

The Community Unit School District #205 Board of Education met in a closed session prior to the regular board meeting on Monday, November 12, 2012 at 6:20 p.m. to discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of an Employee(s). No action will be taken. President Kessler called the meeting to order. The roll was read and the following Members responded: Colclasure, Swanson, Palmer, Panther, Lindstrom, Kessler (6) Absent: Welty (1) Roll Call #1

Closed Session

It was moved by Member Panther and seconded by Member Lindstrom to move to closed session. The roll was read and the following Members responded: Panther, Lindstrom, Kessler, Palmer, Colclasure, Swanson (6) Motion carried. Roll Call #2

Following the closed session, it was moved by Member Palmer and seconded by Member Colclasure to return to open session. President Kessler stated that the closed session would reconvene following the regular board meeting. On roll call the following Members responded: Lindstrom, Palmer, Panther, Swanson, Colclasure, Kessler (6) Motion carried. Roll Call #3

MINUTES

Community Unit School District #205
Board of Education
November 12, 2012

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, November 12, 2012 at 7:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Kessler. The roll was read and the following Members responded: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (6) Absent: Welty (1) Roll Call #4

Moment of Silence/Pledge of Allegiance

A moment of silence was observed followed by the Pledge of Allegiance.

Recognition of Visitors

Mr. Bart Arthur, Assistant Superintendent for Curriculum and Instruction, introduced Lance Aten from the Galesburg Noontime Rotary Club stating that District 205 was pleased to recognize them for their contributions to students. Galesburg Noontime Rotary has invested \$231,100.00 in the Reading Is Fundamental program and handed out nearly 500,000 books to students. Dr. Gene Denisar, Superintendent, presented a certificate to Mr. Aten on behalf of District #205.

Approval of Minutes

It was moved by Member Swanson and seconded by Member Lindstrom that the Minutes of the regular meeting of October 22, 2012 be approved without further reading and

without correction or addition. On roll call the following Members voted AYE: Panther, Lindstrom, Swanson, Colclasure, Kessler, Palmer (6) Motion carried. Roll Call #5

Approval of Payrolls and Claims

Upon presentation by Member Panther of payrolls and claims filed in the Ledger Book as Exhibit #574 as of November 12, 2012, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Panther and seconded by Member Colclasure that the same be approved and allowed for payment as presented. On roll call, the following Members voted AYE: Panther, Lindstrom, Palmer, Colclasure, Kessler, Swanson (6) Motion carried. Roll Call #6

Approval of Consent Agenda—none

Correspondence—none

Committee Reports

Budget

Member Panther reported that the Budget Committee met last week to review the audit and the proposed 2012 tax levy. The auditor reported out a “clean” audit of the district books. The committee previewed the tax levy which provided for NO increase in the tax rate, the same projected to remain at \$4.20 per \$100.00 in equalized assessed valuation. The committee will likely meet in the coming weeks to discuss administration’s proposed Operation Make-A-Dream Budget Re-alignment process, the first step toward a Fiscal 2013-14 budget.

Buildings and Grounds

Member Swanson reported that the committee met to review administration’s proposal to engage Metzger-Johnson Architects in the preparation of Health Life Safety surveys and amendments for Phase II projects at Silas Willard, Churchill and portions of Galesburg High School. In addition, the Committee endorsed Administrations recommendation to engage the architect firms Cordogan-Clark and DKA-Dewberry in the Schematic Design of Silas Willard School and the proposed process leading to a March 2014 referendum on the question of replacing the existing

building with a new building over the default plan of repairing and renovating the same. Reviewed were the proposed costs to obtain two designs and the schedule. A final decision on the architect to be selected for Phase II projects, the Commit was told would follow the districts experience with both firms through Schematic decision. The committee spent a few moments looking at the south façade of the GHS multipurpose facility in advance of the Core and Implementation Committee meeting to settle upon a design advance.

Insurance

Member Lindstrom reported that the Insurance Committee last met on November 1, 2012. The fund balance to date is reported at \$1,768,683.55. The next committee meeting is scheduled for Monday, February 4, 2013 at 4pm.

Recruitment for Educational Diversity

Member Colclasure reported that the R.E.D. Committee last met on October 17, 2012. A one pager email was distributed to staff, highlighting the work of the RED Committee within District #205 and asking our current staff if they would be interested in joining either the full committee or the sub-committee. The next subcommittee is scheduled for Wednesday, November 14, 2012 and the next full RED Committee Meeting will be scheduled in February or March.

Instructional Presentation

Mr. Bart Arthur, Assistant Superintendent for Curriculum and Instruction, introduced Mr. Jason Spring, Principal at Galesburg High School North who presented a power point presentation showing data reporting on the success of Galesburg High School North from the alternative school.

