

Public Hearings on Amended Budgets for July 1, 2009 - June 30, 2010, 932 Harrison Street, Galesburg, IL

6:45 PM—President Harrison called the public hearing on the 2009-2010 Amended Budget for Knox-Warren Special Education Cooperative to order. The roll was read and the following Members responded: Harrison, Lindstrom, Osborn, Panther, Strauch, Swanson, Welty (7)

No comments from the public.

President Harrison closed the hearing—6:47 p.m..

6:50 PM—President Harrison called the public hearing on the 2009-2010 Amended Budget for CUSD #205 Knox-Warren Counties to order. The roll was read and the following Members responded: Harrison, Lindstrom, Osborn, Panther, Strauch, Swanson, Welty (7)

No comments from the public.

President Harrison closed the hearing—6:51 p.m.

MINUTES
Community Unit School District #205
Board of Education
June 14, 2010

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, June 14, 2010 at 7:00 PM at 932 Harrison St., Galesburg, IL. President Harrison called the meeting to order. The roll was read and the following Members responded: Lindstrom, Strauch, Swanson, Harrison, Welty, Osborn, Panther (7) Roll Call #1

Recognition of District Retiree

Ms. Diane VanHootegem stated that a District retiree was inadvertently not recognized at the May Board meeting. Ms. Carol Wilbur was recognized for her years of service with the District.

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors

Chuck Bednar spoke on behalf of himself, Ray Pickrel and Doug Mustain in regards to presenting a request to the Board to name the Galesburg High School tennis courts the "Arthur G. Fish Memorial Tennis Courts". Dr. Denisar stated that a committee would be formed and a formal request, if approved by the committee, would be presented to the Board on a regular meeting agenda.

Approval of Minutes

It was moved by Member Swanson and seconded by Member Welty that the Minutes of the regular meeting of May 10, 2010, special meeting of May 12, 2010 and special meeting of May 19, 2010 be approved without further reading and without correction or addition. On roll call the following Members voted AYE: Welty, Strauch, Swanson, Harrison, Osborn, Panther (6) Abstained: Lindstrom (1) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation by Member Strauch of payrolls and claims filed in the Ledger Book as Exhibit #544 as of June 14, 2010, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Strauch and seconded by Member Panther that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Osborn, Panther, Welty (7) Motion carried. Roll Call #3

Approval of Consent Agenda

It was moved by Member Panther and seconded by Member Osborn to approve the Consent Agenda as presented:

- A. GHSN Outreach Worker Job Description
- B. APEX Program Supervisor Job Description
- C. Approve Hazardous Transportation Areas for 2010-2011
- D. Adopt Resolution on Prevailing Wages

On roll call the following Members voted AYE: Strauch, Welty, Harrison, Lindstrom, Osborn, Panther (6) Abstained: Swanson (1) Motion carried. Roll Call #4

Correspondence

Dr. Denisar, Superintendent, stated that he has received several thank you notes which have been presented to the Board; three for plants that were sent in sympathy for passing family members and one thanking the Board for the retiree reception at May's meeting.

Committee Reports

Budget

Member Osborn stated that the Budget Committee had not met since the last Board meeting and is expected to meet early July to review the proposed fiscal 2010-2011 Budget. The Budget Committee will be Member Osborn, Strauch and Lindstrom.

Buildings & Grounds

Member Swanson stated that the Buildings and Grounds Committee last met in May to receive and review the results of the Master Facility Planning Committee. The next meeting of the committee will be in July. The future committee members will be Member Panther, Welty and Swanson.

Insurance

President Harrison stated that the Insurance Committee last met on June 1, 2010 at 4:00 p.m. The current fund balance is reported at \$485,899.00. High Deductible Health Plan (HDHP) individual meetings with Karen Addis and Matt Jones (Mutual Medical) continue, assisting staff in making an educated decision on their HDHP participation. The next meeting will be scheduled prior to the July Board meeting.

Recruitment for Educational Diversity

Member Swanson stated that the committee last met on May 20, 2010. Scott and Elise Rasso shared information they learned at a training session on May 15 in Chicago titled "Strategies in Recruiting Minority Teachers". Two (2) minority candidates were hired as Special Education teachers for the 2010-2011 school year. The next meeting will be scheduled at the beginning of the 2010-2011 school year.

Student Council

Student Council representative Sarah Main stated that they are beginning work on their summer projects which include reviewing their constitution along with policies and procedures. The next project is Freshman Orientation which will take place on August 5, 2010. The final summer project is preparing for Homecoming.

Instructional Presentation

Professional Development for Teachers and Staff—The Initiative

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction, stated that a three week training session is in progress and that the first session has been completed. Mr. Estes introduced Mr. Matt Jacobson and Mrs. Kim Lakis to present what The

Initiative is all about. Matt Jacobson began, giving an overview of the training regarding who the training is for, the intention and how the training is being paid for. Mrs. Kim Lakis explained in detail the curriculum of the training.

