

MINUTES
Community Unit School District #205
Board of Education
July 9, 2007

A Public Hearing on the District's Request For Waiver of Lincoln's Birthday was held July 9, 2007, at 932 Harrison Street, Galesburg, IL. A Notice of the Public Hearing to consider the renewal of the waiver of Lincoln's Birthday, effective with the 2008-2009 school year, was published in *The Register-Mail* on 28th day of June, 2007 (Insert Certificate of Publication) and *The Zephyr* on June 21, 2007 (Insert Certificate of Publication).

6:50 PM—Secretary Mike Nelson serving as President Pro Tem called the public hearing on the District's request for a waiver of Lincoln's Birthday to order. The roll was read for the public hearing and the following Members responded: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Harrison, Panther, Swanson (3)

Joel Estes, Assistant Superintendent for Curriculum and Instruction, reviewed with the Board the waiver to attend school on Lincoln's Birthday and not have students in attendance on President's Day. The submission of this waiver would impact the 2008-2009 school calendar and would be in effect through the 2012-2013 school year.

There were no questions or comments from the public. The public hearing was adjourned at 6:54 PM.

A Public Hearing on the District's Submission of Request for Waiver of the Teacher Evaluation Instrument was held July 9, 2007, at 932 Harrison Street, Galesburg, IL. A Notice of the Public Hearing to consider the renewal of a waiver of the Teacher Evaluation Instrument, effective with the 2008-2009 school year, was published in *The Register-Mail* on 28th day of June, 2007 (Insert Certificate of Publication), and *The Zephyr* on June 21, 2007 (Insert Certificate of Publication).

6:55 PM—Secretary Mike Nelson serving as President Pro Tem called the public hearing on the District's request to consider the renewal of a waiver of the Teacher Evaluation Instrument to order. The roll was read for the public hearing and the following Members responded: Nelson, Osborn, Strauch, Lindstrom (4) Absent: Panther, Swanson, Harrison (3)

Joel Estes, Assistant Superintendent for Curriculum and Instruction, reviewed with the Board the District's request to consider renewal of the waiver of the Teacher Evaluation Instrument to eliminate the required ratings on tenure teacher evaluation and replace them with an evaluation system that involves teachers and administrators in joint goal setting designed to support professional development and re-certification of teachers. The submission of this waiver would impact the 2008-2009 school year and would be in effect through the 2012-2013 school year.

There were no questions or comments from the public. The public hearing was adjourned at 6:59 PM.

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, July 9, 2007 at 7:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by Secretary Mike Nelson serving as President Pro Tem. The roll was read and the following Members responded: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Harrison, Panther, Swanson (3) Roll Call #1

Moment of Silence/Pledge of Allegiance

President Pro Tem Nelson made a special request to take a moment to honor Member Swanson's father who passed away recently. A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors—Mr. Al Smith, 1036 Westshore Drive, Galesburg, IL – Addressed the Board regarding the District's electives policy. Mr. Smith expressed concern regarding the young people leaving GHS at the end of their four-year career being confronted with one of four life paths (college, work, military, jail), stating that the school Board consistently down plays three of those four life paths. Mr. Smith stated that having a remedial, tutoring, mentored, special program for students in extracurricular activities who fall below the notch is a good thing as long as it also deals with those who are not in elective activities.

Approval of Minutes

It was moved by Member Strauch and seconded by Member Osborn that the Minutes of the regular meeting of June 11, 2007, special meeting of June 13, 2007 and special meeting of June 25, 2007 be approved without further reading and without correction or addition. On roll call the following Members voted AYE: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation of payrolls and claims filed in the Ledger Book as Exhibit #508 as of July 9, 2007, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Strauch and seconded by Member Lindstrom that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Nelson, Osborn, Strauch, Lindstrom (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #3

Approval of Consent Agenda—None

Correspondence—Superintendent Denisar shared with the Board a thank you note from retiree Bonnie Riggins—expressing her appreciation for the retirement gifts presented to her by the Board. (insert)

Committee ReportsBudget

Member Strauch reported that the Budget Committee last met on July 5, 2007 to review the quarterly investment portfolio performance vs. benchmark, the five year financial projection and

the fiscal year 2007-2008 tentative budget. Member Strauch reported that the investment portfolio's performance deteriorated from the previous quarter as short-term interest rates on its liquid funds fell below the benchmark yield. This problem has been corrected by moving the District's banking relationship to F&M Bank, which is paying a significantly higher rate of interest on liquid funds. Later in this evening's meeting Mr. Woehlke will present to the Board the five year financial projection and fiscal year 2007-2008 tentative budget. The next meeting of the committee has not yet been scheduled.

