of property located at 427 E. Fremont. Statute provides for the acquisition of property to be used for classrooms to be accomplished through a lease-purchase and the issuance of lease certificates to perfect the same. A five-year lease-purchase was bid providing for pre-payment without penalty.

Solicitations were sent to six potential "nominal lenders/purchasers/lessors." One did not respond. A second did not submit a bid. Two submitted a combined bid. And two submitted individual bids. The low-responsive bid appears to have been received by the consortium of The Farmers and Mechanics Bank, Hutchinson, Shockey, Erley & Co. and Capital Asset Finance Corporation as "investor," "placement agent," and "lessor," respectively. The Series 'A' Base Bid (\$200,000 principal) was \$215,737.83; the Series 'A' (alt) (\$850,000) was \$916,885.70. The interest rate was 2.85% on each submission.

Principal and interest would be paid from future operating funds and/or in the alternative a subsequent "funding bond;" the district did not budget for this purchase in the current Fiscal 2009-2010 budget.

For reasons of the budget, potential use as classrooms, and the option to utilize funding bonds to retire the debt all contributed to the need/desire to lease-purchase.

The size of the issue was discussed by the Board Budget Committee. Given that there are no immediate plans for the use of the facility—i.e., the purchase being made in part as an investment in the future facility needs of the district—it is believed the Series 'A' Bid or \$200,000 principal amount be awarded.

Recommended Action:

Adopt Resolution Authorizing the Issuance of Lease Certificates for the Acquisition of Property Located at 427 E. Fremont, Galesburg, IL in the Principal Amount of \$200,000.

Community Unit School District No. 205

December 14, 2009

New Business XII. D:

Approve Agreement with Rev Track for Processing of On-Line Payments

Background:

Rev Track is an on-line processor of credit/debit cards and is used in conjunction with Skyward to pay for school lunches, registration fees, or other fees that from time to time we might include in a “market basket.” The service is widely used throughout the State by Illinois school districts. It fully integrates with our Skyward student information system software. There is no direct cost to the district; however, a 3.9% charge for each transaction is deducted from the gross purchase made, effectively reducing the revenue to the school district. We will initially roll out the use of the service at GHS for the purchase of lunches. It is our goal to expand to all campuses and allow for the on-line payment of registration fees in the fall 2010.

Recommended Action:

Approve Agreement with Rev Track for Processing of On-Line Payments

Community Unit School District No. 205

December 14, 2009

New Business XII. E:

Adopt Resolution Directing Transfer of Funds from the Working Cash Fund of Community Unit School District No. 205, Knox-Warren Counties, Illinois

Background:

The district has an outstanding “early retirement incentive” obligation with the Illinois Municipal Retirement system. The District pays the equivalent of 7.5% interest on the same. Current investments of the district are yielding less than 1% interest. Funds to the credit of the municipal retirement account are insufficient to cover current budgeted expenditures plus the outstanding obligation. A transfer from the working cash fund, to be repaid from the taxes levied for 2009, would provide the monies necessary to allow for the retirement of the obligation.

It is estimated the district will save upwards of \$150,000 over five years in interest that would otherwise be paid from the working cash fund.

Repaying the outstanding obligation will also have the immediate affect of lowering our payroll tax for the same, estimated to increase 70% over the current year (roughly half attributable to the obligation) beginning in January.

Recommended Action:

Adopt Resolution Directing Transfer of Funds from the Working Cash Fund of Community Unit School District No. 205, Knox-Warren Counties, Illinois

Community Unit School District No. 205

December 14, 2009

New Business XII. F:

Authorization to Pre-Pay IMRF ERI.

Background:

The District currently has an outstanding IMRF ERI obligation totaling \$755,325. Under separate action the Board adopted a resolution directing the loan of Working Cash funds to the Municipal Retirement Fund. The district had not budgeted the pre-payment of the outstanding obligation. This action will permit the pre-payment of the IMRF ERI until such time as the district amends its budget to provide for such an expenditure.

Recommended Action:

Approve Authorization to Pre-Pay IMRF ERI.

Community Unit School District No. 205

December 14, 2009

New Business XII. G:

Authorize Administration to Negotiate the Rental of Space at 427 E. Fremont with Kelly Medical

Background:

Kelly Medical is a current tenant in the 427 E. Fremont property recently acquired by the district for closing with the first of the new year. They have approached the district with a request to continue to rent their current space for an addition month and a half. Administration is amenable to the same subject to the negotiation of a satisfactory rental agreement. Time does not allow for the completion of negotiation of an agreement prior to the desired effective date.

Administration would like to negotiate an agreement consistent with that currently enjoyed by the tenant yet within certain of the parameters of the district's current policy/administrative procedure for the rental of facilities. Because this rental is short-term and may or may not comport to the current policy/administrative procedure, given the time before the transfer of property, administration felt compelled to seek flexibility in negotiating a rental agreement. Attached is a "form" of agreement previously used by the district for these purposes that might be adapted.

Recommended Action:

Authorize Administration to Negotiate the Rental of Space at 427 E. Fremont with Kelly Medical as Presented

Community Unit School District No. 205

December 14, 2009

New Business XII. H:

Accept \$50,000 Surety Bond from Treasurer.

Background:

The Lease certificates require the district treasurer be bonded with a surety company. The face amount of the certificate is \$200,000 requiring a surety bond equal to not less than 25%. The district has secured a surety bond on behalf of its Treasurer Donna Palmer through the district's insurance broker Gallagher. The Board is asked to accept the bond as sufficient assurance that the Treasurer will perform all duties as respects the issuance of the lease certificates and the receipt and disposition of proceeds from the same.

Recommended Action:

Approve as Presented.