

6:55 p.m.—Public Hearing

Modification to 2011-2012 School Calendar—Columbus Day

President Harrison called the public hearing to order. The roll was read and the following Members responded: Harrison, Lindstrom, Osborn, Swanson, Welty, Strauch (6) Absent: Panther (1)

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction stated that the Illinois State Board of Education requires the school board to take the following actions in order to have student attendance on Columbus Day : (1) the person/persons honored by the holiday are recognized through instructional activities conducted on that day or, if the day is not used for student attendance, on the first school day preceding or following that day; and (2) the entity choosing to exercise this authority first holds a public hearing about the proposal. The school board or other applicant shall provide notice preceding the public hearing to both educators and parents, setting forth the time, date, and place of the hearing; describing the proposal; and indicating that testimony from educators and parents will be taken about the proposal during the public hearing.

No public comments were made. The public hearing was closed.

MINUTES

Community Unit School District #205
Board of Education
April 11, 2011

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, April 11, 2011 at 7:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Harrison. The roll was read and the following Members responded: Harrison, Lindstrom, Osborn, Strauch, Swanson, Welty (6) Absent: Panther (1) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors – Ms. Janine Glass spoke to the board regarding bullying in the district.

Approval of Minutes

It was moved by Member Welty and seconded by Member Strauch that the Minutes of the regular meeting of March 14, 2011 and special meeting of March 29, 2011 be approved with one correction to the March 14, 2011 regular minutes. Dr. Strauch was not present at the March 14, 2011 but via phone and did not attend the closed session. On

roll call the following Members voted AYE: Lindstrom, Osborn, Strauch, Harrison, Swanson, Welty (6) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation by Member Lindstrom of payrolls and claims filed in the Ledger Book as #555 as of April 11, 2011, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Lindstrom and seconded by Member Strauch that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Osborn, Strauch, Harrison, Lindstrom, Swanson, Welty (6) Motion carried. Roll Call #3

Approval of Consent Agenda

Member Strauch requested that Item B—Approve Membership for Galesburg High School in the Illinois High School Association for 2011-2012 be taken off of the Consent Agenda and action to be taken on it separately.

It was moved by Member Swanson and seconded by Member Lindstrom that the following items be approved on the Consent Agenda as presented and recommended:

- A. Approve Lombard Middle School Membership and Churchill Jr. High School Membership in the Illinois Elementary School Association for 2011-2012
(Insert)

On roll call the following Members voted AYE: Osborn, Strauch, Harrison, Lindstrom, Swanson, Welty (6) Motion carried. Roll Call #4

At the request of Member Strauch, President Harrison moved Consent Agenda Item B—Approve Membership for Galesburg High School in the Illinois High School Association for 2011-2012 from the Consent Agenda for action to be taken separately. It was moved by Member Welty and seconded by Member Swanson to approve membership for Galesburg High School in the Illinois High School Association for 2011-2012 as presented. Member Strauch expressed his frustration with IHSA, adding that he feels the Board should not be voting on the topic and that it is a principal organization and not for the Board of Education to decide. On roll call the following Members voted AYE: Harrison, Lindstrom, Swanson, Welty, Osborn (5) NAY: Strauch (1) Motion carried. Roll Call #5

Correspondence – none

Committee Reports

Budget

Member Osborn stated that the Budget Committee is next expected to meet in May to review the proposed amendments to the Fiscal 2010-11 Budget.

Buildings and Grounds Committee

Member Swanson stated that the Buildings and Grounds Committee will next meet in May to kick-off "Operation Rebuild Achievement."

Insurance Committee

Member Harrison stated that the Insurance Committee last met on February 17, 2011. The fund balance to date is reported at \$909,318.90. The next regular meeting is scheduled for April 14, 2011 at 4:00 p.m.

Recruitment for Educational Diversity

Member Swanson stated that as a direct result of recruitment efforts and site visits offered; successful results for the 2011-2012 school year have been obtained and are reflected in the personnel agenda. The next meeting is scheduled for Wednesday, April 13, 2011.

Student Council

Sara Main, Student Council President, informed the Board that they are getting ready for Prom and end of year festivities.

Instructional PresentationA. GHS North—Two Years of Progress

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction introduced Mr. Wes Olson, GHS-N Principal to update the Board on the progress to date. Mr. Olson gave a power point presentation discussing GHS North and the progress it has made over the past two years. (Insert)

Old Business

None

New BusinessA. Resolution Appointing Mr. Rick Welty as Board Secretary Pro Tem

Mr. Guy Cahill, Assistant Superintendent for Curriculum and Instruction, stated that Board Secretary Mike Panther is out of the country and will not return until after the April regular meeting. In the between time several and various documents related to the bond sale require the signature of the Board Secretary. Mr. Panther's travels do not permit him to receive and/or return documents in a timeframe to make the necessary filings prior to the closing deadline. As such and in consultation with Chapman & Cutler and district legal counsel Tom West, it has become necessary to appoint a temporary or secretary pro-tem. Member Welty would next be in line to serve in the Board Secretary

capacity according to Mr. West. Mr. Welty has agreed to take on this responsibility. It was moved by Member Swanson and seconded by Member Lindstrom to approve the resolution appointing Rick Welty as Board Secretary Pro Tem. On roll call the following Members voted AYE: Welty, Strauch, Harrison, Lindstrom, Swanson, Osborn (6) Motion carried. Roll Call #6

B. Approve Personnel Agenda

Diane VanHootegem, Director for Human Resources, stated that the Personnel Agenda will be deferred until after closed session.

