

MINUTES
Community Unit School District #205
Board of Education
April 23, 2012

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, April 23, 2012 at 7:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Welty. The roll was read and the following Members responded: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson, Welty (7) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction stated that the Board of Education for District #205 was organized in 1948 and that all members of the board were being recognized for years of service.

Approval of Minutes

It was moved by Member Colclasure and seconded by Member Panther that the Minutes of the regular meeting of March 12, 2012, special meeting of March 12, 2012 and special meeting of March 29, 2012. On roll call the following Members voted AYE: Lindstrom, Kessler, Palmer, Panther, Swanson, Welty, Colclasure (7) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation by Member Lindstrom of payrolls and claims filed in the Ledger Book as #5 as of April 23, 2012, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Lindstrom and seconded by Member Colclasure that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Lindstrom, Palmer, Panther, Swanson, Welty, Colclasure, Kessler (7) Motion carried. Roll Call #3

Approval of Consent Agenda

Member Lindstrom requested that Item B—Approve Membership for Galesburg High School in the Illinois High School Association for 2012-2013 school year be taken off of the Consent Agenda and action to be taken on it separately.

It was moved by Member Lindstrom and seconded by Member Kessler that the following item be approved on the Consent Agenda as presented and recommended:

A. Approve Lombard Middle School Membership and Churchill Jr. High School Membership in the Illinois Elementary School Association for 2012-2013 (Insert)

On roll call the following Members voted AYE: Palmer, Panther, Swanson, Welty, Colclasure, Kessler, Lindstrom (7) Motion carried. Roll Call #4

Item B: After brief discussion on the Approval of Galesburg High School in the Illinois High School Association for 2012-2013. It was moved by member Swanson and seconded by Member Palmer to Approve Galesburg High School in the Illinois High School Association for 2012-2013. On roll call the following Members voted AYE: Panther, Swanson, Welty, Colclasure, Palmer (5) NAY: Lindstrom (1) Abstained: Kessler (1) Motion carried. Roll Call #5

Correspondence

None

Committee Reports

Budget

Member Panther stated that the Budget Committee has not met since March. It is anticipated that the committee will meet in May to review the current year budget, receive an investment report and hear the latest from Springfield on the State Budget.

Buildings and Grounds Committee

Member Swanson stated that the Buildings and Grounds Committee met with respect to Lombard and the results of Bid Package No. 2, the asbestos bid and the overall Lombard Middle School budget. The committee endorses administration's recommendation to award sixteen of the eighteen contracts deferring the stage rigging, carpentry and elevator until a later date. The committee is next expected to meet in advance of the May regular meeting to review schematic design recommendations for Steele Elementary School.

Insurance Committee

Member Lindstrom stated that the Insurance Committee last met on March 29, 2012. The fund balance is currently reported at \$1,660,149.93. The committee is scheduled to meet at the beginning of June.

Recruitment for Educational Diversity

Member Colclasure stated that the R.E.D. Committee last met in January but the RED subcommittee met March 28, 2012 to continue research and development of the DVD and possibly WIKI Site. Kathy O'Malley, a former WGN radio personality, completed a project similar to the committee's and a trip to view and speak with her was April 18, 2012. The next subcommittee meeting is scheduled for April 25, 2012.

Old Business

None

New BusinessA. Approve Personnel Agenda

Diane VanHootegem, Director for Human Resources, stated that the Personnel Agenda stands as presented and recommended its approval. It was moved by Member Palmer and seconded by Member Kessler to approve the Personnel Agenda as presented and recommended by the administration. (Insert Personnel Agenda) On roll call the following Members voted AYE: Swanson, Welty, Colclasure, Kessler, Lindstrom, Palmer, Panther (7) Motion carried. Roll Call #6

B. Acceptance of Copy Paper Bid

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the Copy Paper Bid opening for our 2012-2013 copy paper was held on March 28, 2012. The notice to bidders was posted in the Galesburg Register Mail on March 12, 2012. Bids were sent to 6 vendors and we received bids from 5 of them. Midland Paper had the low bid in the total amount of \$58,992. Their paper meets our specifications. We are purchasing 24,000 reams. The price per ream is \$2.458. Last year's price per ream was \$2.519. Last year we purchased 24,000 reams for a total of \$60,456. This price is \$1,464 under what we paid last year. It is recommended that Midland Paper be awarded the bid for our 2012-2013 copy paper supply. It was moved by Member Kessler and seconded by Member Swanson to approve the Copy Paper Bid as presented. On roll call the following Members voted AYE: Welty, Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (7) Motion carried. Roll Call #7

C. Approval of Donation of Historic Grade Books to Galesburg Public Library

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction stated that the administration is requesting authorization from the Board to donate two record books to the Galesburg Public Library Archive. The records are:

- An original 1913 – 1920 teachers' grade book from Silas Willard School (Room D). Included in the book are the grades for students in the classes of Ms. Ethel M.

