

MINUTES
Community Unit School District #205
Board of Education
September 14, 2015

Public Hearings on Tentative Budget and Appropriation Ordinances for July 1, 2015–June 30, 2016, 932 Harrison Street, Galesburg, IL.

6:40 PM—President Lindstrom called the public hearing on the 2015-2016 Tentative Budget and Appropriation Ordinance for Knox-Warren Special Education District to order. The roll was read for the public hearing and the following Members responded: Cervantez, Gibb, Glasnovich, Lindstrom, Pickrel, Welty (6)

President Lindstrom, stated that the tentative budget had been on display for more than the required 30 days and Certificates of Notice of Public Hearing on the Tentative Budget and Appropriation Ordinance for Knox-Warren Special Education District, GAVC and District #205 were published in *The Register-Mail*. (Insert Certificates) No written objections had been filed during this period of public inspection.

There were no comments from the public.

The hearing was closed.

6:45 PM—President Lindstrom called the public hearing on the 2015-2016 Tentative Budget and Appropriation Ordinance for Galesburg Area Vocational Center to order. The roll was read for the public hearing and the following Members responded: Gibb, Glasnovich, Lindstrom, Pickrel, Statham, Welty, Cervantez (7)

There were no comments from the public.

The hearing was closed.

6:50 PM—President Lindstrom called the public hearing on the 2015-2016 Tentative Budget and Appropriation Ordinance for Community Unit School District #205 to order. The roll was read for the public hearing and the following Members responded: Glasnovich, Lindstrom, Pickrel, Statham, Welty, Cervantez, Gibb (7)

There were no comments from the public.

The hearing was closed.

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, September 14, 2015 at 7:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Lindstrom. The roll was read and the following Members responded: Glasnovich, Lindstrom, Pickrel, Statham, Welty, Cervantez, Gibb (7) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors

Mr. David Beversdorff addressed the board regarding his involvement with Streaks Dads and Galesburg High School North and what a great asset to the community the alternative school is.

Mrs. Cindy Barshinger addressed the board regarding good news in the Bright Futures Preschool.

Good News Items

Mr. Jon Bradburn, Director for Human Resources, introduced principals who each introduced the new teachers in the District.

Mr. Ralph Grimm, Superintendent, stated that each month a building principal has been invited to spotlight the good things at their school. Lombard Middle School Principal, Mr. Nick Sutton presented an audience interactive overview of Lombard history and how the staff is working together to keep students engaged.

Approval of Minutes

It was moved by Member Statham and seconded by Member Gibb that the Minutes of the regular meeting of August 10, 2015, closed session of August 10, 2015, special meeting of September 14, 2015, and special meeting of September 3, 2015 be approved without further reading and without correction or addition. On roll call the following Members voted AYE: Pickrel, Statham, Welty, Cervantez, Gibb, Glasnovich, Lindstrom (7) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation by Member Lindstrom of payrolls and claims filed in the Ledger Book as Exhibit #608 as of September 14, 2015, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Welty and seconded by Member Cervantez that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Statham, Welty, Cervantez, Gibb, Glasnovich, Lindstrom, Pickrel (7) Motion carried. Roll Call #3

Approval of Consent Agenda

It was moved by Member Gibb and seconded by Member Welty that the following items be approved on the Consent Agenda as presented:

