

**MINUTES**  
Community Unit School District #205  
Board of Education  
June 23, 2008

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a special meeting on Monday, June 23, 2008 at 6:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Swanson. The roll was read and the following Members responded: Lindstrom, Osborn, Panther, Swanson, Harrison, Nelson, Strauch (7) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors—None

Approval of Payrolls and Claims

Upon presentation of payrolls and claims filed in the Ledger Book as Exhibit #520 as of June 23, 2008, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Nelson and seconded by Member Strauch that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Osborn, Panther, Swanson, Lindstrom, Nelson, Strauch, Harrison (7) Motion carried. Roll Call #2

Approval of Consent Agenda

It was moved by Member Lindstrom and seconded by Member Harrison that the following items be approved on the Consent Agenda as presented:

- A. Approval of Receptionist Job Description (insert)
- B. Approval of Hall Monitor Job Description Revision (insert)

On roll call the following Members voted AYE: Panther, Swanson, Harrison, Lindstrom, Osborn, Strauch, Nelson (7) Motion carried. Roll Call #3

Old Business

A. Approval of Elementary and Secondary Codes of Conduct

Mrs. Diane VanHootegem, Director for Human Resources, presented revisions to the Codes of Conduct at the last meeting for review and discussion and recommends their approval. It was moved by Member Harrison and seconded by Member Nelson to approve the Elementary and Secondary Codes of Conduct as presented. On roll call the following Members voted AYE: Panther, Swanson, Osborn, Strauch, Harrison, Lindstrom, Nelson (7) Motion carried. Roll Call #4

B. Approval of Property/Casualty and Workers Compensation Insurance (tabled)

It was moved by member Strauch and seconded by Member Panther to remove the Property/Casualty and Workers Compensation Insurance from being tabled. On roll call the

following members voted AYE: Panther, Strauch, Swanson, Harrison, Lindstrom, Nelson, Osborn (7) Motion carried. Roll Call #5

Mrs. Diane VanHootehem, Director for Human Resources, stated that after reviewing all the information in support of Prairie State Insurance Cooperative (PSIC) and having a third party review the financial stability of Prairie State Insurance Cooperative (PSIC). It is recommended that the District approve the insurance to be with PSIC as presented. It was moved by Member Nelson and seconded by Member Strauch to approve Prairie State Insurance cooperative (PSIC) as the Districts new carrier for Property/Casualty and Workers Compensation Insurance. On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Nelson, Osborn, Panther (7) Motion carried. Roll Call #6

### New Business

#### A. Personnel Agenda

Mrs. Diane VanHootehem, Director for Human Resources, recommended approval of the Personnel Agenda as presented. It was moved by Member Lindstrom and seconded by Member Harrison to approve the Personnel Agenda as recommended by the administration. (Insert Personnel Agenda) On roll call the following Members voted AYE: Osborn, Panther, Swanson, Lindstrom, Strauch, Harrison, Nelson (7) Motion carried. Roll Call #7

#### B. Acceptance of Bid for Lombard New Construction

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, recommended to reject all Bids for the Lombard New Construction. Mr. Woehlke stated that the lowest Bid was rescinded due to the company making an error and the building and grounds committee feels that all other bids are higher than what the District planned for. Therefore it is the building and grounds committee's recommendation that a revised plan be developed and the project rebid. It was moved by Member Nelson and seconded by Member Lindstrom to approve the rejection of all bids for the Lombard New Construction as recommended. On roll call the following Members voted AYE: Panther, Swanson, Lindstrom, Osborn, Strauch, Harrison, Nelson (7) Motion carried. Roll Call #8

#### C. Approval of Budget Adjustments

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that yearly buildings and departments may submit requests for budget transfers among line items at the January and June Board meetings. There is no change to their total appropriation budgets as a result of these transfers. The District's practice is to also submit grant-related budget adjustment requests at the June Board meeting, to better reflect actual grant funding for the year. These adjustments affect revenue and expenditures equally, such that there is no change to the net budgeted revenue minus expenditures for the year. It was moved by Member Strauch and seconded by Member Nelson to approve the Budget Adjustments as

presented. On roll call the following Members voted AYE: Lindstrom, Nelson, Osborn, Panther, Strauch, Swanson, Harrison (7) Motion carried. Roll Call #9

D. Adopt Resolution to Transfer Funds from the Education Fund to the Post Employment Benefits Trust to Fund GASB 43/45 Obligations

Mr. Paul Woehlke, Assistant Superintendent of Finance and Operations, stated that the 2008 actuarial study of the District's GASB 43/45 post-employment benefits (retiree health care) obligation exposure set the present value of full funding at \$604,627. It has been district practice to fully fund this exposure, and a new investment trust was established by the Board at its last meeting to hold investments for that purpose. Currently, this trust holds assets valued at \$531,934.79. Therefore, \$72,692.21 will need to be transferred from the Education Fund to this trust to bring the balance up to full funding. It was moved by Member Harrison and seconded by Member Lindstrom to approve the Adoption of Resolution to Transfer Funds from the Education Fund to the Post Employment Benefits Trust to Fund GASB 43/45 Obligations. On roll call the following Members voted AYE: Nelson, Osborn, Panther, Strauch, Swanson, Harrison, Lindstrom (7) Motion carried. Roll Call #10

E. Approval of Meal Price Increases

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, presented contractual increases in employee wages and Aramark charges, plus an early retirement incentive payment due to IMRF, could support increasing meal prices in Fiscal Year 2008 – 2009. However, the surplus built up in the Food Service account since the last meal price increase in 2005 is greater than the deficit projected for next year. The price of milk has grown faster than prices of other food service items. Aramark will be losing at least 11 cents on each carton of milk sold next year, and will make up for the loss through an increase in the price of other a la carte menu items, unless milk prices are increased. The administration recommends **no change** in meal prices for Fiscal Year 2008 – 2009, and a **10 cents per carton** increase in the price of milk (from \$0.30 to \$0.40). After discussion Member Lindstrom made a motion to table the increase for the July 14, 2008 regular meeting until Members of the Board could look through the current contract with Aramark and further discuss the increase. The motion to table the Approval of Meal Price Increases was seconded by Member Nelson. On roll call the following Members voted AYE: Osborn, Panther, Strauch, Swanson, Harrison, Lindstrom, Nelson (7) Motion carried. Roll Call #11

Closed Session

It was moved by Member Strauch and seconded by Member Osborn to move to the closed session for the purpose of the Superintendents Evaluation. No action will be taken. On roll call the following Members voted AYE: Panther, Strauch, Swanson, Harrison, Lindstrom, Nelson, Osborn (7) Motion carried. Roll Call #12

Following the closed session it was moved by Member Strauch and seconded by Member Panther to return to open session. On roll call the following Members voted AYE: Swanson, Harrison, Lindstrom, Nelson, Osborn, Panther, Strauch (7) Motion carried. Roll Call #13

Adjournment

It was moved by Member Strauch and seconded by Member Panther that the meeting be adjourned—7:30 PM. On roll call the following members voted AYE: Swanson, Lindstrom, Osborn, Panther, Strauch, Harrison, Nelson (7) Motion carried. Roll Call #14



\_\_\_\_\_  
Barry L. Swanson, President

ATTEST:

  
\_\_\_\_\_  
Robert Lindstrom, Secretary