

MINUTES**Community Unit School District #205
Board of Education
May 13, 2013
Regular Meeting**

6:50PM—President Colclasure called to order the Public Hearing to consider a waiver on Casimir Pulaski school holiday and Lincoln's Birthday school holiday for the 2013-2014 school year. No public comments were made and the public hearing was closed.

Recognition of District Retirees

The District honored twenty-eight retirees.

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, May 13, 2013 at 7:10 PM at 932 Harrison Street, Galesburg, IL. The roll was read and the following Members responded: Lindstrom, Panther, Kessler, Swanson, Colclasure, Welty, Palmer (7) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Approval of Minutes

It was moved by Member Welty and seconded by Member Kessler that the Minutes of the regular meeting of April 8, 2013, special meeting of April 8, 2013, special meeting of April 29, 2013 and special organizational meeting of April 29, 2013 be approved without further reading and without correction or addition. On roll call the following Members voted AYE: Swanson, Lindstrom, Panther, Kessler, Welty, Colclasure, Palmer (7) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation of payroll and claims filed in the Ledger Book as Exhibit #580 as of May 13, 2013, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Swanson and seconded by Member Welty that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Swanson, Lindstrom, Panther, Welty, Colclasure, Palmer, Kessler (7) Motion carried. Roll Call #3

Approval of Consent Agenda

It was moved by Member Swanson and seconded by Member Welty that the following items be approved on the Consent Agenda as presented and recommended:

- A. Approval of Job Descriptions
 - Steele/ King/ Nielson Custodial job Description (insert)
 - Junior High School Dean Job Description (insert)
 - Junior High Assistant Principal Job Description (insert)
 - Junior High Principal Job Description (insert)
- B. Authorize Metzger Johnson Architects to Submit Application for 2013 School Maintenance Project Grant
- C. Renewal of Bridgeway Contract for Insight Program

On roll call the following Members voted AYE: Panther, Palmer, Lindstrom, Kessler, Swanson, Colclasure, Welty (7) Motion carried. Roll Call #4

Instructional Presentation

Matt Jacobson and Kim Lakis gave an overview of the district and school Rising Star model of school improvement. District 205 schools are using the Rising Star model of continuous improvement and are making great strides in becoming true Professional Learning Communities. Matt and Kim explained the program and its success and ongoing data and usage. Discussion with members of the Board followed.

Old Business

A. Approval of Board Policy Updates as Updated by Illinois Association of School Boards: 2:20, 2:30, 2:110, 2:125, 2:200, 4:45, 4:100, 4:170, 5:30, 5:125, 6:60, 6:110, 6:210, 3:40, 4:60, 4:120, 4:180, 5:70, 5:130, 5:280, 6:70, 6:145, 6:235, 6:290, 7:50, 7:80, 7:140, 7:220, 7:250, 7:275, and 7:340 (Second Reading)

Mr. Bart Arthur stated that as part of our agreement with the Illinois Association of School Boards we receive continual policy updates to meet the requirements of the Illinois School Code and Illinois Law. These are the most recent updates as of March 28, 2013 and we recommend approval. It was moved by Member Welty and seconded by Member Swanson to approve the board policies as presented. On roll call the following Members voted AYE: Swanson, Panther, Lindstrom, Welty, Palmer, Kessler, Colclasure (7) Motion carried. Roll Call #5

New BusinessA. Personnel Agenda

Mrs. Diane VanHootegem, Director for Human Resources, stated that the personnel agenda is recommended for approval as presented. It was moved by Member Swanson and seconded by Member Kessler to approve the Personnel Agenda as presented. On roll call the following Members voted AYE: Swanson, Lindstrom, Panther, Welty, Colclasure, Palmer, Kessler (7) Motion carried. Roll Call #6

B. Approval of Revised Principal Evaluation

Mrs. Diane VanHootegem, Director for Human Resources, stated that the District has completed the first year of using the revised principal evaluation plan. The evaluation committee reconvened to review the implementation and make recommendations for improvement. The committee found that the final summative rating scale was not rigorous enough. The committee recommends changes to the rating scale to make the Distinguished category truly Distinguished and revise the other three categories accordingly. It was moved by Member Welty and seconded by Member Panther to approve the Revised Principal Evaluation plan as presented. On roll call the following Members voted AYE: Welty, Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (7) Motion carried. Roll Call #7

C. Approval of Copy Paper Bid

Mr. Jim Rich, Interim Assistant Superintendent for Finance and Operations stated that the bid opening for our 2013–2014 copy paper was held on April 10, 2013. The notice to bidders was posted in the Galesburg Register Mail on March 21, 2013. Bids were sent to 6 vendors and we received bids from 4 of them. Paper 101 has the low bid in the total amount of \$55,056. This price is \$3,936 under what was paid for the same amount of paper last year. Mr. Rich is recommending that Paper 101 be awarded the bid for our 2013-2014 copy paper supply. Their paper meets our specifications. We are purchasing 24,000 reams. The price per ream is \$2.294. Last year's price per ream was \$2.458. Last year we purchased 24,000 reams for a total of \$58,992. It was moved by Members Swanson and seconded by Member Welty to approve the Copy Paper Bid as presented. On roll call the following Members voted AYE: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson, Welty (7) Motion carried. Roll Call #8