Old Business

A. Appoint Board Member Committees

President Harrison appointed the committees:

Budget: Lindstrom, Strauch, Osborn

Buildings and Grounds: Panther, Welty, Swanson

Insurance: Harrison

Recruitment for Educational Diversity: Swanson

B. Approve “Operation Re-Build—Achievement: 20 Year Master Facility Plan”

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations again presented the Board with the slide show presentation of pictures from the buildings and the detailed list of the Master Facility Plan of projects. Mr. Cahill stated that in May at the regular meeting, the Board of Education received and laid over for consideration and adoption as early as their meeting of June 14 “Operation Re-build – Achievement: 20 Year Master Facility Plan” or the “Plan.” The Plan is the culmination of some eight months of work on the part of a seventeen member stakeholder group of district employees and community experts with support from administration and area architects. The Plan represents a comprehensive, long-term and bold initiative of the district to repair, replace, retrofit, remodel and where appropriate build new its fields and facilities for the next generation. The \$110,000,000, twenty year plan is designed to improve student achievement (and as a positive consequence graduation), increase home values (and as a positive consequence strengthen the tax base), create jobs (and as a positive consequence help to put people back to work in this recession), take advantage of state and federal grant programs (and as a positive consequence return tax dollars sent to Springfield and Washington to the local community), and complete without necessarily having to increase property taxes (and as a positive consequence shift a portion of the tax burden to others not living in Knox County). Mr. Cahill also stated that with the adoption of this action, administration will begin to bring forward various and numerous implementing recommendations for the Board’s separate consideration including those pertaining to financing, contracts, and design work. Discussion ensued between Board Members and Mr. Cahill. After discussion a motion was made by member Lindstrom to table the item and seconded by Member Panther. On roll call the following Members voted AYE: Welty, Harrison, Lindstrom, Osborn, Panther, Strauch, Swanson (7) Motion carried. Roll Call #5

New Business

A. Personnel Agenda

Mrs. Diane VanHootegem, Director for Human Resources, recommended the personnel agenda as presented. It was moved by Member Swanson and seconded by Member Welty that the Board of Education approve the Personnel Agenda as presented. (Insert

Personnel Agenda) On roll call the following Members voted AYE: Strauch, Harrison, Lindstrom, Welty, Panther, Osborn (6) Abstain: Swanson (1) Motion carried. Roll Call #6

B. Approve Naming Churchill Gym—"Morgan Gym"

Dr. Gene Denisar, Superintendent stated at the May 10, 2010 Board meeting Jeff Holt presented a request to name the Churchill Junior High School Gymnasium the Morgan Gym in honor of Bob and Bill Morgan. This request is governed by Board Policy No. 407.00 which is attached (insert). A committee of Jeff Holt, Barry Swanson, Pete Thierry, Bart Arthur, and Gene Denisar reviewed the request and recommend that the Board of Education name the Churchill Gymnasium the Morgan Gym. It was moved by Member Welty and seconded by Member Lindstrom name the Churchill Gym the Morgan Gym. On roll call the following Members voted AYE: Lindstrom, Osborn Swanson, Welty, Harrison (5) NAY: Strauch, Panther (2) Motion carried. Roll Call #7

C. Approve Galesburg High School FFA Washington, D.C. Trip Request

The Future Farmers of America (FFA) of Galesburg High School is planning a trip for two students to the National FFA Leadership Conference in Washington, D.C. during the week of July 13-18, 2010. Corrine Smith and Travis Davis will be the Chaperone's for the students. Transportation and lodging will be paid for by the FFA Booster. Corrine Smith answered board member questions. It was moved by member Swanson and seconded by Member Strauch to approve the Galesburg High School FFA Washington, D.C Trip request. On roll call the following Members voted AYE: Osborn, Panther, Strauch, Harrison, Welty, Swanson, Lindstrom (7) Motion carried. Roll Call #8

D. Re-Adopt Policy 430.05—Investment Policy

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that in 2006, the Board revised its Investment Policy based on recommendations from the Budget Committee. One requirement of the new policy was that the Board review and re-adopt it annually at its June meeting. The policy is recommended for re-adoption at this time, with no change. It was moved by Member Panther and seconded by Member Welty that the Board of Education re-adopt policy 430.05—Investment Policy. On roll call the following Members voted AYE: Lindstrom, Strauch, Swanson, Harrison, Welty, Osborn, Panther (7) Motion carried. Roll Call #9