Building & Grounds

Member Lindstrom reported that the Committee last met on June 25, 2007 to review bid results on the Churchill paving project. The only bid received was accepted by the Board at a special meeting later that evening. Other topics discussed included the final drawing for the Nielson parking lot project, additions to the District security system to provide visitor "buzz in" access control at all elementary and middle schools, and an addition to the GHS student parking lot project to repave the walkway from Silver Streak Boulevard to Van Dyke Field, north of the lot. The next meeting of the Committee has not yet been scheduled.

Insurance

Diane VanHootegem, Director for Human Resources, reported that the Committee last met on June 25, 2007, reporting the fund balance at \$591,646.93. Mrs. VanHootegem stated that the committee is recommending a modest increase to the 2008-2009 medical premium equal to the cost of living adjustment (COLA) or 3.3%. This increase will make the base rate for individual medical \$330.79, of which the Board covers 90.5% or \$299.36/month per covered eligible staff member. Mrs. VanHootegem also reported the following changes to the Plan that will be recommended with an effective date of September 1, 2007 for the 2007-2008 school year: Medical implementation of a \$30.00 co-pay for covered office visits (covered shall be determined by physician coding, "well-care" at this time, is not a covered expense). Co-pays do not track toward deductible or out-of-pocket maximums. Dental implementation of a \$10.00 co-pay for cleanings as determined within the Plan. Dental increase of out-of-pocket maximum to \$750.00 per calendar year (from \$500.00 per calendar year). The next meeting of the Committee is scheduled for September 13, 2007 at 4:30 p.m.

R.E.D.

Diane VanHootegem, Director for Human Resources, reported that the Recruitment for Educational Diversity Committee last met on

May 7, 2007. The next meeting of the Committee will be scheduled at the beginning of the 2007-2008 school year.

Old Business

A. Galesburg High School Credit Recovery Program

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction, stated that last month at the June 11, 2007 meeting the Board approved a revision of Policy 655.12 – Credit From Outside Sources and new Policy 655.12a – Credit For Correspondence / Credit Recovery Courses, giving a brief overview of the Program. Mr. Estes then introduced Mr. Tom Chiles, GHS Principal, who summarized for the Board highlights of the proposed Credit Recovery Program. Mr. Chiles stated that the maximum of correspondence credits taken for on-time graduation is limited to seven. The program will allow required courses to be taken from the American School with approval of GHS administration for courses that have been attempted and failed at GHS. District #205 will pay for 60% -75% of the course fees for those students who qualify for free or reduced lunches. Tuition scholarships will be available through the District for students who do not qualify, but can demonstrate a financial hardship. Community service hours may be required in order to secure these scholarships. Students must spend an average of 1 hour per week, or some required amount approved by GHS administration, in GHS provided tutoring during the time they are enrolled in the correspondence course. A couple of tutoring sessions will be offered, e.g. after school and evening times, so that those students involved with extracurricular activities may still participate. During the time of an expulsion, the Board may require / allow a student to take Credit Recovery coursework. District administration and GHS administration recommended approval of the Galesburg High School Credit Recovery Program. A brief period of discussion ensued regarding Credit Recovery coursework during the time of expulsion and financial guidelines for scholarships. It was moved by Member Strauch and seconded by Member Lindstrom to approve the Galesburg High School Credit Recovery Program as presented and recommended. (Insert Credit Recovery Program Guidelines) On roll call the following Members voted AYE: Osborn, Strauch, Lindstrom, Nelson (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #4