Old Business—None

New Business

A. Approve Personnel Agenda

Mrs. Diane VanHootegem, Director for Human Resources, stated that the Personnel Agenda stands as presented and recommended its approval. It was moved by Member Swanson and seconded by Member Lindstrom that the Board approve the Personnel Agenda as presented and recommended by the administration. (Insert Personnel Agenda) On roll call the following Members voted AYE: Lindstrom, Panther, Colclasure, Palmer, Kessler, Swanson (6) Motion carried. Roll Call #7

B. Approval of Revisions to Secretarial Handbook

Mrs. Diane VanHootegem, Director for Human Resources stated that due to changes in Illinois Municipal Retirement Fund (IMRF) it makes it necessary to modify provisions in the Secretarial Handbook. It was moved by Member Colclasure and seconded by Member Swanson to Approve Revisions to the Secretarial Handbook as presented. On roll call the following Members voted AYE: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (6) Motion carried. Roll Call #8

C. Accept Audit

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated State Statute provides that school board have an independent audit of their financial condition performed each year. In May the Board engaged the firm John E. Meister, CPA to conduct the district's audit. Principal auditor Ron Hilton has performed the audit of the district's financial accounts including Knox-Warren Special Education Association, Area Vocational Center and District 205. There were "no findings" to report nor adverse conditions which might give rise to concern—i.e., a "clean" audit. Under separate cover will be found a copy of the respective audits and accompanying schedules and opinions or the ISBE required "Annual Financial Report." (Insert) It was moved by Member Colclasure and seconded by Member Swanson to Accept the Audit for District #205 as presented. On roll call the following Members voted AYE: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (6) Motion carried. Roll Call #9

It was moved by Member Swanson and seconded by Member Panther to Accept the Audit for Galesburg Area Vocational Center. On roll call the following Members voted AYE: Lindstrom, Palmer, Panther, Swanson, Colclasure, Kessler (6) Motion carried. Roll Call #10

It was moved by Member Panther and seconded by Member Palmer to Accept the Audit for Knox-Warren Special Education. On roll call the following Members voted AYE: Palmer, Panther, Swanson, Colclasure, Kessler, Lindstrom (6) Motion carried. Roll Call #11

D. Adopt Resolution Setting the 2012 Tentative Tax Levy

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that the district requires \$ 56,431,511 to meet its ordinary and necessary expenses for the last half of Fiscal 2012 and first half of Fiscal 2013. The 2012 tax levy payable in calendar year 2013 for use in both fiscal years 2012-13 and 2013-14 has tentatively been set at

\$19,025,875 *before* a planned debt service levy abatement of \$2,300,000 bringing to \$16,725,875 the *net* levy for comparison to the prior year's extension. (See separate "abatement" resolution.) This represents a \$390,450 change over the prior year's extension of \$16,335,426. It is made up of \$14,678,656, in "corporate" and "special purposes" property taxes representing a minus -4.0% change over the prior years extension of \$15,290,374. (This calculation determines whether or not a "truth -in-taxation" hearing must be held; it does not.) Also included is \$4,347,219 *before* abatement or \$2,047,219 *after* abatement in debt service property taxes representing a 16.3% or 95.9% change, respectively, over the prior year's extension of \$1,045,050. The District's levy was based upon an equalized assessed valuation ("EAV") expected to increase 2.36% to \$397,645,869, including nearly \$1,470,415 in new property. The EAV base does not include \$7,445,570 in tax increment financing ("TIF") or enterprise zone ("EZ") incentives. A homeowner whose home is valued at \$100,000 fair market will see the District 205 portion of his/her tax bill *increase* by roughly 49¢ annually *after* abatement (and assuming no year-over-year change in the value of his/her property).¹ It should be noted that while the total tax rate will not change—*after* abatement, the items and amounts levied have as more fully shown in Exhibit 1. The "lease" levy is not made in 2012 and the "fire prevention & safety" and working cash levies remain zeroed out—due exclusively to the Operation Rebuild-Achievement bond sales. It was moved by Member Swanson and seconded by Member Colclasure to Adopt the Resolution Setting the 2012 Tentative Tax Levy as recommended. On roll call the following Members voted AYE: Panther, Lindstrom, Kessler, Palmer, Swanson, Colclasure (6) Motion carried. Roll Call #12

E. (1)/(2) Adopt Resolution Abating a Portion of the Taxes Heretofore Levied for the Year 2012 to Pay Debt Service on the General Obligation School Bonds, Series 2011A, of Community Unit School District No. 205, Knox and Warren Counties, Illinois