- Southworth and Mrs. Alice Colville. Mrs. Colville's class rosters include one from March of 1918 that includes President Ronald Reagan as a first grade student. Included in the book is another page that details his home address. The book is in stunning condition, with meticulous records.
- An original 1879 – 1903 teachers' grade book from Douglas School. Included in the book are the grades for numerous students in grades 1 through 7. Class rosters include ones from 1885 - 1889 that include yearly grades for Carl "Charlie" Sandburg as a second - sixth grade student. The book is in less than flawless condition and is in need of some gentle care. Still the records are remarkable and paint an amazing picture of our schools at the end of the 19th century.

The administration is requesting the donation of the books due to The Galesburg Public Library holds the capability of storing these valuable documents in a controlled environment and can preserve the records contained in them indefinitely, and through the use of digital technology, the library can make the records available to students and researchers on a much broader plain than the District is able. While we have made contact with the relatives of both families, receiving a response from Mrs. Reagan's representatives, the Galesburg Public Library has much more experience dealing with copyright and other records issues. It was moved by Member Lindstrom and seconded by Member Kessler to Approve the Donation of Historic Grade Books to the Galesburg Public Library. On roll call the following Members AYE: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson, Welty (7) Motion carried. Roll Call #8

D. Approval of Mail Machine Lease

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the District received quotes for the replacement of our mailing machine the lease of which will expire at the end of May. Quotes were sent to three vendors and we received quotes from each of them. All three sent alternate quotes. Bi-State's D80 quote is low but not responsive as this entry does not meet our specifications. (Our specifications indicated that we required the machine to have the ability to connect to the internet and this machine does not.) The low, responsive submission was that of Pitney Bowes and their DMS75 entry. It meets all specifications. The monthly lease amount is \$18 less than what we are currently paying. Overall we expect that we will be a savings of around \$3,300, depending on our usage of cartridges, etc. The Pitney Bowes DMS75 is recommended for lease over a period of five years. It was moved by Member Swanson and seconded by Member Kessler to Approve the Mail Machine Lease. On roll call the following Members voted AYE: Kessler, Lindstrom, Palmer, Panther, Swanson, Welty, Colclasure (7) Motion carried. Roll Call #9

E. Approval of CUSD #205 Board Policy Manual

Dr. Denisar stated that the Illinois Association of School Boards (IASB) was engaged on October 3, 2011 to review the Board Policy Manual for CUSD No. 205. During the past six months the administration conducted meetings with Ms. Nancy Bohl, Chief Policy Consultant to review current policies and update the policy manual in accordance with

Illinois Statutes and regulations. (Insert) It was moved by Member Panther and seconded by Member Swanson to approve the CUSD #205 Board Policy Manual. On roll call the following Members voted AYE: Lindstrom, Palmer, Panther, Welty, Colclasure, Kessler, Swanson (7) Motion carried. Roll Call #10

F. Approval of Lombard Middle School Bid Package No. 2

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated bids were received on April 12 and 19, 2012 for Lombard Bid Package No. 1. Eighteen project categories were covered by this bid with an estimated value of \$7,177,000 in the aggregate. The following bids and alternates are recommended for award by the District's construction manager Russell Construction:

- Final Cleaning: Royal Cleaning, \$37,347 base plus \$-0- alternate, total \$37,347.(*)
- Demolition: Hein construction, \$178,429 base plus \$-0- alternate, total \$178,429.
- Building Concrete: Hein Construction, \$36,631 base plus \$-0- alternate, total \$36,631. (*)
- Masonry: Otto Baum, \$668,260 base plus \$-0- alternate, total \$668,260.
- Steel Fabrication & Erection: Cedar Valley, \$357,000 base bid plus \$-0- alternate, total \$357,000.
- Casework Supply: Geo. Rothan, \$195,930 base plus \$-0- alternate, total \$195,930. (*)
- Carpentry: Cad Construction, \$274,900 base plus \$49,000 alternate, total \$323,900.
- Roofing: Dowers, \$597,740 base plus \$-0- alternate, total \$597,740.
- Door Supply: S&S Builders, \$264,545 base plus \$-0- alternate, total \$264,545.
- Framing & Drywall: River Valley Construction, \$733,800 base plus \$-0- alternate, total \$733,800.
- Painting: Builders Sale & Service, \$165,685 base minus (\$23,185) alternate, total \$142,500.
- Flooring: Moore's Floors, \$162,397 base plus \$-0- alternate, total \$162,397.
- Stage Rigging: We recommend not awarding this bid category at this time
- Roller Shades: Mr. K's, \$49,320 base plus \$-0- alternate, total \$49,320.
- Elevator: Thyssen Krupp, \$75,700 base minus (\$29,800) voluntary alternate, total \$45,900.
- Mechanical: Ryan, \$2,389,000 base minus (\$19,600) alternate, total \$2,369,400
- Electrical & Data: Mechanical Service Inc., \$1,354,033 base plus \$50,000 cost to include Bid Package #1 Equipment, total \$1,404,033.
- Sitework: Hein, \$123,415 base plus \$-0- alternate, total \$123,415.