B. Secondary and Elementary Codes of Student Conduct

Mrs. Diane VanHootegem, Director for Human Resources, stated that the Board had been furnished with an updated version of the recommended changes to the Secondary Code of Student Conduct (insert), adding that the recommended changes to the Elementary Handbook and Student Code of Conduct (insert) remain the same as previously discussed. The updated version of the recommended changes to the Secondary Code of Student Conduct reverts back to the original language for athletic eligibility. Board members were furnished with a full copy of the Codes of Conduct with all suggested revisions/updates noted (insert). It was the recommendation of the administration and the district-wide discipline committee to approve the Secondary and Elementary Codes of Student Conduct as presented. It was moved by Member Osborn and seconded by Member Lindstrom to approve the Secondary and Elementary Codes of Student Conduct as presented. A brief period of discussion ensued

regarding clarification of athletic code requirements. On roll call the following Members voted AYE: Strauch, Lindstrom, Nelson, Osborn (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #5

New Business

A. Personnel Agenda

Mrs. Diane VanHootegem, Director for Human Resources, noted for the Board to strike the resignation of Chris Strauch from the Personnel Agenda stating that the resignation had previously been acted upon/accepted and recommended approval of the Personnel Agenda with the deletion. It was moved by Member Lindstrom and seconded by Member Osborn to approve the Personnel Agenda as recommended by the administration. (Insert Personnel Agenda) On roll call the following Members voted AYE: Strauch, Lindstrom, Nelson, Osborn (4) Absent: Swanson, Harrison, Panther (3) Motion carried. Roll Call #6

B. Request for Waiver of Lincoln's Birthday

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction, stated that the District is again requesting to apply for a waiver allowing District #205 students to attend school on Lincoln's Birthday, and observe Presidents' Day in lieu of Lincoln's Birthday. Taking Presidents' Day as a school holiday has allowed for more consistent scheduling and instruction, as it always falls on Monday. This five year waiver was first submitted and approved by the Illinois State Board of Education in 1998. The waiver was again submitted and approved in 2002 for a second five year period. It was the recommendation of the administration to approve the submission of the ISBE application for Request for Waiver of Lincoln's Birthday. It was moved by Member Lindstrom and seconded by Member Osborn to approve the Request for Waiver of Lincoln's Birthday as recommended by the administration. (Insert) On roll call the following Members voted AYE: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Swanson, Harrison, Panther (3) Motion carried. Roll Call #7

C. Request for Waiver of Teacher Evaluation Instrument

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction, stated that in 1997 the District applied for and received a waiver from the Illinois State Board of Education that facilitated the development of a Professional Growth Plan for certified teachers. The waiver was renewed in 2003 for another five year cycle. The waiver allows the District to forego the required "excellent," "satisfactory," and "unsatisfactory" rating system in favor of a goal setting form for tenured teachers. It was the recommendation of the administration to approve the submission of the ISBE application for Request for Waiver of Teacher Evaluation Instrument. It was moved by Member Osborn and seconded by Member Strauch to approve the submission of the Request for Waiver of Teacher Evaluation Instrument as recommended by the administration. (Insert) On roll call the following Members voted AYE: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Harrison, Panther, Swanson (3) Motion carried. Roll Call #8

D. Increase to the Base in the Group Medical Insurance Premium and Modify Provisions of The Group Insurance Plan

Mrs. Diane VanHootegem, Director for Human Resources, stated that last year the base to the group medical insurance premium increased by 11% due to the fund balance dipping to a critically low level, adding that the Insurance Committee is now proposing a Yearly Cost of Living Adjustment (COLA) increase to the premium, rather than a larger increase on an irregular, sporadic basis. The proposed increase to the Base Group Medical Insurance Premium, effective September 1, 2007, for 2007-2008 is 3.3%. The fund balance is currently at a healthier level and, even though healthcare rates are expected to rise by possibly 10%, the COLA increase should assist in keeping the fund balance at an appropriate level. Mrs. VanHootegem stated the other Plan modifications recommended by the Insurance Committee, for implementation September 1, 2007, include a \$30.00 co-pay for an office visit as long as the visit is typically covered under the Plan and an increase in the dental out-of-pocket maximum from \$500 to \$750 per covered individual, as well as add a \$10.00 co-pay per cleaning per individual. Mrs. VanHootegem stated that it was the recommendation of the Insurance Committee to approve the Increase to the Base in the Group Medical Insurance Premium and the Modification of the Provisions of the Plan as presented. Member Nelson stated that he would be voting no on this increase as there are quite a few persons in the District making under \$40,000, adding that it is the obligation of the Board to purchase a plan that is reasonable cost-wise. It was moved by Member Strauch and seconded by Member Osborn to approve the Increase to the Base Group Medical Insurance Premium and recommended modifications to the provisions of the Group Insurance Plan as presented and recommended. A brief period of discussion ensued including a question regarding the cost of the plan and if persons were looking elsewhere. On roll call the following Members voted AYE: Lindstrom, Osborn, Strauch (3) NAY: Nelson (1) Absent: Panther, Swanson, Harrison (3) Motion Carried. Roll Call #9