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that The District is to levy \$1,862,681.26 in ad valorem taxes to pay the first installment on the Series 2011 A bonds (Health-Life-Safety Source). The master facility plan provided for the abatement of a portion of said levy utilizing the proceeds from the County School Facility tax. This resolution perfects the district's intent to reduce its levy. This action along with a companion abatement of the Series 2011 B bonds will allow the district to maintain its overall property tax rate at the prior year's level of \$4.20 per \$100.00 EAV, all as called for in the original 20-year master facility plan—Operation Rebuild-Achievement. It was moved by Member Panther and seconded by Member Colclasure to Adopt the Resolution Abating a Portion of the Taxes Levied for the Year 2012 Series 2011A Bonds for Tax Year 2012. On roll call the following Members voted AYE: Swanson, Panther, Colclasure, Kessler, Linsdtrom, Palmer (6) Motion carried. Roll Call #13

It was moved by Member Swanson and seconded by Member Colclasure to Adopt the Resolution Abating a Portion of the Taxes Levied for the Year 2012 to Pay Debt Service

on the General Obligation School Bonds, Series 2011B. On roll call the following Members voted AYE: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (6) Motion carried. Roll Call #14

F. Engage Architect to Perform Health and Life Safety 10 Year Re-Survey

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that Phase II of Operation Rebuild-Achievement is fast approaching. In anticipation of the same, certain work must be completed to obtain the necessary funding and/or utilize existing funding. The Master Facility Plan calls for the use, in part, of fire prevention & safety bonds. (This was done in Phase I for Lombard, Steele and GHS.) It also calls for the partial abatement of said same funds from the County School Facility Sales (CTSFS) tax proceeds. In order to issue such bonds and/or utilize CTSFS taxes, the Board must have a finding of a licensed architect that deficiencies in building codes exist that must be remedied. These findings, in the form of Fire Prevention & Safety Decennial Resurveys and/or Amendments, must be approved by the State Board of Education. Such approval would be sought from the Board of Education at a subsequent meeting upon the completion by the architect of the required surveys and amendments. The next buildings "up" under the Plan will be Churchill, Silas Willard and portions of GHS. It is proposed that the District's architect, Metzger-Johnson be engaged to complete the decennial resurvey for Churchill, update the previously completed resurvey for Silas Willard and prepare amendments for portions of GHS. It was moved by Member Lindstrom and seconded by Member Panther to Engage Architect to Perform Health and Life Safety 10 Year Re-Survey. On roll call the following Members voted AYE: Colclasure, Kessler, Lindstrom, Palmer, Panther, Swanson (6) Motion carried. Roll Call #15

G. Authorize Phase II Operation, Rebuild-Achievement Architect Contract Discussions with Cordogan, Clark & Associates and DKA-Dewberry Architects for Work Through Schematic Design on Silas Willard Elementary School

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that At its December 2010 regular meeting the Board of Education authorized the solicitation of architectural services for Phase I of the District's 20 Year Master Facility Plan "Operation Rebuild-Achievement." Subsequently, in March 2011 the Board awarded a contract to Dewberry Architects for Phase I work *only*. At that time, three other firms (of the some sixteen total considered) were ranked second through fourth by the Implementation Committee including Cordogan Clark (Aurora), Wold Architects (Palatine) and Wm Ittner Architects (Fairview Heights, IL). Subsequent Phase work for the architects would be dependent upon performance during Phase I and the direction taken on Silas Willard during Phase II. At the time of the approval of the original Master Facility Plan (August 2010), the Board expressed interest in replacing Silas Willard School versus the planned repair/renovation. Because a replacement building would require a referendum under statute (unless done as a Health-Life-Safety Replacement or an addition followed by a tear-down with only a "party-wall" being retained), Administration long expressed interest in having two designs and a competition to come up with the same. One design would be for the repair/renovation of the existing building

