

MINUTES

Community Unit School District #205
Board of Education
December 12, 2011

Call To Order/Roll Call

The Community Unit School District #205 Board of Education met in a regular meeting on Monday, December 12, 2011 at 7:00 PM at 932 Harrison St., Galesburg, IL. The meeting was called to order by President Welty. The roll was read and the following Members responded: Lindstrom, Welty, Panther, Kessler, Colclasure, Swanson-via phone (6) Absent: Palmer (1) Roll Call #1

Moment of Silence/Pledge of Allegiance

A moment of silence was observed in remembrance of Mr. Tom West, District Attorney of 35 years who passed away. Followed by the Pledge of Allegiance.

Recognition of Visitors

Mrs. Diane VanHootegem, Director of Human Resources, along with Mr. Rick Welty, Board of Education President and Dr. Gene Denisar, Superintendent, presented a certificate of appreciation to representatives from the First Presbyterian Church. The Church has donated time, energy, and money to the Jack Larson Shoe Project in order to ensure that it continues on for years to come. In a letter written by Mr. Jack Larson the fall of 2006 he states: "A total of \$3,295.00 was contributed, including a VERY generous check from the First Presbyterian Church". The Church has been a partner from the start and continues to support the project today and supports District 205 in many other aspects as well.

Approval of Minutes

It was moved by Member Colclasure and seconded by Member Kessler that the minutes of the regular meeting of November 14, 2011, special meeting of November 14, 2011, and special meeting of November 30, 2011 be approved without further reading and without correction or addition. On roll call the following Members voted AYE: Welty, Panther, Kessler, Swanson, Colclasure (5) Abstained: Lindstrom (1) Motion carried. Roll Call #2

Approval of Payrolls and Claims

Upon presentation by Member Welty of payrolls and claims filed in the Ledger Book as Exhibit #563 as of December 12, 2011, which exhibit is incorporated herein and by reference made a part hereof, it was moved by Member Welty and seconded by Member Panther that the same be approved and allowed for payment as presented. On roll call the following Members voted AYE: Welty, Panther, Swanson, Lindstrom, Colclasure, Kessler (6) Motion carried. Roll Call #3

Approval of Consent Agenda – NoneCorrespondence

Dr. Denisar stated that he had provided the board with material from the course he attended at the joint annual conference in Chicago as well as a thank you note from the family of Sharon Gonzalez regarding the passing of her father.

Committee Reports

Budget

Member Panther reported that the Budget Committee had not met since prior to the last meeting to discuss the audit. The committee will likely meet in January.

Building and Grounds

Member Kessler stated that the Committee had not met since the last meeting when they reviewed the plans for the Early Childhood Application Grant Submission and discussed the Fiber Optic Deployment and the Zephyr Dome Committee. The committee will meet in early January to discuss the Lombard Design Development.

Insurance

Member Lindstrom reported that the Insurance Committee had not met since the last meeting. Review of the District Fund Balance shows the balance to date is reported at \$1,398,378.03. The next regular Insurance Committee meeting is scheduled for January 26, 2012 at 4:00 p.m.

Recruitment for Educational Diversity

Member Colclasure reported that the RED Sub Committee last met on December 7, 2011 to develop a DVD which will showcase the rich ethnic history of Galesburg. The next meeting is scheduled for January 4, 2012 at 2:00 p.m.

Student Council

Student Council Member Emily Schoonover, stated that they are currently working on project holiday and beginning preparations for Sweetheart Swirl which will be held February 11, 2011.

Instructional PresentationA. Outreach Services—District #205

Mr. Joel Estes, Assistant Superintendent for Curriculum and Instruction, introduced Mr. Jason Spring, Principal, Galesburg Alternative High School and Director of Alternative Programs stated that the number one charge for Outreach Services is to improve attendance; however their services extend far beyond. Mr. Spring introduced Brian Wright, Rod Thompson, Carrie Caldwell, Brad Mowen and Amy Gugliotta representing the elementary, middle and high school and alternative school grade levels. The outreach workers gave a presentation on what they provide the students on a daily basis. (Insert)

Old BusinessA. Approve Resolution Adopting as Final the 2011 Tentative Tax Levy

Mr. Guy Cahill, Assistant Superintendent for Finance and Operations stated that the tax levy resolutions must be adopted by the Board this month, and be delivered to the Knox and Warren County Clerks by the last Tuesday in December. The overall proposed levy remains unchanged

from that tentative presented last month. No changes are recommended from the tentative tax levy presented last month. It was moved by Member Lindstrom and seconded by Member Panther to approve the Resolution Adopting as Final the 2011 Tentative Tax Levy. On roll call the following Members voted AYE: Welty, Lindstrom, Panther, Kessler, Swanson, Colclasure (6) Motion carried. Roll Call #4

New Business

A. Approve Personnel Agenda

Diane VanHootegem, Director for Human Resources, stated that the Personnel Agenda stands as presented and recommended its approval. It was moved by Member Colclasure and seconded by Member Panther to approve the Personnel Agenda as presented and recommended by the administration. (Insert Personnel Agenda) On roll call the following Members voted AYE: Panther, Kessler, Swanson, Colclasure, Lindstrom, Welty (6) Motion carried. Roll Call #5

B. Approve Revisions to Secretarial Handbook

Mrs. Diane VanHootegem, Director for Human Resources, stated that routinely the secretarial handbook is revised to reflect necessary changes. The revisions include those related to Columbus Day, sick leave use for birth and/or adoption, and jury duty. It was moved by Member Kessler and seconded by Member Panther to approve the Revisions to the Secretarial Handbook. On roll call the following Members voted AYE: Panther, Colclasure, Swanson, Kessler, Lindstrom, Welty (6) Motion carried. Roll Call #6

C. Approve Revision to 10, 11 & 12 Month Non-Contractual Employee Wage Increases

Mrs. Diane VanHootegem, Director of Human Resources stated that routinely the non-contractual employee's benefits and wages are reviewed and revised following the ratification of a new contract with the GEA. Therefore, the wage increases for these employees reflect a conservative estimate of the increase awarded to the District #205 teachers which is 4.95%. It was moved by Member Colclasure and seconded by Member Kessler to approve Revisions to 10, 11 & 12 Month Non-Contractual Employee Wage Increases. (Insert) On roll call the following Members voted AYE: Lindstrom, Welty, Swanson, Panther, Kessler, Colclasure (6) Motion carried. Roll Call #7

Administrative Reports

None

Comments by Board of Education

Comments were made by Members Swanson, Colclasure, Panther and Kessler

Closed Session

It was moved by Member Kessler and seconded by Member Colclasure to move to a closed session for the purpose of personnel. No action will be taken. On roll call the following Members voted AYE: Kessler, Colclasure, Welty, Swanson, Panther, Lindstrom (6) Motion carried. Roll Call #8

Member Lindstrom exited the closed session at 8:15 p.m.

Following the closed session it was moved by Member Kessler and seconded by Member Colclasure to return to open session. On roll call the following Members voted AYE: Welty, Swanson, Colclasure, Panther, Kessler (5) Motion carried. Roll Call #9

Adjournment

It was moved by Member Kessler and seconded by Member Panther that the meeting be adjourned – 9:04 PM. On roll call the following Members voted AYE: Panther, Kessler Swanson, Colclasure, Welty, (6) Motion carried. Roll Call #10

Rick Welty, President

ATTEST:

Barry L. Swanson, Secretary