Two alternates were recommended affecting three contracts above and a fourth contracted from Bid Package No. 1: Alternate Bid No. 9 100% Geothermal Well Capacity and No. 5 Locker Replacement. The total for all eighteen categories including proposed alternates was: \$7,690,547 or \$374,047 more than budgeted. Combined with savings from Lombard Bid Package No. 1 and the Asbestos bid package plus select value engineering (e.g. roof copping cap detail) and adjustments to certain allowances, the net of all bid packages including select alternates is \$11,325,831 which is \$28,953 UNDER

budget. There remains a 3% contingency which if left remaining at the end of the projects will be applied toward in priority order to Alternate Bid No. 10 100%

Auditorium Plaster Patching and Bid No. 1 Boiler Room to Classroom Conversion, Bid No. 6 Terrazzo Restoration and Bid No. 2 Asphalt Removal and Reseeding. After brief discussion it was moved by Member Swanson and seconded by Member Kessler to approve Lombard Middle School Bid Package No. 2. On roll call the following Members voted AYE: Palmer, Panther, Swanson, Welty, Colclasure, Kessler, Lindstrom (7) Motion carried. Roll Call #11

G. Award Lombard Projects—Asbestos—Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that Bids were received on April 3 for Lombard Bid Package - Asbestos. This bid had an estimated value of \$537,000. Three bidders responded to the district's solicitation: M&O Environmental for \$238,000, Active Thermal concepts for \$264,853, Schemel-Parrillion for \$256,950. M&O Environmental was the low responsive bidder of three submissions at \$238,000. M&O Environmental is currently completing a small asbestos project in the Lombard Boiler Room in anticipation of this summer's renovation work. It was moved by Member Kessler and seconded by Member Swanson to Award Lombard Projects—Asbestos. On roll call the following Members voted AYE: Panther, Swanson, Welty, Colclasure, Kessler, Lindstrom, Palmer (7) Motion carried. Roll Call #12

H. Direct District Joint Review Board Representative to Vote in Opposition to the Proposed TIF III Redevelopment Plan and Project Amendment—Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that the City of Galesburg has proposed an amendment to the TIF III redevelopment plan and project, changing the same from the original focus of a hotel and convention center to, essentially, college dormitories to provide housing to Carl Sandburg College students/families though the same is not exclusively for their use and is otherwise open to any and all. There are 144 units planned. The Residential TIF includes a budget line item of approximately \$50,000 over the remaining life of the TIF (~10 years) to offset the costs incurred by the school district for any students coming out of the same, a consideration provided for in state statute based upon a complex and outdated formula. The developers do not believe that there will be any students housed within the residential TIF, based upon their experience. Our legal counsel believes otherwise given his experience with Illinois Central College, their student housing and the City of East Peoria. The rule of thumb in calculating new housing units and children is: one school-aged child per family. One hundred forty-four units would suggest a maximum of 144 school-aged children. The Cities calculation suggests more on the order of two total children. Whatever the number, the students are most likely to be primary school age. Separately, it is unknown as to what additional needs such students might present from free-reduced priced meal subsidies to special education services to bilingual services. What is clear is that the students are in the Gale school attendance area. In 2011-2012 Gale school class sizes were highest at the kindergarten, first and fourth grade levels with an average of 22 and

lower at the second, third and fifth grade levels with an average of 17. There was only one section of special education. Generally, school districts abhor TIFs and fight Residential as they lose a net 1/3 of property tax/general state aid dollars from the same in the former instance and receive less than adequate offsetting compensation for an influx of new, potentially educationally “involved” students. The planned development is valued at \$7.1M with a market value of \$5.0M and a resulting EAV of \$1.67M. Based upon our tax rate (\$4.20), the development would produce roughly \$70,000 in annual tax revenues for the benefit of the TIF. With a General State Aid offset, the net loss to the district is roughly \$23,000. The City has already begun work on the project and plan in anticipation of a favorable, albeit advisory only vote of the Joint Review Board which has no practical authority. After discussion by the Board it was moved by Member Kessler and seconded by Member Panther to Authorize Administration to Vote in Opposition of the Proposed TIF III Redevelopment Plan and Project Amendment. On roll call the following Members voted AYE: Swanson, Welty, Colclasure, Kessler, Lindstrom, Palmer, Panther (7) Motion carried. Roll Call #13