C. Acceptance of Copy Paper Bid

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the bid opening for copy paper was held on March 24, 2011. The notice to bidders was posted in the Galesburg Register Mail on March 4, 2011. Bids were sent to 7 vendors and we received bids from 6 of them. Midland Paper had the low bid in the total amount of \$60,336 however their paper did not meet our specification. Their paper was not domestic and the color was not a true white. Therefore, I am recommending that we award the bid to Paper 101 in the amount of \$60,456 for our 2011 copy paper supply. The paper we would be purchasing is Xerographic; it meets our specifications and is made in the USA. We are purchasing 24,000 reams. The price per ream is \$2.519. Last year's price per ream was \$2.48. Last year we purchased 16,000 reams for a total of \$41,664. I also checked with the Western Area Purchasing Cooperative, which is the local coop that many of the area schools purchase their paper through and their price this year including their 3% fee is \$2.579. Our cost had we chosen that route would have been \$61,896. It was moved by Member Strauch and seconded by Member Swanson to approve the copy paper bid. On roll call the following Members voted AYE: Harrison, Strauch, Swanson, Lindstrom, Osborn, Welty (6) Motion carried. Roll Call #7

D. Approval of Contract with Metzger Johnson for Owners Representative

Mr. Guy Cahill, Assistant Superintendent for Curriculum and Instruction, stated that with the endorsement of the Building Committee, administration recommends the engagement of Bob Johnson of the Metzger Johnson Architect firm to act on behalf of the District as "owner's representative" during Phase I implementation of Operation Rebuild-Achievement. Attached for your review is a copy of the agreement outlining the scope of Mr. Johnson's work and authority on the projects (see Exhibit "A" insert), term of work (March 2011 – August 2014), estimated costs for 180 weeks of work (\$237,000 to \$309,000 plus reimbursable expenses), and termination of service (end of term or upon 30-day written notice). It was moved by Member Swanson and seconded by Member Welty to approve the Contract with Metzger Johnson for Owners Representative. On roll call the following Members voted AYE: Harrison, Strauch, Swanson, Lindstrom, Osborn, Welty (6) Motion carried. Roll Call #8

E. Adopt Amended Budget and Approve Publication and Setting of a Hearing on the Same for June 13, 2011

Mr. Guy Cahill, Assistant Superintendent for Curriculum and Instruction stated that at its February regular meeting the Board of Education received an update on the district's five year budget projection including changes to the current year's budget. Subsequently in March, the Board of Education took action approving the sale of bonds for the purposes of implementing Phase I of Operation Rebuild-Achievement. With all the same, the need arises to amend the current year budget to (i) recognize unanticipated operating revenues, (ii) restore capital budgets so as to minimize bonded indebtedness associated with Operation Rebuild-Achievement, (iii) recognize the bond sale, the receipt of proceeds and the fulfillment of bond covenants with respect to Phase I of Operation Rebuild-Achievement, and (iv) reallocate already budgeted contingency dollars to grant programs based upon ISBE approvals. All in all the budgeted surplus for the combined operating funds of education, operations & maintenance, transportation and working cash were expected to return to historical year-end levels with a projected \$1.6 million surplus for FY2010-11. Said same surplus further solidifies the District's financial "recognition" status with the Illinois State Board of Education by buoying the number of days of cash on hand and revenue to fund balance ratios. Changes to the budget are summarized on the attached. The beginning balances were adjusted to reflect accrual (vs. initial "cash") balances. Most of the "operating revenue" changes were due to the recognition of prior year third quarter categorical payments being "booked" into the current fiscal year (said same having come after the close of the accrual period) or the receipt of EduJob moneys from the Federal government beginning in November. The change in corporate replacement tax dollars—an overall increase above the Municipal League estimate and a reallocation of the same from the IMRF/FICA fund (with a drop in contingency requirements)—were allocated to the operations & maintenance and transportation fund. The latter allocation addressed a continued decrease in funding of regular transportation on the part of the State. Investment income was decreased significantly across all funds, especially working cash. The "operating expenditure" change came in the form of restored capital budgets in education and operations & maintenance. Both would be used in deploying the wide-area network and associated hardware, software and optics called for in Operation Rebuild-Achievement. No other significant operating expenditure adjustments were made save those resulting from the reallocation of contingency dollars to support an increase in the number of "out-of-district tuition" students attending special education private facilities. The Capital Projects fund was changed significantly. The budgeted moneys were reallocated to the debt service fund to (i) pay off the Giant Fund Store lease and (ii) partially offset Operation Rebuild-Achievement debt service. The revenue shown reflected E-rate reimbursement on the WAN project which will not be realized until next year (and then would be deposited into the Operations & Maintenance fund with the expense for same shown as part of this amended budget—see above

discussion) (Insert) It was moved by Member Welty and seconded by Member Strauch to Adopt the Amended Budget and Approve Publication and Setting of a Hearing on the Same for June 13, 2011. On roll call the following Members voted AYE: Harrison, Strauch, Swanson, Welty, Osborn (5) NAY: Lindstrom (1) Motion carried. Roll Call #9