E. Approve Revisions to Board Policy 715.02—Random Drug Testing

Ms. Diane VanHootegeem, Director for Human Resources, stated that in response to a Board of Education Members request, random drug testing will be implemented at the middle schools for the 2010-2011 school year. A few minor modifications to the policy were needed to include the middle schools. (insert) It was moved by Member Lindstrom and seconded by Member Swanson that the Board of Education approve the Revisions to Board Policy 715.02—Random Drug Testing as presented and recommended. (Insert) On roll call the following Members voted AYE: Swanson, Harrison, Lindstrom, Osborn, Panther, Welty (6) Nay: Strauch (1) Motion carried. Roll Call #10

F. Approve Elementary and Secondary Codes of Conduct for 2010-2011

Ms. Diane VanHootegem, Director for Human Resources stated that a District-wide discipline committee was formed to review and consider needed revisions to our present Codes of Conduct. The committee consisted of a Board member, parents, the Athletic Director, a school nurse, administrator from each level and a teacher. Mrs. VanHootegem, Director for Human Resources, has provided members of the Board with a draft of recommended revisions to the Elementary and Secondary Codes of Conduct. Due to registration being held on August 4, 5, 6, 2010, it will be important to approve the codes as soon as possible in order to have the document printed and available at registration. It was moved by Member Welty and seconded by Member Panther approve the Elementary and Secondary Codes of Conduct for 2010-2011. On roll call the following Members voted AYE: Strauch, Swanson, Welty, Harrison, Osborn, Panther (6) NAY: Lindstrom (1) Motion carried. Roll Call #11

G. Approve Middle School Yearbook Fee Increase

Bart Arthur, Churchill Junior High School Principal and Neal Thompson, Lombard Middle School Principal; would like to propose an increase to yearbook costs from \$18 to \$20 for the 2010-2011 school year. The fees have not been raised in 7 years, but costs continue to rise. There will not be enough revenue to cover the costs of the books for next year without the increase. It was moved by Member Welty and seconded by Member Strauch to approve Middle School Yearbook Fee Increase. On roll call the following Members voted AYE: Welty, Harrison, Lindstrom, Osborn, Panther, Strauch, Swanson (7) Motion Carried. Roll Call #12

H. Adopt Amended Budgets for 2009-2010:

a. KWSED Amended Budget

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that the amendments were presented at the May board meeting and there have been no changes since that meeting. Mr. Cahill stated that the budget for KWSED stands as presented. It was moved by Member Swanson and seconded by Member Strauch that the Board of Education approve the Budget Adjustments for KWSED as presented. (Insert) On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty Osborn, Panther (7) Motion carried. Roll Call #13

b. C.U.S.D. #205 Amended Budget

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that there was one change for the C.US.D. #205 budget. The funds set aside for the fiber optic use are shown as a credit to the construction fund being that they will not be used for the fiber optic needs. It was moved by Member Strauch and seconded by Member Swanson to approve the C.U.S.D. #205 Amended Budget as presented. On roll call the following Members voted AYE: Lindstrom, Welty, Osborn, Panther, Strauch, Swanson, Harrison (7) Motion carried. Roll Call #14

I. Approve Membership in Iowa/Illinois School Food Cooperative

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that when the decision was made to bring food service in-house, the Board was informed that food would be sourced primarily through a purchasing cooperative. This method relieves the District of the obligation to conduct bids on a host of food items individually. The cooperative handles the bidding process and manages the ongoing relationship with the vendor. The Iowa-Illinois Food Cooperative was selected by the Board last year. A new cooperative agreement has been drafted by the member districts. Such agreements are subject to the Board's review and approval. The agreement is for three years. It was moved by Member Welty and seconded by Member Lindstrom that the Board approve the Food Service Contract as presented. On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty, Osborn, Panther (7) Motion carried. Roll Call #14

J. Adopt Resolution requesting the County Board of The County of Knox, Illinois, to certify to the County Clerk of said County the question of imposing a retailers' occupation tax and a service occupation tax to be used exclusively for school facility purposes for submission to the Electors of said County at the general election to be held on the 2nd day of November 2010

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that Subject to the Board of Education's adoption of the plan "Operation Re-build – Achievement" (the "Plan"), scheduled for its June 14, 2010 regular meeting, the Board is asked to begin the implementation of the same. One of the first implementing actions necessary is that pertaining to the financing of the Plan. The Master Facility Planning Committee recommends the adoption by the county of a penny sales tax for the exclusive purpose of constructing and/or renovating school facilities. The action was recommended by the Committee in order to shift the burden of the facility improvement cost to as great and less regressive tax base as possible using an instrument permitted by law—i.e., the county-wide sales tax for school purposes. School district representing at least 51% of the total enrollment of the county must agree by resolution to petition the county to place such a sales tax question upon the ballot. CUSD#205 represents 61% of the Knox county enrollment necessitating its Board's approval of the proposition in order that it might move forward. It was moved by Member Strauch to table the resolution and seconded by Member Welty On roll call the following Members voted AYE: Swanson, Harrison, Lindstrom, Strauch, Welty, Osborn, Panther (7) Motion carried. Roll Call #15