- Consider Approval of Application for Recognition of Schools
- B. Consider Approval of 2014-2015 Compensation Report
- C. Consider Approval of Revisions to District Athletic Director Job Description
- D. Consider Approval of Treasurer's Bond for Karen Frakes (Medical Trust Fund) and Michelle Erickson (GHS Treasurer)
- E. Consider Approval of Renewal of Agreement with Bridgeway for Insight Program
- F. Consider Approval of Revisions to the Job Description for the Administrative Assistant to the Assistant Superintendent for Finance and Operations
- G. Consider Approval of Request to Declare 300 Laptop Computers Surplus Property
- H. Consider Approval of Proposed Revisions to Board Policies: (First Reading)
 - Policy 2:160 – Board of Education – Board Attorney
 - Policy 2:260 – Board of Education – Uniform Grievance Procedure
 - Policy 4:50 – Operational Services – Payment Procedures
 - Policy 5:50 – General Personnel – Drug and Alcohol Free Workplace: Tobacco Prohibition
 - Policy 5:170 – General Personnel – Copyright
 - Policy 5:270 – Educational Support Personnel – Employment At-Will, Compensation, and Assignment
 - Policy 5:290 – Education Support Personnel – Employment Termination and Suspensions
 - Policy 6:140 – Instruction – Education of Homeless Children
 - Policy 7:10 – Students – Equal Educational Opportunities
 - Policy 7:40 – Students – Nonpublic School Students, Including Parochial and Home-Schooled Students
 - Policy 7:310 – Students – Restrictions on Publications
 - Policy 7:325 – Students – Student fundraising Activities
 - Policy 8:10 – Community Relations – Connection with the Community
 - Policy 8:80 – Community Relations – Gifts to the District
- I. Consider Approval of Revisions to the Intergovernmental Agreement for the Delabar CTE System

On roll call the following Members voted AYE: Welty, Cervantez, Gibb, Glasnovich, Lindstrom, Pickrel, Statham (7) Motion carried. Roll Call #4

Action Items

A. Consider Approval/Adoption of Tentative FY16 District Budget for:

1. Knox-Warren Special Education Cooperative
2. Galesburg Area Vocational Center

3. Galesburg CUSD #205

Mrs. Jennifer Hamm, Assistant Superintendent for Finance and Operations, stated that at the August meeting she presented the FY16 tentative budgets and additional information concerning finances. The budgets were on display for the required time period. It was moved by Member Welty and seconded by Member Cervantez to approve the adoption of the Tentative FY16 district budget for Knox-Warren Special Education Cooperative, Galesburg Area Vocational Center, and Galesburg District 205. On roll call the following Members voted AYE: Cervantez, Gibb, Glasnovich, Lindstrom, Pickrel, Statham, Welty (7) Motion carried. Roll Call #5

B. Consider Approval of Memorandum of Understanding with SEIU Local #73 Regarding Vacation Pay and Benefits

Mr. Ralph Grimm, Superintendent, stated that this item pertains to how employees' vacation time and benefits are handled when they are off work due to a work related injury. This item addresses one grievance that had been filed and another that was in discussion. It was moved by Member Gibb and seconded by Member Cervantez to Approve the Memorandum of Understanding with SEIU Local #73 Regarding Vacation Pay and Benefits. On roll call the following Members voted AYE: Gibb, Glasnovich, Lindstrom, Pickrel, Statham Welty, Cervantez (7) Motion carried. Roll Call #6

C. Consider Approval of Resolution Providing for the Issue of not to Exceed \$5,000,000 of General Obligation School Bonds for the District for Working Cash Fund Purposes and the Levy of Taxes to Pay the Principal and Interest on the Bonds and Authorizing the Sale of the Bonds to the Purchaser Thereof

Mrs. Jennifer Hamm stated that the BINA hearing was held and no issues arose. The proceeds of the bonds will be used to pay for the Priority 1 items from the 2014 Ten Year Health Life Safety Survey. Mr. Grimm stated that Tom Crabtree from Stifel was presented. Mr. Stifel stated that there has been some good interest on the sale of the bonds. It was moved by Member Gibb and seconded by Member Welty to approve as presented. On roll call the following Members voted AYE: Glasnovich, Lindstrom, Pickrel, Statham, Welty, Cervantez, Gibb (7) Motion carried. Roll call #7