F. Approve Agreement with Burwood Group for the Wide Area Network Hardware, Software and Associated Peripheral Devices Subject to Receipt of a Funding Commitment Decision Letter

Mr. Guy Cahill, Assistant Superintendent for Finance and Operation stated that The District's Master Facility Plan Operation Rebuild-Achievement called for the deployment in Phase I of a Wide Area Network ("WAN"). At its regular meeting in February, the Board of Education took a major step in that direction with the approval of a contract with Unite Private Networks ("UPN") to construct an optical fiber ring connecting the districts eleven attendance centers. Today we come before the Board seeking approval for the hardware, software, optics and peripheral devices necessary to "light-up" the optical fiber that in combination create the WAN for the district. The WAN will save money on existing technology deployments and expand capabilities beyond those conventionally and affordably available. The WAN will allow for greater bandwidth (--i.e., 10GB Ethernet speeds), multiple signal layers (--i.e., voice, video, data, Internet) and the consolidation and centralization of existing and new server-based applications. Among the latter would be "voice over internet protocol technology" or 911 telephone capabilities to the classrooms, use of "thin client" or dumb terminal technology allowing for less expensive replacement laptops or computers to be purchased, upgraded and replacement building intercom capabilities, centralization and reduction in number of building servers, receipt of the full Internet bandwidth currently available only to the high school, and the centralized control of and over future HVAC, door access, security monitoring equipment, video-on-demand libraries, CATV delivery and other technologies that the district might one-day choose to deploy. The proposed hardware, software, peripheral devices and services to make operational the same are detailed in the attached agreement with the Burwood Group, a Cisco Systems business partner and the current purveyor of the district's network infrastructure. (The Burwood Group, you might recall, was one of the single largest of the 10% match partners on our QZAB application for federal interest subsidies.) The proposed \$824,372 hardware/software plus \$141,900 services contract (total \$966,271) when combined with the Unite Private Network E-rate optical fiber network (\$970,000) is within the \$1,970,000 Operation Rebuild-Achievement budget for the same. The contract is contingent upon the district receiving a favorable funding decision commitment letter from the FCC's E-rate program on the optical fiber network. (Insert) It was moved by Member Swanson and seconded by Member Strauch to Approve the Agreement with Burwood Group. On roll call the following Members voted AYE: Harrison, Strauch, Swanson, Lindstrom, Welty, Osborn (6) Motion carried. Roll Call #10

G. Approval of Closed Meeting Minutes

Dr. Denisar stated that we are required to review closed meeting minutes every six (6) months and that action will be taken after closed session.

Administrative Reports

Comments were made by Mr. Estes and Mr. Cahill

Comments by Board of Education

Comments were made by Members Strauch, Swanson, Osborn and Harrison

Closed Session—It was moved by Member Strauch and seconded by Member Swanson to move to closed session for review of closed meeting minutes as required every six (6) months, personnel and negotiations. Action will be taken in open session. On roll call the following members voted AYE: Strauch, Lindstrom, Welty, Osborn Swanson, Harrison (6) Motion carried. Roll Call #11

Following the closed session it was moved by Member Strauch and seconded by Member Welty to return to open session. On roll call the following Members voted AYE: Strauch, Osborn, Swanson, Harrison, Lindstrom, Welty (6) Motion carried. Roll Call #12

A. Personnel Agenda

Mrs. Diane VanHootegem stated that the Personnel Agenda is recommended for approval as presented. It was moved by Member Welty and seconded by Member Swanson to approve the personnel agenda. On roll call the following Members voted AYE: Strauch, Osborn, Swanson, Harrison, Lindstrom, Welty (6) Motion Carried. Roll Call #13

G. Review of Closed Meeting Minutes

It was moved by Member Swanson and seconded by Member Welty to approve the recommendation that the closed meeting minutes for the period of July 1, 2001 to October 11, 2010 remain closed, released, or partially released as previously approved and the closed meeting minutes for the period of October 11, 2010 to April 11, 2011 remain closed. On roll call the following Members voted AYE: Swanson, Strauch, Lindstrom, Welty, Harrison, Osborn (6) Motion carried. Roll Call # 14

Adjournment

It was moved by Member Welty and seconded by Member Swanson that the meeting be adjourned—8:51 PM. On roll call the following Members voted AYE: Lindstrom, Osborn, Strauch, Harrison, Swanson, Welty (6) Motion carried. Roll Call #15

Deborah Harrison, President

ATTEST:

Rick Welty, Secretary Pro-Tem