

MINUTES
Community Unit School District #205
Board of Education
May 9, 2011
Organizational Meeting

Call To Order

The Community Unit School District #205 Board of Education met in an organizational meeting on Monday, May 9, 2011 at 932 Harrison Street, Galesburg, IL. Dr. Gene Denisar, Superintendent, serving as President pro-tem called the organizational meeting to order and called Mr. Thomas H. Colclasure, Ms. Molly E. Palmer and Ms. Natalie M. Kessler forward to be seated. Dr. Denisar went on to recognize and present certificates to Michael Panther, Molly E. Palmer, Natalie M. Kessler and Thomas H. Colclasure who were elected to the Board of Education in the April 5, 2011 election.

Official Oath of Office for Newly Elected Board of Education Members

Mr. Tom West, Attorney, swore in the newly elected members to the Board.

Roll Call

The roll was read and the following Members responded: Welty, Colclasure, Kessler, Palmer, Panther, Swanson (6) Absent: Lindstrom (1) Roll Call #1

Election of Board of Education Officers

Member Swanson nominated Member Welty for the office of President of the Board of Education. The nomination was seconded by Member Panther. On roll call the following Members voted AYE: Swanson, Panther, Kessler, Palmer, Colclasure, Welty (6) Motion carried. Roll Call #2

Member Welty assumed the position of President of the Board of Education.

Member Colclasure nominated Member Panther for the office of Vice President of the Board of Education. The nomination was seconded by Member Swanson. On roll call the following Members voted AYE: Welty, Swanson, Kessler, Colclasure, Palmer, Panther (6) Motion carried. Roll Call #3

Member Panther assumed the position of Vice President of the Board of Education.

Member Colclasure nominated Member Swanson for Secretary of the Board of Education. The nomination was seconded by Member Palmer. On roll call the following Members voted AYE: Panther, Welty, Swanson, Kessler, Palmer, Colclasure (6) Motion carried. Roll Call #4

Member Swanson assumed the position of Secretary of the Board of Education.

Approval of Consent Agenda

It was moved by Member Swanson and seconded by Member Panther that the following items be approved on the Consent Agenda as presented and recommended:

- A. Approve Updated Indemnification Agreement for Board of Education

- B. Approve Resolution Appointing Alison Boone as Recording Secretary, Donna Palmer as Treasurer and Karen Peters as Deputy Treasurer for the Board of Education (Insert)

On roll call the following Members voted AYE: Panther, Welty, Swanson, Kessler, Colclasure, Palmer (6) Motion carried. Roll Call #5

Old Business—None

New Business

A. Appoint Board Committees

President Welty appointed the following committees:

Budget Committee—Members Welty, Panther, Palmer

Building and Grounds Committee—Members Swanson, Welty, Kessler

Insurance Committee—Member Lindstrom

Recruitment for Educational Diversity—Member Colclasure

B. Approve Schedule of Board of Education Meetings (June 2011-May 2012)

The Board of Education meetings will be scheduled for 7:00 PM on the second Monday of each month except those months in which Monday falls on a holiday or school is not in session due to a break. This year the last day of Spring Break is on Monday, April 9, 2011, making it necessary to schedule the Board meeting on the third Monday for the month of April. (Insert Schedule) It was moved by Member Swanson and seconded by Member Colclasure that the schedule of Board of Education Meetings for June, 2011 – May, 2012 be approved as presented. On roll call the following Members voted AYE: Welty, Colclasure, Kessler, Palmer, Panther, Swanson (6) Motion carried. Roll Call #6

D. Approve Authorized Depositories

Formal approval on an annual basis is required for the District's financial depositories. Donna Palmer, District Treasurer, has prepared a list of Authorized Depositories for approval which has remained the same as last year. It was moved by Member Panther and seconded by Member Palmer that the Board of Education approve the Authorized Depositories as presented. (Insert) On roll call the following Members voted AYE: Welty, Panther, Swanson, Colclasure, Kessler, Palmer (6) Motion carried. Roll Call #7