K. Engage Architect to Perform Health and Life Safety 10 Year Re-Survey

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that Subject to the Board of Education's adoption of the plan "Operation Re-build – Achievement" (the "Plan"), scheduled for its June 14, 2010 regular meeting, the Board is asked to begin the implementation of the same. One of the first implementing actions necessary is that pertaining to the financing of the Plan. The Master Facility Planning Committee recommends the use, in part, of fire prevention & safety bonds. In order to issue such bonds, the Board must have a finding of a licensed architect that deficiencies in building codes exist that must be remedied. These finding, in the form of Fire Prevention &

Safety Amendments, must be approved by the State Board of Education. Such approval would be sought from the Board of Education at a subsequent meeting upon the completion by the architect of a Decennial Health-Life-Safety Re-survey of the school buildings of the district. It is proposed that the District's architect, Metzger-Johnson be engaged to complete the decennial resurvey. Attached for your review is a copy of the proposed scope of work and costs as prepared by Metzger-Johnson following discussions with district administration. It was moved by Member Swanson and seconded by Member Strauch to Engage Architect to Perform Health and Life Safety 10 Year Re-Survey. On roll call the following Members voted AYE: Welty, Strauch, Harrison, Swanson, Lindstrom, Panther (6) NAY: Osborn (1) Motion carried. Roll Call #16

L. Approve Partial Repayment of Working Cash Fund Loan from Fire Prevention and Life Safety:

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that in June, 2009 the Board of Education approved a \$488,447 loan of Working Cash Fund moneys to the Fire Prevention & Safety Fund to be repaid from taxes levied in 2009, 2010, and 2011. This action is designed to draw down the loan by repaying half or \$224,224 of that loan. The amount is comprised of the receipt of 2009 levy dollars plus excess dollars beyond those needed at the time of the original loan to pay off projects associated with the remodeling of Rose Hoben School into GHS North. A like amount is expected to be repaid this time next year to close out the loan. It was moved by Member Strauch and seconded by Member Welty to Approve Partial Repayment of Working Cash Fund Loan from Fire Prevention and Life Safety. On roll call the following Members voted AYE: Welty, Strauch, Swanson, Harrison, Lindstrom, Osborn, Panther (7) Motion carried. Roll Call #17

M. Approve Working Cash Fund Loan to Tort Fund

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that With the Fiscal 2010 amended budget before the Board at the regular meeting of June 14, 2010 certain salary and benefit expenses were re-allocated from the Education and Operations and Maintenance funds to the Tort fund consistent with the "Operation Program/Job Save" plan adopted by the Board of Education at its April 2010 regular meeting. These expenses are for tort purposes and comport to those identified in the Risk Management Plan, also before the Board this evening for adoption. Moreover, these expenses had been previously charged to Tort when the same was recorded in the Education fund. Since these expenses were not levied for originally with the adoption of the 2009 levy, a loan is proposed to cover the same with the repayment to come from the levy of taxes in 2010. It was moved by Member Swanson and seconded by Member Panther to approve Working Cash Fund Loan to Tort Fund. On roll call the following Members voted AYE: Strauch, Swanson, Welty, Harrison, Osborn, Panther (7) Motion carried. Roll Call # 18

N. Adopt Resolution Approving Risk Management Plan

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations, stated that The Board of Education adopted "Operation Program / Job Save" in April 2010. A

component of the Operation was to correctly charge tort purpose expenses to the Tort Fund. To do so, the District must have adopted, among other items, a risk Management Plan which is periodically reviewed and updated. Tonight's action will be to adopt the Plan or a broad framework under which we will assess, monitor, and remediate our risks. Subsequently, we will bring before the Board action items modifying job descriptions (for certain staff having risk management responsibilities) and setting levies to fully fund our risk management and other tort related expenditures. A copy of the Risk Management Plan is attached for your review. A Resolution setting forth the risk management plan is also attached. It was moved by Member Panther and seconded by Member Welty to approve the Trash Bid as presented. On roll call the following Members voted AYE: Swanson, Harrison, Lindstrom, Welty, Strauch Osborn, Panther (7) Motion carried. Roll Call #19

Administrative Reports

Comments were made by Mr. Joel Estes and Dr. Denisar

Comments By Board of Education

Comments were made by Members Welty, Swanson, Lindstrom and Panther

Adjournment

It was moved by Member Swanson and seconded by Member Osborn that the meeting be adjourned—9:58 PM. On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty, Osborn, Panther (7) Motion carried Roll Call #20

Deborah Harrison, President

ATTEST:

Michael Panther, Secretary