D. Consider Approval of Revision to Board Policy 2:230

Mr. Grimm stated that this was a request made last month to remove from board policy that when a person addresses the board they must state their address. This is the only change. Since the item was briefly discussed at the August meeting Mr. Grimm stated that it is on the agenda for approval with first reading. It was moved by Member Statham and seconded by Member Glasnovich to approve the change as presented. On roll call the following Members voted AYE: Lindstrom, Pickrel, Statham. Welty, Cervantez, Gibb, Glasnovich (7) Motion carried. Roll call #8

E. Consider Approval of Leave for Two Driver Ed Cars

Mrs. Hamm stated that the approval is for a three (3) year leave for each vehicle. The District is trading in two 2010 vehicles. The lease allows 50,000 miles for the lease

period and factory warranties apply. The cost of the three-year lease for each automobile is \$3,965 or approximately \$110 per month. It was moved by Member Gibb and seconded by Member Welty to Approve the Lease for Two Driver Ed Cars as presented. On roll call the following Members voted AYE: Pickrel, Statham, Welty, Cervantez, Gibb, Glasnovich, Lindstrom (7) Motion carried. Roll Call #9

F. Consider Approval of Board Budget Deficit Committee

Mr. Grimm stated that he wanted to table the committee. There are still several vacancies on the committee and Mrs. Hamm will be collecting some historical financial data to present to the committee.

G. Consider Approval of Bid for New Silas Willard Flooring Project

Mrs. Hamm the District received two bids for the new flooring. This was the second time the flooring project had been bid. The original bids were rejected due to the high costs of the initial estimates. The bids came in approximately \$132,000.00 over. The bid is for standard VCT flooring for the hallways and common areas and for carpet tiles in the classrooms. \$100,000 will come from the district budget for the underfunded items and \$32,000 will come from the contingency fund. It was moved by Member Welty and seconded by Member Cervantez to Approve the New Silas Willard Flooring Project. On roll call the following Members voted AYE: Statham, Welty, Cervantez, Gibb, Glasnovich, Lindstrom, Pickrel (7) Motion carried. Roll call #10

H. Consider Approval of Signage for New Silas Willard

Mrs. Hamm presented signage for the historical archway on Fremont Street. The cost to do this was approximately \$80,000 based on preliminary estimates. The revised cost to do this work is \$36,935. The main cost in savings was removing some built in benches that were made from limestone. The building committee will be working with the PTO to purchase buddy benches instead. The second item regarding signage deals with the original plan to install a one sided digital billboard on a pole. This particular project preserves an additional Silas Willard limestone sign that was part of the 1931 edition. The new design incorporates the sign and the 1931 limestone header for an estimated cost of \$22,585. This is approximately \$5,000 below the original estimates to do this particular project. Discussion ensued. Member Gibb motioned to Approve the Signage for New Silas Willard and Member Welty seconded the motion. On roll call the following members voted AYE: Welty, Cervantez, Gibb, Glasnovich, Lindstrom, Pickrel, Statham (7) Motion carried. Roll Call #11

I. Consider Approval of Bronze Dedication Plaque for New Silas Willard

Mrs. Hamm presented three options for the dedication plaque. The first includes the previous board member names, current board names, previous Superintendent, architectural firm, Russell Construction, and Superintendent. The second option is the smallest and is simply a dedication plaque that says Silas Willard, the date of dedication, the architect and construction management company. The third option is the current board, architects, Russell Construction, and me. Member Welty stated that the options

were discussed in the building and grounds meeting and that the committee felt option two, which is the most affordable, was the best choice. The board discussed the options and felt the best option was to make it a simple dedication, agreeing with the Building and Grounds Committee's choice of option two. It was moved by Member Statham and seconded by Member Glasnovich to Approve option two signage for the new Silas Willard. On roll call the following Members voted AYE: Cervantez, Gibb, Glasnovich, Lindstrom, Pickrel, Statham, Welty (7) motion carried. Roll call #12