E. Renewal of Bridgeway Contract for Insight Program

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the District proposes to renew its contract with Bridgeway Inc. to provide Insight Program services during school year 2011-2012 to students with a first-time zero tolerance offense. The Insight Program includes a substance abuse evaluation/screening (\$100 per student) and an early intervention seminar for the student and parents (\$25 per hour per student). This fee structure is the same as for the current school year. The agreement is based on a presumed 40 students being referred to the Program each year but in 2010-2011 school year there were fourteen evaluations and eleven intervention seminars conducted. It was moved by Member Swanson and seconded by Member Palmer to renew the Bridgeway Contract for Insight Program. (Insert) On roll call the following Members voted AYE: Panther, Welty, Swanson, Palmer, Kessler (5) Abstained: Colclasure (1) Motion carried. Roll Call #8

F. Personnel Agenda

Diane VanHootegem, Director for Human Resources, stated that the Personnel Agenda stands as presented and recommended its approval. It was moved by Member Swanson and seconded by Member Panther to approve the Personnel Agenda as presented and recommended by the administration. (Insert Personnel Agenda) On roll call the following Members voted AYE: Panther, Swanson, Welty, Kessler, Palmer, Colclasure (6) Motion carried. Roll Call #9

G. Accept Bid for Custodial Supplies

The custodial bid opening was held on April 7, 2011. The notice to bidders was placed in the Galesburg Register Mail on March 21st. Bids were sent to 14 vendors and we received bids back from 11 of them. Over 40 different items were bid. Bids were awarded based upon individual line items. Shown below is the aggregate award, by vendor, based upon the low bids submitted for the various line items. (A comprehensive list of items and the bids received on each can be reviewed in the purchasing office.). The aggregate total is considerably higher than the bid last year, which was \$18,539.70, as many items were bought on State contract. However, there are a number of items that had been purchased off of the state contract last year that we ran through the bid process this year to test the pricing. They are included in this dollar amount.

Of the forty-plus items bid, those listed below were not awarded to the low bidder based upon one of several factors: compliance to specifications, user preference and/or hidden costs. Broom handles: Low bid was Dennison at \$2.80; however, the custodians indicated that this same broom handle broke easily last year so we went with the second lowest bid. Wilson Paper was awarded the bid at \$2.87. We are purchasing 36 handles for an overall difference of \$2.52. Spray Stripper: We specified Bravo by Johnson Wax which is the brand the custodians prefer. Low bid was State at \$87.48; however it was not the brand we specified, so Amsan was awarded the bid at \$99.48. We are purchasing 4 cases for an overall difference of \$48.00. Neutral cleaner – we specified green seal certified and that it must be equivalent to the Johnson brand we are currently using. Wilson Paper was low at \$19.58, however, it was not green seal certified, therefore, we are awarding this cleaner to Amsan at \$46.89. This is the same product we are currently using, at the same unit cost and it meets our specifications. Hard roll paper towel: Kohl was low at \$5.03 and Wilson was second at \$5.38. We currently have Amsan with Kimberly Clark dispensers. If we switch this year, we would have to give up the dispensers, however, if we continue with them for one more year, the dispensers would be ours. This is our 4th year and in order to keep the dispensers, Amsan requires that you purchase their towels for 5 years. At that point, we can put in any brand towel we choose as long as the size is right. We are purchasing 700 cases for an overall difference of \$273.00. It was moved by Member Panther and seconded by Member Colclasure to accept the bid for Custodial Supplies as presented. On roll call the following Members voted AYE: Panther, Swanson, Welty, Colclasure, Palmer, Kessler (6) Motion carried. Roll Call #10

Comments By Board Of Education

Comments were made by Members Kessler, Swanson, Panther, and Colclasure.

Adjournment

It was moved by Member Swanson and seconded by Member Panther that the meeting be adjourned—8:27 PM. On roll call the following Members voted AYE: Welty, Panther, Swanson, Kessler, Colclasure, Palmer (6) Motion carried. Roll Call #11

Rick Welty, President

ATTEST:

Barry Swanson, Secretary