

Public Hearing on Amended Budget for July 1, 2010 - June 30, 2011, 932 Harrison Street, Galesburg, IL

6:55 PM—President Welty called the public hearing on the 2010-2011 Amended Budget for C.U.S.D. #205 to order. The roll was read and the following Members responded: Lindstrom, Panther, Welty, Colclasure, Kessler, Palmer (6)

No comments from the public.

President Welty closed the hearing—6:57 p.m.

MINUTES
Community Unit School District #205
Board of Education
June 13, 2011

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, June 13, 2011 at 7:00 PM at 932 Harrison St., Galesburg, IL. President Welty called the meeting to order. The roll was read and the following Members responded: Lindstrom, Welty, Panther, Kessler, Palmer, Colclasure (6) Roll Call #1

Recognition of District Retiree

None

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Approval of Minutes

It was moved by Member Panther and seconded by Member Kessler that the Minutes of the regular meeting of May 9, 2011, special meeting of May 9, 2011 and special meeting of May 31, 2011 be approved without further reading and without correction or addition. On roll call the following Members voted AYE: Welty, Panther, Kessler, Colclasure, Palmer (5) Abstained: Lindstrom (1) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation by Member Welty of payrolls and claims filed in the Ledger Book as Exhibit #557 as of June 13, 2011, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Kessler and seconded by Member Lindstrom that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Lindstrom, Panther, Welty, Palmer, Colclasure, Kessler (6) Motion carried. Roll Call #3

Approval of Consent Agenda

It was moved by Member Colclasure and seconded by Member Kessler to approve the Consent Agenda as presented:

- A. Approve Hazardous Transportation Areas for 2011-2012
- B. Adopt Resolution on Prevailing Wages
- C. Approve Home School Attendance Specialist Job Description

On roll call the following Members voted AYE: Panther, Welty, Colclasure, Kessler, Lindstrom, Palmer (6) Motion carried. Roll Call #4

Correspondence

Dr. Denisar, Superintendent, stated that he received a thank you note which has been presented to the Board; from a family whose child graduated this year.

Committee Reports

Budget

Member Panther stated that the Budget Committee met and reviewed the investment portfolio and proposed amended budget. The committee heard a report on the District's QZAB application and the latest from Springfield on the State budget. The committee is recommending adoption of the amended budget for the FY 2010-2011 which is on the agenda for approval.

Buildings & Grounds

Member Welty stated that the Buildings and Grounds Committee had not met since the last meeting. The committee will meet Thursday, June 23 at 1:30p.m. in the District office for the purpose of reviewing the work of the architects from the Charrette process and forward a recommendation to the full Board prior to the start of the schematic design phase.

Insurance

President Lindstrom stated that the Insurance Committee last met on June 1, 2011. The current fund balance is reported at \$1,034,805.60. The committee reviewed re-insurance, specific attachment and aggregate coverage along with rates for the 2011-2012 school year. Consideration and update review requirements of the healthcare reform and the potential impact to our self-funded plan. The next meeting will be scheduled during the month of July.

Recruitment for Educational Diversity

Member Colclasure stated that the committee has not met.

Old Business

None

New BusinessA. Personnel Agenda

Mrs. Diane VanHootegem, Director for Human Resources, recommended the personnel agenda as presented. It was moved by Member Palmer and seconded by Member Kessler that the Board of Education approve the Personnel Agenda as presented. (Insert Personnel Agenda) On roll call the following Members voted AYE: Lindstrom, Welty, Panther, Kessler, Palmer, Colclasure (6) Motion carried. Roll Call #5

B. Approval of a Three (3) Year Extension with Prairie State Insurance Cooperative (July 1, 2011 through June 30, 2014) for CUSD #205 and Knox-Warren Special Education's Workman's Compensation and Property Casualty Insurance Coverage

Ms. Diane VanHootegem, Director for Human Resources stated that the District has been pleased with Prairie State the last few years and recommends the approval of an extension. It was moved by Member Lindstrom and seconded by Member Colclasure to approve the three year extension with Prairie State Insurance Cooperative. On roll call the following Members voted AYE: Lindstrom, Welty, Palmer, Panther, Colclasure, Kessler (6) Motion carried. Roll Call #6