I. Approval of Resolution to Allow Service Credit for Military Service—Mrs. Diane VanHootegeem, Director of Human Resources stated that Article 7 of the Illinois Pension Code (40 ILCS 5/7-139) provides that a school district may elect to allow service credit in the Illinois Municipal Retirement Fund (IMRF) to members who served in the armed forces either prior to participation in IMRF or whose participation in IMRF was interrupted by military service. Currently the District has a resolution on file allowing for two years of service credit. The pension code now allows for four years. IMRF has informed the district that costs will be minimal for allowing the additional two years. It was moved by Member Swanson and seconded by Member Colclasure to Approve the Resolution to Allow Service Credit for Military Service. On roll call the following Members voted AYE: Welty, Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (7) Motion carried. Roll Call #14

J. Adopt Amended FY 2012 KWSED Budget and Approve Publication and Setting of a Hearing on the Same for June 2012—Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that The budget increased \$357,532 due to the contract settlement with the GEA, increased student enrollment and the need for five aide positions and the addition of one part-time teacher. Like District 205, KWSED budgeted only the “step” increase in the preparation of their budget. It is not unusual for increases in enrollment to occur during the year; for this year, the five slots set aside for enrollment increases were not sufficient resulting in the need for the additional four slots noted above. The KWSED Superintendents have reviewed the proposed changes and recommend approval. It was moved by Member Panther and seconded by Member Kessler. On roll call the following Members voted AYE: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson, Welty (7) Motion carried. Roll Call #15

K. Authorize Submission of an ISBE Maintenance Grant—Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that the Illinois State Board of

Education will again be awarding “maintenance grants” for use by districts on select projects. Historically grants have been awarded for roof replacement, asbestos work and the like. The grants require a match. Awards are up to \$50,000 with a local match of \$50,000 or more. Board approval is required for a submission because of the obligation of future funds. Awards must be spent within five years of the date of receipt. The district proposes to submit an application for the replacement of the Steele School roof, scheduled as part of the Phase I projects including that for Steele School. The roof replacement at Steele School was estimated in the original master facility plan at \$361,000. The district’s match will come from the proceeds derived from the 2011 Series of bonds sold for Phase I projects. It was moved by Member Kessler and seconded by Member Colclasure to Authorize Submission of an ISBE Maintenance Grant. On roll call the following Members voted AYE: Kessler, Lindstrom, Palmer, Panther, Swanson, Welty, Colclasure (7) Motion carried. Roll Call #16

Administrative Reports-None

Comments by Board of Education

Comments were made by Members Colclasure, Lindstrom, Kessler, Swanson and Panther

Closed Session—It was moved by Member Panther and seconded by Member Swanson to move to closed session for review of closed meeting minutes as required every six (6) months, Negotiations and Litigation. Action will be taken in open session. On roll call the following members voted AYE: Lindstrom, Palmer, Panther, Swanson, Welty, Colclasure, Kessler (7) Motion carried. Roll Call #17

Following the closed session it was moved by Member Panther and seconded by Member Swanson to return to open session. On roll call the following Members voted AYE: Palmer, Panther, Swanson, Welty, Colclasure, Kessler, Lindstrom (7) Motion carried. Roll Call #18

L. Review of Closed Meeting Minutes

It was moved by Member Swanson and seconded by Member Panther to approve the recommendation that the closed meeting minutes for the period of July 1, 2001 to October 11, 2011 remain closed, released, or partially released as previously approved and the closed meeting minutes for the period of October 11, 2011 to April 23, 2012 remain closed. On roll call the following Members voted AYE: Swanson, Colclasure, Kessler, Lindstrom, Panther, Palmer, Welty (7) Motion carried. Roll Call # 19

Adjournment

It was moved by Member Swanson and seconded by Member Kessler that the meeting be adjourned—8:37 PM. On roll call the following Members voted AYE: Lindstrom, Panther, Palmer, Kessler, Colclasure, Swanson, Welty (7) Motion carried. Roll Call #20

Rick Welty, President

ATTEST:

Barry L. Swanson, Secretary