

MINUTES  
Community Unit School District #205  
Board of Education  
June 29, 2009

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, June 29, 2009 at 7:00 PM at 932 Harrison St., Galesburg, IL. President Lindstrom called the meeting to order. The roll was read and the following Members responded: Lindstrom, Strauch, Swanson, Harrison, Welty (5) Absent: Osborn, Panther (2) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors –None

Approval of Minutes

It was moved by Member Strauch and seconded by Member Harrison that the Minutes of the special meeting of May 5, 2009, special meeting of May 6, 2009, regular meeting of May 11, 2009, organizational meeting of May 11, 2009, special meeting of May 14, 2009 and special meeting of June 3, 2009 be approved without further reading and without correction or addition. On roll call the following Members voted AYE: Welty, Strauch, Swanson, Harrison, Lindstrom (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation by Member Harrison of payrolls and claims filed in the Ledger Book as Exhibit #532 as of June 29, 2009, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Harrison and seconded by Member Swanson that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #3

Approval of Consent Agenda

It was moved by Member Welty and seconded by Member Swanson to approve the Consent Agenda as presented:

- A. Educational Interpreter Job Description
- B. Food Service Job Descriptions
  - Cashier/Bookkeeper
  - Noontime Helper
  - Head Cook
  - Production Cook
  - Cook's Helper

### C. RtI Coordinator Job Description

On roll call the following Members voted AYE: Strauch, Swanson, Welty, Harrison, Lindstrom (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #4

### Correspondence

Dr. Denisar, Superintendent, stated that he has received several thank you notes from District retirees that were honored at the May regular meeting.

### Committee Reports

#### Budget

Member Strauch stated that the Budget Committee had not met since the last Board meeting and a date for the next meeting has not yet been set.

#### Buildings & Grounds

Member Lindstrom stated that the Buildings and Grounds Committee had not met since the last Board meeting and the next meeting has not yet been set.

#### Insurance

Member Harrison stated that the Insurance Committee last met on April 30, 2009. The Current fund balance is reported at \$377,433.36. The next meeting is scheduled for Thursday, July 2, 2009 to review plan design and the setting of the annual premium for the 2009-2010 school year. Recommendations will be made at the July Board meeting.

#### Recruitment for Educational Diversity

Member Swanson stated that the committee last met on May 19, 2009. The next meeting will be scheduled at the beginning of the 2009-2010 school year.

#### Old Business—None

#### New Business

##### A. Personnel Agenda

Mrs. Diane VanHootegeem, Director for Human Resources, stated that the Personnel Agenda has one change, Marissa Casteel is listed as a first year teacher extend to second year teacher, it should actually read fourth year teacher, grant tenure. Mrs. VanHootegeem noted the change to the Board and recommended its approval as amended.

It was moved by Member Harrison and seconded by Member Welty that the Board of Education approve the Personnel Agenda with the correction as recommended. (Insert Personnel Agenda) On roll call the following Members voted AYE: Strauch, Harrison, Lindstrom, Welty (4) Abstain: Swanson (1) Absent: Osborn, Panther (2) Motion carried. Roll Call #5

B. Approve Board Policy 715.02—Random Drug Testing

Mrs. Diane VanHootegem, Director for Human Resources, stated that the discipline committee recommends the possibility of drug testing at Galesburg High School beginning with the 2009-2010 school year. Mrs. VanHootegem stated that the discipline committee has been meeting since April and working with District attorney Mr. Tom West to create the policy and recommends it's approval. It was moved by Member Swanson and seconded by Member Welty that the Board of Education approve Board Policy 715.02—Random Drug Testing as presented and recommended. (Insert) Member Strauch stated he didn't feel the policy was in the best interest of the District. Member Swanson stated that he disagreed and felt it was the District's responsibility to keep drugs out of the school system. Further discussion ensued regarding Member Strauch requesting more information on cost and implementation procedures which Mrs. VanHootegem answered. Member Strauch also requested an explanation of what drugs would be tested and it was agreed that the word "illegal" should be added to the policy prior to the word use throughout the document. It was moved by Member Swanson and seconded by Member Welty to modify Board Policy 715.02—Random Drug Testing to state illegal prior to the word use throughout the document. On roll call the following Members voted AYE: Swanson, Harrison, Lindstrom, Strauch, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #6