as called for in the Plan and a second design would be for a new building subject to the approval of the voters at referendum. Based upon estimates from the District's owner's representative Metzger Johnson, the roughly \$650,000 total budgeted architect work for Silas would increase \$50,000 to \$100,000 for a second design. The Implementation Committee endorses this approach. The Board's Building Committee will meet in advance of the November regular meeting to take up the question. Separately, the Implementation Committee, at Administration's request, has worked to evaluate the performance of the architects through Phase I. The Implementation Committee reached consensus that the work of DKA was superior to that of Dewberry (remember DKA is a break off of several former Dewberry principals) but that the former was not strong enough to go it alone. After consideration to pair DKA with another firm from the original competition, the Committee concluded that it would be preferable to retain them as a team. The Implementation Committee felt DKA-Dewerry should design the replacement schematic. Left for the Implementation Committee to consider was the addition of a second firm to develop the repair/renovation schematic. Cordogan, Clark & Associates stood out in the minds of the committee for two reasons: they were second in the overall Phase I competition (ahead of Wold and Ittner) and their particular experience with renovations of, especially, older buildings was seen as a strength. The Implementation Committee also felt that the a decision on which firm should ultimately be awarded all or each a part of the Phase II work be decided following the referendum and then based less on the results but more on the working relationships developed through schematic design (and, in the case of DKA-Dewberry, results at Lombard, Steele and GHS). Administration concurs with the assessment of the Implementation Committee on all items and adopts the same as its recommendation: competition to choose a Phase II architect (from among the original competition finalist), conduct referendum on the repair/replacement question for Silas, use of Silas for helping select an architect, final architect selection(s) based upon Silas schematic experience and lesser so on other factors (election results, Phase I experiences), and that Cordogan, Clark & Associates should be invited to compete with current architects DKA-Dewberry for the Phase II work. The Board's Building Committee concurs with the process for selecting a Phase II architect, the assessment of the current architects, the proposed addition of a second architect, a design competition and proposed referendum all as recommended by Administration with support of the District's Implementation Committee. Accordingly, Administration seeks authorization to engage in contract negotiations with Cordogan, Clark & Associates and DKA-Dewberry Architects for the purposes of (i) having a competition assigning the former to the repair/renovation of Silas Willard and the latter to the replacement of Silas Willard the schematic designs from which in the aggregate would not exceed a budget of \$150,000 with (ii) the final selection of a Phase II architect(s) to be had by separate vote of the Board of Education following a March 2014 referendum on the replacement question, the same outcome being but one factor in the final selection criteria with greater weight given the district's experiences with each firm through schematic design. Following discussion by members of the board it was moved by Member Swanson and seconded by Member Colclasure to Authorize Phase II Operation, Rebuild-Achievement Architect Contract Discussions with Cordogan, Clark & Associates and DKA-Dewberry

Architects for Work through Schematic Design on Silas Willard Elementary School. On roll call the following Members voted AYE: Kessler, Palmer, Swanson, Colclasure (4) NAY: Lindstrom, Panther (2) Motion carried. Roll Call #16

H. (1) Approve Amendment #1 to Unite Private Network Contract for Dark Fiber

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated the amendment to the Dark Fiber contract with Unite Private Networks (UPN) clarifies the number of dark fiber strands available and payment terms plus provides for a change required to secure city right-of-way. There were no additional costs associated with these changes. The original Dark Agreement Schedule C. provides for 2 pair or 4 strands of fiber, as was the intent. The body of the Agreement at Section 15(a)(i) originally stated, incorrectly, 4 pair or 8 strands. The confusion came about when we failed to correct Section 15(a)(i) at the time we added Section 15(a) (ii) which spoke to the balance of the fibers. Schedule C was correct, Section 15(a)(i) was incorrect. This amendment brings the Schedule and Section into congruity. The original Dark Agreement at Section 15(a)(iii) places limitations on UPN as to the assignment of service. In securing right-of-way from the city, UPN required an exclusion be added specific to the City of Galesburg. This amendment allows UPN to provide the City with Fiber in exchange for right-of-way access without having to charge a premium (which would have been passed along to the district under the provisions of Section 5(c) Taxes and Additional Charges). It was moved by Member Swanson and seconded by Member Panther to Approve Amendment #1 to Unite Private Network Contract for Dark Fiber. On roll call the following Members voted AYE: Lindstrom, Palmer, Panther, Swanson, Colclasure, Kessler (6) Motion carried. Roll Call #17

H. (2) Approve Amendment #2 to Unite Private Network Contract for Lit Fiber

It was moved by Member Colclasure and seconded by Member Panther to Approve Amendment #2 to Unite Private Network Contract for Lit Fiber. On roll call the following Members voted AYE: Palmer, Panther, Swanson, Colclasure, Kessler, Lindstrom (6) Motion carried. Roll Call #18

Administrative Reports

None

Comments By Board of Education

Comments were made by Members Panther, Lindstrom, Colclasure, Kessler

Closed Session

It was moved by Member Swanson and seconded by Member Panther to return to closed session for the purpose of Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of an Employee(s). No action will be taken. On roll call the following Members responded AYE: Panther, Swanson, Colclasure, Kessler, Lindstrom, Palmer (6) Motion carried. Roll Call #19

Following the closed session, it was moved by Member Palmer and seconded by Member Swanson to return to open session. On roll call the following Members voted AYE: Palmer, Lindstrom, Kessler, Colclasure, Swanson, Panther (6) Motion carried. Roll Call #20

Adjournment

It was moved by Member Palmer and seconded by Member Swanson that the regular meeting be adjourned—8:57 PM. On roll call the following Members voted AYE: Lindstrom, Panther, Swanson, Kessler, Palmer, Colclasure (6) Motion carried. Roll Call #21

Natalie Kessler, President

ATTEST:

Molly E. Palmer, Secretary