

MINUTES
Community Unit School District #205
Board of Education
May 10, 2010

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, May 10, 2010 at 7:00 PM at 932 Harrison Street, Galesburg, IL. The meeting was called to order by Vice-President Harrison. The roll was read and the following Members responded: Harrison, Osborn, Panther, Swanson, Welty (5) Absent: Strauch, Lindstrom (2) Roll Call #1

Recognition of District Retirees

Thirteen (13) retirees were individually recognized.

Moment of Silence/Pledge of Allegiance

A moment of silence was observed, followed by the Pledge of Allegiance.

Election of Board of Education Officers

Member Swanson nominated Member Harrison for the office of President of the Board of Education. Member Welty seconded the nomination. On roll call the following Members voted AYE: Osborn, Panther, Swanson, Welty, Harrison (5) Motion carried. Roll Call #2

Member Harrison assumed the position of President of the Board of Education.

Member Swanson nominated Member Strauch for the office of Vice-President and member Welty seconded the nomination. On roll call the following Members vote AYE: Osborn, Panther, Swanson, Welty, Harrison (5) Motion carried. Roll Call #3

Member Strauch assumed the position of Vice-President of the Board of Education.

Member Osborn nominated Member Panther for the office of Secretary of the Board of Education. Member Swanson seconded the nomination. On roll call the following Members voted AYE: Osborn, Panther, Welty, Harrison, Swanson (5) Roll Call #4

Member Panther assumed the position of Secretary of the Board of Education.

Recognition of Visitors

Jeff Holt addressed the board proposing that the Churchill Junior High School gym be named in honor of Bill and Bob Morgan.

Angie Squires spoke in support of Ms. Rochelle Streeter, Steele Principal

Julie Manor-Stevenson spoke in support of Steele Principal, Ms. Rochelle Streeter

Sharon Sholl addressed the board in support of Steele Principal, Ms. Rochelle Streeter

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction, introduced his Knox College class students.

Approval of Minutes

It was moved by Member Welty and seconded by Member Osborn that the Minutes of the regular meeting of April 12, 2010. On roll call the following Members voted AYE: Osborn, Panther, Swanson, Harrison, Welty (5) Motion carried. Roll Call #5

Approval of Payrolls and Claims

Upon presentation by Member Panther of payrolls and claims filed in the Ledger Book as Exhibit #543 as of May 10, 2010, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Panther and seconded by Member Swanson that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Panther, Swanson, Harrison, Osborn, Welty (5) Motion carried. Roll Call #6

Approval of Consent Agenda

It was moved by Member Panther and seconded by Member Osborn that the Consent Agenda be approved as presented. On roll call the following Members voted AYE: Swanson, Harrison, Osborn, Panther (4) NAY: Welty (1) Motion carried. Roll Call #7

Correspondence—Dr. Denisar presented the Board with a thank you from the family of Jack Larson

Committee Reports:

Budget

Member Osborn reported that the committee reviewed the investment report prepared by the Treasurer and a cash flow and actual to budget report prepared by Mr. Cahill. The committee also reviewed the proposed amendments to the Fiscal 2009-2010 budgets for District 205 and KWSED. Additionally, the committee learned of the same for the purposes of auditing the Fiscal 2009-2010 books of District 205, KWSED, AVC and the Medical Trust Fund.

Building & Grounds

Member Swanson reported that the committee received and reviewed the findings of the Master Facility Planning Committee. The next meeting will be in May at which time they will formally review “Operation Re-Build-Achievement: 20 Year Master Facility Plan.”

Insurance

Member Harrison reported that the committee has not met since the April meeting. The fund balance is currently reported at \$399,351.38. High Deductible Heal Plan (HDHP) individual

meetings with Karen Addis and Matt Jones (Mutual Medical) are underway, assisting staff in making an educated decision on their HDHP participation. Renewal information will be reviewed at our next meeting. The next meeting is scheduled for June 1, 2010 at 4:00 p.m.