In further discussion of Board Policy 715.02—Random Drug Testing Member Strauch asked why tobacco was included in the policy and how that would be tested for. Mrs. VanHootegem stated that the discipline committee followed closely along the lines of the Code of Conduct and it was discussed with Mr. Tom West whether tobacco should be included in the policy. Member Strauch had several questions regarding testing and the implementation and who would be responsible for making sure it was a random process. Member Swanson stated that he felt it was important that the administrators and Board remain transparent and not a part of that process. Mrs. VanHootegem stated that the committee has been in discussion with two (2) entities in regards to the process and cost. She went on to state that this policy is a starting point and that the next step would be to meet and discuss procedures, implementation, cost and which organization would be conducting the tests; all of which would be brought before the Board for discussion and to be voted on by the Board. It was moved by Member Welty and seconded by Member Strauch to remove the word tobacco from the Board policy. On roll call the following Members voted AYE: Welty, Harrison, Lindstrom, Strauch, Swanson (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #7

Member Lindstrom then stated that there was a motion on the table by Member Swanson and seconded by Member Welty to the Board Policy 715.02—Random Drug Testing with two (2) amendments. On roll call the following Members voted AYE: Harrison, Lindstrom, Swanson, Welty (4) NAY: Strauch (1) Absent: Osborn, Panther (2) Motion carried. Roll Call #8

C. Review Elementary and Secondary Codes of Conduct for 2009-2010

Mrs. VanHootegeem stated that the committee revisions to the Elementary and Secondary Codes of Conduct are recommended for approval. It was moved by Member Harrison and seconded by Member Swanson to approve the revisions to the Elementary and Secondary Codes of Conduct for 2009-2010. On roll call the following Members voted AYE: Lindstrom, Strauch, Swanson, Welty, Harrison (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #9

D. Approve Hazardous Transportation Areas for 2009-2010

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that the hazardous transportation areas must be approved by the Board for the District to receive state reimbursement for affected bus routes on a yearly basis. All areas from last year are recommended for re-approval. It was moved by Member Strauch and seconded by Member Welty that the Board of Education approve the Hazardous Transportation Areas for 2009-2010 as presented and recommended. (Insert) On roll call the following Members voted AYE: Lindstrom, Strauch, Swanson, Harrison, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #10

D. Adopt Resolution on Prevailing Wages

Mr. Woehlke, Assistant Superintendent for Finance and Operations, stated that this is a legal requirement that is to be approved by the Board each June. It was moved by Member Welty and seconded by Member Swanson that the Board of Education approve the Prevailing Wages Schedule as presented and recommended. (Insert) On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #11

F. Re-Adopt Policy 430.05—Investment Policy

President Lindstrom stated that Member Osborn suggested changes to the Investment Policy and she was unable to be in attendance for the meeting so it was Dr. Denisar's suggestion that Investment Policy be tabled. It was moved by Member Swanson and seconded by Member Harrison to table the Investment Policy. On roll call the following Members voted AYE: Strauch, Swanson, Welty, Harrison, Lindstrom (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #12

G. Approve Budget Adjustments

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that annually the District adjusts the budget by line item and that it is recommended for approval. It was moved by Member Harrison and seconded by Member Strauch that the

Board of Education approve the Budget Adjustments as presented. (Insert) On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #13

H. Approve Membership in Iowa/Illinois School Food Cooperative

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that since the District brought Food Service in house the most efficient and cost effective way to purchase items is through a food cooperative. The cost for membership is a \$300 one time fee and the food cooperative handles the bidding process of items. It was moved by Member Swanson and seconded by Member Welty that the Board approve the Food Service Contract as presented. On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #14