E. Revision of Policy 435.01 – Operational Services – Use of Video Cameras on School Buses

Mrs. Diane VanHootegem, Director for Human Resources, stated that the revision of Policy 435.01 is necessary due to the addition of video cameras in District schools. The policy is expanded beyond school buses to include use in schools. The student Codes of Conduct will be updated to include information regarding the use of cameras in schools. It was the recommendation of the administration to approve the Revision of Policy 435.01 as presented. (insert) It was moved by Member Osborn and seconded by Member Lindstrom to approve the Revision of Policy 435.01 – Operational Services – Use of Video Cameras on School Buses as presented. On roll call the following Members voted AYE: Nelson, Osborn, Strauch, Lindstrom (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #10

F. Revision of Policy 743.00 – Students – Fines, Fees and Charges

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that this revision is necessary to bring our current policy up to date with the school code. In 1989, PA 86-195 changed the criterion to qualify for a fee waiver from receipt of Public Aid to eligibility for free lunch and breakfast. The current Board Policy refers to both criteria. It was the recommendation of the administration that Policy #743.00 be revised to eliminate

reference to Public Aid, in agreement with PA 86-195. (Insert) It was moved by Member Strauch and seconded by Member Osborn to approve the Revision of Policy 743.00 – Students – Fines, Fees and Charges as presented. On roll call the following Members voted AYE: Osborn, Strauch, Lindstrom, Nelson (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #11

G. Adopt Agreement Between Galesburg Area Vocational Center and Carl Sandburg College Involving GAVC Students Enrolled in CSC Classes During the 2007-2008 School Year

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, stated that this is an annual process each July between Carl Sandburg College (CSC) and the Galesburg Area Vocational Center (GAVC) establishing charges and procedures for GAVC students taking courses at Carl Sandburg College, adding that this year, the procedures are the same as last year, while charges have been increased to reflect, according to CSC, “instructor salary increases.” Board members were furnished with a copy of the proposed agreement for review. (insert) It was the recommendation of the administration to approve the Agreement Between GAVC and Carl Sandburg College as presented and recommended. It was moved by Member Lindstrom and seconded by Member Osborn to approve the Agreement between Galesburg Area Vocational Center and Carl Sandburg College for the 2007-2008 school year as presented. On roll call the following Members voted AYE: Strauch, Lindstrom, Nelson, Osborn (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #12

H. Strategic Plan Five-Year Financial Projection—Action Team #1

Dr. Gene Denisar, Superintendent, acknowledged the presence of Mr. Don Cooper and Mrs. Margaret Tolley, members of Action Team #1—the strategic planning team to develop a five-year financial projection. Dr. Denisar also acknowledged the action team members not present: Lance Aten, Tom Chiles, Judy Gorham, Carl Hawkinson, Kristi Perez, and John Polillo, adding that he and Paul Woehlke were also members of the team. Dr. Denisar then introduced Paul Woehlke, Assistant Superintendent for Finance and Operations, stating that Paul had developed a program to project revenues and expenditures for the next five years. Mr. Woehlke then shared with the Board a summary of the work of Action Team #1—a Five Year Financial Projection—including a five year revenue projection and a five year expenditure projection (2007-2008 – 2011-2012) in combination with the Tentative Budget for Fiscal Year 2007-2008 (insert). Some items included in the revenue projection are General State Aid, Property Tax and other State and Local revenues. Mr. Woehlke stated that one thing looked at in determining the five year financial plan was the Foundation Level or the theoretical number that the state says is the minimum dollars required that districts should have available to educate a child. The 2007-2008 tentative budget is being built on the assumption of a \$250 per child increase in the Foundation Level. Mr. Woehlke also stated that in projecting enrollment, indications are that the numbers are expected to continue to decline, suggesting the closure of Cooke School at the end of this coming school year, as “triggers” outlined in the Boundary Study are projected to be met. In conclusion, Mr. Woehlke stated that the District should see few changes until the 2010-2011 fiscal year when revenues are expected to drop, adding that expenditures are a different process with the

biggest single item being salaries. The calculation of expenditures is very involved, but very precise, and since much of the information is already known adds to the accuracy of the projection. This agenda item was informational only—no formal action required by the Board of Education.