D. Approval of Board Policy Updates as Updated By Illinois Association of School Boards: 4:15, 4:140, 4:170, 5:50, 5:260, 6:170, 6:190, 6:240, 7:190, 7:305, 8:20, 8:25 (First Reading)

Mr. Bart Arthur, Superintendent stated that as part of our agreement with the Illinois Association of School Boards we receive continual policy updates to meet the requirements of the Illinois School Code and Illinois Law. These are the most recent updates which will be voted on at the June meeting.

E. Renewal of Contract with John E. Meister Company

Mr. Jim Rich, Interim Assistant Superintendent for Finance and Operations, stated that we are proposing to hire John E. Meister Company to audit our books again this summer. We are also proposing that we set up a three year agreement with the company to continue as our auditing firm. In the past, we used three-five year agreements with the Blucker Kneer firm. It works well to have a consistent auditing firm that knows how we operate so that we can consult with them as questions arise during the year. As you know, when the district moved to Skyward financial software, Blucker Kneer decided to end their relationship with us. Ron Hilton is an expert on Skyward and appears to be more skilled than we are with the financial package. Jim checked with Dawn Michaud and Jeff Houston, who also use John E. Meister, and both approved the three-year extension. It was moved by Member Swanson and seconded by Member Panther to approve renewing the contract with John E. Meister Company. On roll call the following Members voted AYE: Lindstrom, Palmer, Panther, Welty, Colclasure, Kessler, Swanson (7) Motion carried. Roll Call #9

F. Approval of School Fees

Mr. Bart Arthur, Superintendent stated that with the exception of school lunch fees that were increased in March 2013 due to federal guidelines, the only proposed increase in fees is the high school yearbook fee. It is proposed to increase as follows: Prior to July 1st: \$50

After July 1st: \$55

Additional Fee for Name Engraved: \$5

It was moved by Member Kessler and seconded by Member Panther to approve school fees as presented. On roll call the following Members voted AYE: Palmer, Kessler, Panther, Swanson, Welty, Colclasure, Lindstrom (7) Motion carried. Roll Call #10

G. Approval if Hiring Klinger and Associates for Engineering Services as Silas Willard Elementary

Mr. Jim Rich, Assistant Superintendent for Curriculum and Instruction stated that it is becoming more common for architectural firms to request that civil engineering work be contracted by the owner. That is the case with Cordogan Clark and our Silas Willard project. We recommend assigning this work to Klinger and Associates (parent company of Metzger Johnson). As you know, Bob Johnson knows every inch of our buildings and grounds and has been a loyal friend to the Board for many years, and now serves as the District's Representative for Operation Re-Build. Klinger and Associates, P.C. has worked closely with Russell Construction, PSA Dewberry and DKA over the past few years and is aware of the Board's requirement for high standards. Bob is already working closely with Cordogan Clark during the preliminary planning stage. It was moved by Member Welty and seconded by Member Swanson to approve the hiring of Klinger and Associates as presented. On roll call the following Members voted AYE: Panther, Swanson, Welty, Colclasure, Kessler, Lindstrom, Palmer (7) Motion carried. Roll Call #11

Comments

Comments were made by Members Panther and Colclasure

Closed Session

It was moved by Member Panther and seconded by Member Welty to move to closed session for the purposes of a student disciplinary hearing and purchase or lease of real property for use of the public body. On roll call the following Members voted AYE: Swanson, Welty, Colclasure, Kessler, Lindstrom, Palmer, Panther (7) Motion carried. Roll Call #12

Following the closed session it moved by Member Swanson and seconded by Member Welty to move to open session. On roll call the following Members voted AYE: Swanson, Welty, Colclasure, Lindstrom, Palmer, Panther, Swanson (7) Motion carried. Roll Call #13

Recommendation on Expulsion

Considering the information presented at the discipline hearing, it was recommended that a Galesburg High School Student (Case #13-15), be expelled through the 2013-2014 school year. Student may return to Galesburg High School

on probation beginning Term 1 of the 2013-2014 school year. Credit Recovery will be available as approved by building principal. It was moved by Member Welty and seconded by Member Swanson that the Board of Education approve the above recommendation as stated. On roll call the following Members voted AYE: Swanson, Colclasure, Panther, Palmer, Kessler, Lindstrom, Welty (7) Motion carried. Roll Call #14

Adjournment

It was moved by Member Swanson and seconded by Member Lindstrom that the special meeting be adjourned—8:43 PM. On roll call the following Members voted AYE: Swanson, Panther, Colclasure, Kessler, Palmer, Lindstrom, Welty (7) Motion carried. Roll Call #15

Tom Colclasure, President

ATTEST:

Michael D. Panther, Secretary