I. Adopt Resolution to Permanently Transfer Working Cash Fund Interest

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that for funding the Alternative School transferring working cash accumulated interest is the first piece of the funding process for renovations that are being done on the Rose Hoben Welch building. The total for this fiscal year is \$71, 862.00. The remainder of the renovations will be billed in the next fiscal year. The resolution is to transfer the \$71, 862.00 in working cash accumulated interest. It was moved by Member Harrison and seconded by Member Strauch that the Board Adopt the Resolution to Permanently Transfer Working Cash Fund Interest as presented. On roll call the following Members voted AYE: Swanson, Harrison, Lindstrom, Strauch, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #15

J. Adopt Resolution to Loan Working Cash Funds

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that the resolution is to loan working cash funds to the Fire Prevention and Safety Fund to pay for the asbestos abatement portion of the Galesburg High School learning center. The money would be paid back over the next three (3) years. It was moved by Member Swanson and seconded by Member Strauch to Adopt the Resolution to Loan Working Cash Funds. On roll call the following Members voted AYE: Welty, Strauch, Harrison, Swanson, Lindstrom (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #16

K. Accept Bids:

A. Milk

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that there were two (2) low bidders. A taste test and nutrition analysis was done on the low bids. The cost difference between the two is just over \$500. It is recommended that Anderson Erikson be the supplier for the upcoming school year because of the comparison of nutrition and taste. It was moved by Member Welty and seconded by Member Harrison to approve Anderson Erikson as the milk supplier for 2009-2010 school year. On roll call

the following Members voted AYE: Welty, Strauch, Swanson, Harrison, Lindstrom (5) Absent: Panther, Osborn (2) Motion carried. Roll Call #17

#### B. Bread

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that there were two (2) bidders for the bread but that one of the bidders did not bid on the whole wheat items therefore only one (1) bidder was considered, Sara Lee. Mr. Woehlke also stated that the bread bid by Sara Lee is lower than what the District paid for bread during the 2008-2009 school year. It was moved by Member Harrison and seconded by Member Strauch to approve Sara Lee as the bread supplier for the 2009-2010 school year. On roll call the following Members voted AYE: Strauch, Swanson, Welty, Harrison, Lindstrom (5) Absent: Osborn, Panther (2) Motion carried. Roll Call # 18

#### C. Trash

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that there were two (2) bidders for trash removal and that Waste Management the current provider for the District was the low bid and is recommended as the service provider for the next three (3) years. It was moved by Member Strauch and seconded by Member Welty to approve the Trash Bid as presented. On roll call the following Members voted AYE: Swanson, Harrison, Lindstrom, Welty, Strauch (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #19

#### Administrative Reports

Comments were made by Mrs. Diane VanHootegem, Mr. Joel Estes and Mr. Paul Woehlke.

#### Comments By Board of Education

Comments were made by Members Welty, Strauch, Swanson and Lindstrom.

#### Closed Session

It was moved by Member Swanson and seconded by Member Welty to move to a closed session for the purpose of negotiations. No action will be taken. On roll call the following members voted AYE: Strauch, Harrison, Lindstrom, Swanson, Welty (5) Absent: Osborn, Panther (2) Motion carried. Roll Call #20

Following the closed session it was moved by Member Strauch and seconded by Member Swanson to return to open session. On roll call the following Members voted AYE: Strauch, Swanson, Harrison, Lindstrom, Welty (5) Absent: Osborn, Panther (2) Motion Carried. Roll Call #21

#### Adjournment

It was moved by Member Strauch and seconded by Member Swanson that the meeting be adjourned—8:40 PM. On roll call the following Members voted AYE: Strauch,

Swanson, Harrison, Lindstrom, Welty (5) Absent: Osborn, Panther (2) Motion carried  
Roll Call #22

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Robert Lindstrom, President

ATTEST:

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Gloria Osborn, Secretary