R.E.D.

President Swanson reported that the committee has not met since March 22, 2010. Scott and Elise Rasso are scheduled on behalf of District #205 to attend a training session on May 15, 2010; "Strategies in Recruiting Minority Teachers". A minority candidate visited the District on April 23-24. A position has been offered, but the candidate has yet to accept. The next meeting is scheduled for May 20, 2010 at 4:00 p.m.

Student Council

Sarah Main, GHS Student Council Representative, reported that the blood drive last month was a success. Student Council celebrated teacher appreciation week last week by honoring with gifts to staff members. Seven delegates went to Springfield for the Student Council State Convention where they listened to various speakers and attend discussion groups. Only a few events are left in the school year including the Breakfast of Champions honoring different club members who have shown outstanding efforts which is May 19, 2010. The last event is the end of the year Student Council banquet on May 23, 2010.

Instructional Presentation—None

Old Business—None

New Business

A. Approval of Personnel Agenda

Mrs. Diane VanHootegem, Director of Human Resources, stated that the Personnel Agenda stands as presented and recommended its approval (Insert Personnel Agenda) Member Panther questioned the change of the administrator position and approving another year of coaching with that position. Member Osborn agreed with some of the comments. Dr. Denisar stated that he feels strongly that the Board approve Wes Olson as the site administrator and that he receives compensation which is reflective of the other administrators in the District. It was moved by Member Welty and seconded by Member Swanson to approve the Personnel Agenda as presented. On roll call the following Members voted AYE: Swanson, Harrison, Welty (3) NAY: Panther, Osborn (2) Motion carried. Roll Call #8

B. Appoint Board Committees

President Harrison stated that she would like to defer the appointments of Committees until the June 2010 meeting so that she could discuss placements with Member Lindstrom and Member Strauch.

C. Renewal of Bridgeway Contract for Insight Program

Mr. Guy Cahill stated that Bridgeway provides services to the District's Insight Program: substance abuse evaluations/screenings and intervention seminars. The number of children served and the price per child remain unchanged from last year based upon 40 students at \$100 per evaluation plus \$25/hour per student for early intervention sessions. This program is funded by the Federal Title IV Drug Free Grant program which funding is expected to continue into Fiscal 2010-11. It was moved by Member Welty and seconded by Member Swanson to approve the Renewal of the Bridgeway Contract for Insight Program. On roll call the following members vote AYE: Swanson, Welty, Harrison, Panther, Osborn (5) Motion carried. Roll Call #9

D. Discussion and Recommendation on Adoption of Resolution of Amended Budgets for FY2009-2010:

Mr. Guy Cahill stated that several factors have combined to necessitate the amendment of the District 205 Fiscal 2009-10 Budget. Among those factors were additional, regular Title I and Title II dollars (\$496,862, \$35,201 respectively), Homeless Grant dollars (\$2020), the purchase of and the payment of taxes on the 427 Fremont St. property (\$48,648) and the pay off of the IMRF ERO obligation (\$755,325). Like items—salary related security and supervision dollars—previously charged to the Tort fund in prior fiscal years were returned to the Tort fund from the Education fund, consistent with the action proposed in “Operation Program/Job Save” (\$100,885). A new expenditure has been proposed as a result of tuition payment dollars being freed up by an anticipated one-time reduction in Knox-Warren billings resulting from a draw-down of reserves inflated this year, in part, by the one-time settlement of a Medicaid reimbursement dispute. The re-allocated general state aid dollars would be used to acquire an Indefeasible Right of Use to a “dark” optical fiber network provisioned by CenturyLINK, the local phone company, and connecting the nine campuses of the district to one another, CSC and Knox Colleges. Several loans and transfers previously contemplated have also been shown. In addition, ARRA stimulus dollars set aside in contingency have now been targeted for specific purposes and several other net-zero “clean-up” transfers have been identified and proposed as part of the amended budget. Changes to the Knox-Warren budget reflect expenditure of 94-142 IDEA grant resulting from additional monies received plus the allocation of the ARRA monies previously held in contingency. The Budget committee has reviewed the proposed changes. Member Osborn moved to Adopt the Resolution of Amended Budgets for FY 2009-2010 and Member Welty seconded the motion. On roll call the following Members voted AYE: Osborn, Swanson, Harrison, Welty Panther (5) Motion carried. Roll Call #10