J. Consider Approval of Part-Time Employment of Marte Glass to Conduct Vision and Hearing Screening for the District

Mr. Jon Bradburn stated that Ms. Marte Glass will be employed for a specified time period to conduct mandated screenings. It was moved by Member Gibb and seconded by Member Welty to approve the Employment of Marte Glass Part-Time as presented. On roll call the following Members voted AYE: Gibb, Glasnovich, Lindstrom, Pickrel, Statham, Welty, Cervantez (7) Motion carried. Roll Call #13

Personnel Report

Mr. Jon Bradburn stated that the Personnel Report has been presented and he recommends approval. It was moved by Member Gibb and seconded by Member Glasnovich to Approve the Personnel Report as Presented. On roll call the following Members voted AYE: Glasnovich, Lindstrom, Pickrel, Statham, Welty, Cervantez, Gibb (7) Motion carried. Roll Call #14

Discussion Items

The following items were discussed:

A. Sixth Day Enrollment

Mr. Grimm stated that the sixth day enrollment report is in detail by school, grade, and classroom and will continue to be a discussion item as the board goes through the budget reduction process and will be continue to be monitored on a monthly basis.

B. Upgrade/Revision to District Web Page

Mr. Grimm stated that at the Board's request, administrators and technology department have looked at webpage design companies. Mrs. Hamm presented several templates and stated that SharpSchools is the recommendation of administration and technology department. SharpSchools has purchased school messenger, which would be an easy integration to our current Skylert system. The Board will review other sites that SharpSchools have designed and the item will be brought forward in October for approval.

C. Superintendents Performance Objectives

Mr. Grimm stated that the Superintendent contract requires performance objectives. Mr. Grimm presented his goals to the Board and will bring them for approval at the October meeting.

Update on District Building Projects

Mrs. Hamm gave an update on the District building projects, which included the hope to have the punch list for the high school done by October and Silas being on schedule. The goal for Silas is to get into the building for tours in October once the stairs are complete. Updates were also given to the Board by Mrs. Bolden regarding Curriculum, Mr. Bradburn regarding Human Resources, and Dr. Michaud regarding Knox-Warren Special Education.

Committee Reports

Budget

Member Gibb reported that after much discussion regarding budgets there was nothing to add to the Budget Committee report.

Buildings and Grounds

Member Statham stated that there was nothing more to add to the items presented by Mrs. Hamm.

Curriculum

Member Glasnovich reported that the committee had not met but that Member Glasnovich and Pickrel would be meeting with Ms. Bolden to discuss items and expanding the committee.

Insurance

Member Welty reported that the Insurance Committee has not met and reported the fund balance to be currently at \$3,667,123.53.

Recruitment for Educational Diversity

Member Cervantez stated that the RED Committee had not met but that a meeting would be forthcoming.

Comments By Board of Education

Comments were made by several Members regarding the graceful conduct of staff and students following the tragic deaths of Galesburg High School students, KaLee and Kylie.

Future Agenda Items

There were no items added.

Future Meeting Dates

Mr. Grimm stated that the next regular meeting is scheduled for Tuesday, October 13, 2015.

Closed Session

It was moved by Member Gibb and seconded by Member Statham to move to closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of an employee(s) and discussion regarding and individual student.-8:50PM. On roll call the following Members voted AYE: Lindstrom, Cervantez, Gibb, Pickrel, Glasnovich, Statham, Welty, (7) Motion carried. Roll Call #15

Following the closed session, it was moved by Member Welty and seconded by Member Gibb to return to open session. On roll call the following Members voted AYE: Lindstrom, Gibb, Pickrel, Statham, Glasnovich, Cervantez, Welty (7) Motion carried. Roll Call #16

Adjournment

It was moved by Member Gibb and seconded by Member Glasnovich that the regular meeting be adjourned—10:09 PM. On roll call the following Members voted AYE: Gibb, Lindstrom, Welty, Cervantez, Statham, Glasnovich, Pickrel (7) Motion carried. Roll Call #17

Robert Lindstrom, President

ATTEST:

Rick Welty, Secretary