C. Approve First Reading on Revisions to Board Policy 415.07 "Contracts"

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that effective January 1, 2010 and July 2, 2010 several and varied changes were made to the School Code pertaining to the award of contracts (105 ILCS 5/10-20.21). Included among the changes was increasing the "bid" threshold requiring separate Board of Education approval from \$10,000 to \$25,000 on most contracts for goods and services (and from \$25,000 to \$50,000 for maintenance, repair and related construction contracts). No other changes were made except to highlight one of the "exceptions" to the bidding requirements contained in Statute to which the District Policy otherwise defers too. The District will soon begin awarding contracts for construction projects. Because the District has chosen a construction manager delivery model, it is expected a number of projects will be awarded in amounts less than the \$50,000 threshold of the current State statute. With an eye toward being most efficient in the bidding and awarding of projects for construction purposes and to update our policy to comport with changes in State Statute, administration seeks the flexibility provided for in the attached policy recommendation increasing the bid thresholds noted. This is the first reading; a subsequent reading and request for approval will be sought at the Board's July regular meeting.

D. Approve Revisions to Board Policy 520.25

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction, stated that a review of school code and current Board Policy has revealed a discrepancy which needs to be corrected. 105 ILCS 5/24-24 of Illinois School Code prohibits the use of corporal punishment on students. Further, the law requires school districts to adopt policies that establish this prohibition in their schools. While District #205 has done that through the annual adoption of the elementary and secondary codes of conduct, a related policy in the Board Policy Manual (520.25, Professional Personnel – Discipline) still mentions corporal policy as an option. Revision of this policy will ensure congruence between the two policies and concurrence with school code. It was moved by Member Colclasure and seconded by Member Panther that the Board of Education approve revisions to Board Policy 520.25. On roll call the following Members voted AYE: Lindstrom, Welty, Palmer, Colclasure, Kessler, Panther (6) Motion carried. Roll Call #7

E. Approve Elementary and Secondary Codes of Conduct for 2011-2012

Ms. Diane VanHootegem, Director for Human Resources stated that a District-wide discipline committee was formed to review and consider needed revisions to our present Codes of Conduct. The committee consisted of a Board member, parents, the Athletic Director, a school nurse, administrator from each level and a teacher. Mrs. VanHootegem, Director for Human Resources, has provided members of the Board with a draft of recommended revisions to the Elementary and Secondary Codes of Conduct. Due to registration being held on August 3, 4, 5, 2011, it will be important to approve the codes as soon as possible in order to have the document printed and available at registration. It was moved by Member Lindstrom and seconded by Member Panther approve the Elementary and Secondary Codes of Conduct for 2011-2012. On roll call the following Members voted AYE: Welty, Panther, Kessler, Colclasure, Lindstrom, Palmer (6) Motion carried. Roll Call #8

F. Adopt Amended Budgets for 2010-2011-District #205:

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that as reviewed by the Budget committee and discussed at the April regular meeting of the Board of Education, several factors have combined to necessitate the amendment of the District 205 Fiscal 2010-11 Budget. Among those factors were the receipt, designation and expenditure of unanticipated local, state and federal dollars and the re-allocation of previously budgeted expenditure dollars (the latter of which would not necessarily of triggered a formal amendment but would have required board action) including most significantly “contingency” dollars. The District is in receipt of \$1,478,000 in federal stimulus or Edu-Jobs dollars, \$89,000 in Reading Improvement, \$41,000 in Truant Alternative and \$49,000 in bi-lingual, school safety and other State dollars, all of which will go toward reversing and/or deferring for a year some of the \$3MM in changes called for in Operation Program-Job Save. In addition, the district received \$173,000 in unanticipated “supplemental” Title I dollars to be used for additional Title I eligible services. The district also expects to receive \$450,000 in additional corporate replacement tax or “CPPRT” dollars. Combined with the dollars “freed-up” from the receipt of Edu-Jobs moneys, the CPPRT moneys will be used to implement Phase I of

Operation Rebuild-Achievement and thus reduce the total amount of funds to be borrowed (and interest to be paid in subsequent years). Other changes were made including the reclassification of certain expenditures from one function and/or object to another without increasing/decreasing the net budget expenditures. It was moved by Member Panther and seconded by Member Kessler to approve the C.U.S.D. #205 Amended Budget as presented. On roll call the following Members voted AYE: Lindstrom, Welty, Panther, Palmer, Kessler, Colclasure (6) Motion carried. Roll Call #9