E. Approval of Authorized Depositories

Mr. Guy Cahill stated that his is one of the items required to be approved annually. Donna Palmer, our Treasurer, has prepared the list of "Authorized Depositories." (insert) It was moved by Member Swanson and seconded by Member Panther to approve the list of Authorized Depositories. On roll call the following Members voted AYE: Swanson, Welty, Harrison, Osborn, Panther (5) Motion carried. Roll Call #11

F. Approval of Bakery Bid

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that Annual food commodity bid for bread was solicited. Two vendors were contacted, both of whom bid. (The District sought names of other potential bidders from the Co-op participants and none were to be had.) IBC Sales Corporation was the overall low bid on all items. Therefore, we are recommending IBC Sales Corporation as our bread supplier for the 2010-2011 school year. It was moved by Member Welty and seconded by Member Panther to approve the Bakery Bid as presented. On roll call the following Members voted AYE: Swanson, Welty, Harrison, Osborn, Panther (5) Motion carried. Roll Call #12

G. Approval of Milk Bid

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that Annual food commodity bid for milk was solicited. Six vendors were contacted, five of whom bid. We are recommending Swiss Valley as the dairy supplier for the 2010-2011 school year. They are low bid and their product meets our specifications. It was moved by Member Osborn and seconded by member Welty to approve the Milk Bid. On roll call the following Members voted AYE: Welty, Harrison, Osborn, Panther, Swanson (5) Motion carried. Roll Call #13

H. Review Findings of Master Facility Plan Committee

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that in September 2009, the Board of Education established a Master Facility Plan having as its goal: "By July 1, 2011, have developed and begun implementation, subject to Board approval, a 20-Year Master Facility Plan scheduling the repair, replacement, retrofit, remodeling and/or new construction of district fields and facilities designed to improve student achievement and increase property values." Over the course of seven months ending in April 2010, the Committee and its architectural/engineering consultants met in open session evaluating current district facilities utilizing both "school construction grant" and "useful life" protocols to ascertain the expected life, current age, maintained state, and the costs to replace, repair, retrofit and/or remodel some 72 major infrastructure systems and associated subsystems. The Committee also set about to ascertain which systems would most greatly impact "student achievement" and "home values." Finally, utilizing the same prisms aforementioned plus those of "operational savings" and "green technologies" the Committee set about identifying what systems,

structures or the like that the district lacked which should be considered for incorporation into any future work plan. The Committee's work is detailed in a 56 page report (excluding attachments) entitled "Findings of the Master Facility Planning Committee" and is accompanied by a WEB site containing the "proceedings" of the Committee: <http://mfc.205wikis.wikispaces.net/> . It was moved by Member Welty and seconded by Member Swanson to accept the Findings of the Master Facility Plan Committee. On roll call the following Members voted AYE: Harrison, Osborn, Panther, Swanson, Welty (5) Motion carried. Roll Call #14

I. Receive/Layover until June 2010 "Operation Re-Build—Achievement: 20 Year Master Facility Plan"

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that under separate cover the Board of Education formally received today the "findings" of the Master Facility Planning committee. Under this cover the Board of Education now receives the "plan" document or "implementing recommendations" of the Committee to address the infrastructure requirements of the District for the coming twenty years. Mr. Cahill stated that for purposes reviewing the information he is asking the Board to layover the plan until the June 2010 regular Board meeting. It was moved by member Swanson and seconded by member Welty to Receive and Layover until June 2010 "Operation Re-Build—Achievement: 20 Year master Facility Plan"(insert). On roll call the following Members voted AYE: Osborn, Panther, Swanson, Welty, Harrison (5) Motion carried. Roll Call #15