I. Discussion and Recommendation on Adoption of Resolutions of Tentative Budgets for 2007-2008

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, shared with the Board a PowerPoint presentation summarizing the 2007-2008 Tentative Budget, including Knox-Warren Special Education Cooperative, Galesburg Area Vocational Center, and District #205 (insert), stating that the budget is very tentative this year due to the fact that the state has yet to pass its budget, leaving the District in a difficult situation in trying to establish a budget for this fiscal year. The Board will be asked to adopt the resolutions directing the administration to put the tentative budgets on display and advising of public hearings to take place on September 10, 2007. Attorney Thomas West then reviewed and presented separately to the Board the three Resolutions for approval.

Resolution of Tentative Budget for 2007-2008 - Knox-Warren Special Education

It was moved by Member Strauch and seconded by Member Osborn that the Board of Education adopt the Resolution of Tentative Budget and Appropriation Ordinance for the Knox-Warren Special Education District for the year beginning July 1, 2007 and ending June 30, 2008—public hearing 6:40 PM, Central Daylight Savings Time on September 10, 2007. (Insert Resolution) On roll call the following Members voted AYE: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Swanson, Harrison, Panther (3) Motion carried. Roll Call #13

Resolution of Tentative Budget for 2007-2008 -Galesburg Area Vocational Center

It was moved by Member Osborn and seconded by Member Lindstrom that the Board of Education adopt the Resolution of Tentative Budget and Appropriation Ordinance for the Galesburg Area Vocational Center for the year beginning July 1, 2007 and ending June 30, 2008—public hearing 6:45 PM, Central Daylight Savings Time on September 10, 2007. (Insert Resolution) On roll call the following Members voted AYE: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Harrison, Panther, Swanson (3) Motion carried. Roll Call #14

Resolution of Tentative Budget for 2007-2008 – Community Unit School District No. 205

It was moved by Member Lindstrom and seconded by Member Strauch that the Board of Education adopt the Resolution of Tentative Budget and Appropriation Ordinance for Community Unit School District No. 205 for the year beginning July 1, 2007 and ending June 30, 2008—public hearing 6:50 PM, Central Daylight Savings Time on September 10, 2007. (Insert Resolution) On roll call the following Members voted AYE: Lindstrom, Nelson, Osborn, Strauch (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #15

J. Bid:

a. Nielson Elementary Parking Lot / Bus Lane

Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations, made the recommendation to accept the low bid—Gunther Construction—\$248,952.02 for the Nielson Elementary Parking Lot / Bus Lane Bid. It was moved by Member Lindstrom and seconded by member Osborn to accept the low bid of \$248,952.02 from Gunther Construction (insert bid summary). On roll call the following Members voted AYE: Nelson, Osborn, Strauch, Lindstrom (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #16

Administrative Reports

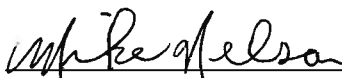
Comments were made by Dr. Gene Denisar, Superintendent and Mr. Paul Woehlke, Assistant Superintendent for Finance and Operations.

Comments by Board Of Education

Comments were made by Members Lindstrom, Strauch and Nelson.

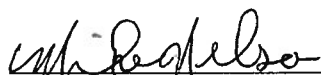
Adjournment

It was moved by Member Lindstrom and seconded by Member Osborn that the meeting be adjourned—8:20 PM. On roll call the following members voted AYE: Osborn, Strauch, Lindstrom, Nelson (4) Absent: Panther, Swanson, Harrison (3) Motion carried. Roll Call #17



Mike Nelson, President Pro Tem

ATTEST:



Mike Nelson, Secretary