G. Approval of Dairy Bid

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the bid opening for the dairy products was held on May 19, 2011. It was published in the Galesburg Register Mail on April 22nd. Bids were sent to 7 vendors and we received bids from 2 of them. We received a 3rd bid the day after the opening. We are recommending Enyeart Distributing as the dairy supplier for the 2011-2012 school year. They are low bid and their products meet our specifications. Pam Webber, Director of Food Service, checked their references and they were recommended by other schools within the IA/IL Co-Op. The price is 20.5% higher than last year's bid. It was moved by Member Kessler and seconded by Member Panther that the Board approve the Dairy Bid as presented. On roll call the following Members voted AYE: Lindstrom, Welty, Palmer, Panther, Kessler, Colclasure (6) Motion carried. Roll Call #10

H. Approval of Bread Bid

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the bid opening for the bakery products was held on May 19, 2011. It was published in the Galesburg Register Mail on April 22nd. Bids were sent to six (6) bakeries and we received bids from two (2) of them. Sara Lee Bakery Group was the overall low bid on all items. Therefore, we are recommending Sara Lee Bakery Group as our bread supplier for the 2011-2012 school year. We have had good service from them in the past. Sara Lee Bakery came in lower, however, there is a 14% increase over last year's pricing. It was moved by Member Panther and seconded by Member Kessler to approve the Bread Bid as presented. On roll call the following Members voted AYE: Lindstrom, Welty, Panther, Palmer, Colclasure, Kessler (6) Motion carried. Roll Call #11

I. Approval of School Fees

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that with the exception of the high school "student assessment" fee (lowering) and the Student ID/Agenda (disaggregating, increasing), no changes were proposed for any other student fees. The disaggregation of the "Student ID/Agenda" was requested by the high school so as to reflect actual costs and the fact that the "agenda" was required only the freshman year. The change in the yearbook price is an attempt to recoup actual costs. The "Assessment Fee" was reduced in part to offset the other increases, albeit some being voluntary or one-time. (Insert Fee Schedule for 2011-2012). It was moved by Member Panther and seconded by Member Kessler to approve the School Fees for the 2011-2012

school year. On roll call the following Members voted AYE: Welty, Lindstrom, Panther, Palmer, Kessler, Colclasure (6) Motion carried. Roll Call #12

J. Approval of Art Teacher Supplies

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the bid opening for the art teacher supplies bid was held on May 16, 2011. It was posted in the Galesburg Register Mail on April 22, 2011. Bids were sent to 9 vendors and we received bids back from 5 of them. We also received a 6th one the day following the opening, which we did not include. Our goal this year was to go with one vendor as our art teacher supplier. We asked the bidders to supply a price for each of our items as an all or none bid. We also indicated that if they were unable to give a price for each item, to go ahead and bid on what they could, because if it was not possible to go with one vendor, we would continue with the line item award as we have always done in the past. As it ended up, no one bid on every item, therefore, it was processed as a line by line award. There were a total of 501 items of which we will award 465; the balance were rejected as not having met specification and will be purchased individually. A complete listing of items awarded, by vendor, can be found on the attached. I am recommending we award the bids as follows:

<u>Vendor</u>	<u>Location</u>	<u>Amount</u>	<u>Items</u>
Dick Blick	Galesburg, IL	\$7,742.89	(See attached)
National Art	Rahway, NJ	\$1,236.81	(See attached)
Pyramid	Tampa, FL	\$1,202.55	(See attached)
S & S	Colchester, CT	\$ 83.48	(See attached)
Triarco	Plymouth, MN	<u>\$1,731.45</u>	(See attached)

Grand Total \$11,997.18

The quantity and variety of items from last year varied, therefore no comparative pricing is provided. The art supply bid, however, last year totaled \$14,595.12. It was moved by Member Kessler and seconded by Member Lindstrom to Approve Art Teacher Supplies. On roll call the following Members voted AYE: Welty, Lindstrom, Panther, Colclasure, Kessler, Palmer (6) Motion carried. Roll Call #13

Administrative Reports

Comments were made by Mr. Guy Cahill

Comments By Board of Education

Comments were made by Members Colclasure, Lindstrom, Palmer, Panther, Kessler

President Welty stated that there would be no need for a closed session.

Adjournment

It was moved by Member Panther and seconded by Member Lindstrom that the meeting be adjourned—7:39 PM. On roll call the following Members voted AYE: Kessler, Palmer, Colclasure, Lindstrom, Welty, Panther (6) Motion carried Roll Call #14


Rick Welty, President

ATTEST:


Barry Swanson, Secretary