J. Adopt Resolution to Permanently Transfer Working cash Fund Interest to the Operations and Maintenance Fund

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that when the Board approved the Alternative School for FY 2009-2010, the decision foreshadowed a transfer of accumulated Working Cash interest income to reimburse the Education and Operations & Maintenance Funds for Alternative School expenditures. For FY 2009-2010, the expenditures to be covered were those associated with the renovation of Rose Hoben that were not Health-Life-Safety related. The Board is asked to approve the transfer of \$93,000.00 from the Working Cash Fund to the Operation & Maintenance Fund to cover that cost. It was moved by Member Osborn and seconded by Member Panther to Adopt the Resolution to Permanently Transfer Working Cash Fund Interest to the Operations and Maintenance Fund (insert). On roll call the following Members voted AYE: Osborn, Panther, Swanson, Welty, Harrison (5) Motion carried. Roll Call #16

K. Adopt Resolution to Permanently Transfer Working Cash Fund Interest to the Education Fund

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that when the Board approved the Alternative School for FY 2009-2010, the decision

foreshadowed a transfer of accumulated Working Cash interest income to reimburse the Education and Operations & Maintenance Funds for Alternative School expenditures. For FY 2009-2010, the expenditures to be covered were operational including salaries and benefits. The Board is asked to approve the transfer of \$449,150.00 from the Working Cash Fund to the Education Fund to cover that cost. It was moved by Member Welty and seconded by Member Panther to Adopt the Resolution to Permanently Transfer Working Cash Fund Interest to the Education Fund. On roll call the following Members voted AYE: Panther, Swanson, Welty, Harrison, Osborn (5) Motion carried. Roll Call #17

L. Approval to Engage Auditor

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, explained that the District's auditor for the Fiscal 2009-10 year has resigned based upon concerns over their being able to provide the necessary "quality of service" we have come to expect. The Budget Committee was apprised of the same and agreed to a stop-gap measure at this eleventh hour to engage an auditing firm, generally, with the following characteristics: familiarity with governmental accounting and auditing standards, experience with schools and special education cooperatives, "books" maintained on an accrual basis of accounting, A-133 compliance audit requirements, current GASB pronouncements, and, preferably, the Skyward accounting system. Two firms were known to administration within a sixty mile radius of Galesburg to have such familiarity: Clifton-Gunderson and John E. Meister, CPA. Quotes were sought from both. The District spent approximately \$41,000 on auditing services last year for the district proper, KWSEA, AVC, and the district's medical trust. A one year contract was requested with the knowledge that the district would be soliciting formal proposals for subsequent year audits beginning with the Fiscal 2010-11 audit period. The low, responsible quote was received from John E. Meister, CPA at \$45,000. The quote from Clifton-Gunderson was for \$53,500 to \$55,000 and a requirement that it be a two year engagement. Administration recommends the engagement of John E. Meister, CPA, as the District's auditor for the Fiscal 2009-10 year. It was moved by Member Swanson and seconded by Member Welty to Approve to Engage Auditor John E. Meister for a One (1) year period and for the 2009-2010 fiscal year audit. On roll call the following Members voted AYE: Swanson, Welty, Harrison, Osborn, Panther (5) Motion carried. Roll Call #18

Administrative Reports

Comments were made by Dr. Denisar

Comments by Board of Education

Comments were made by Members Panther, Welty, Swanson and Harrison

Adjournment

It was moved by Member Swanson and Seconded by Member Welty that the meeting be adjourned—8:43 PM. On roll call the following members voted AYE: Panther, Strauch, Swanson, Harrison, Osborn (5) Motion carried. Roll Call #19

Deborah Harrison, President

ATTEST:

Mike Panther, Secretary