



Back to School

Summer Registration Information for 2016/2017 School Year

Dear Parents/Guardians:
The following information is for all CUSD #205 parents and students to outline and explain important events for the beginning of the 2016/2017 school year. If you have any questions, please call the District Board Office at (309) 973-2000.

GENERAL INFORMATION

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student or parent/guardian with a sex equity or equal opportunity concern should contact the Director for Human Resources (309) 973-2000

****NEW****

Alternate Registration Location and Date

Lakeside Pool
FREE Admission (with Registration of your child)
Wednesday, July 27, 2016
5:00 to 7:00 p.m.

YMCA
Register your child and come check-out the YMCA
Thursday, August 4, 2016
4:00 to 6:30 p.m.

Upon completion of registration, each family members hand will be stamped to receive the free admission.

If you will be enrolling your child for the first time in District #205, you must bring a certified copy of the child's birth certificate and physical examination records with you to registration (see Physicals and Immunizations below).

Any new students registering for Galesburg High School must also have a transcript from the previous high school(s) attended.

Children entering kindergarten are to be 5 years old on or before September 1, 2016. Children entering first grade are to be 6 by the same date (Refer to Board Policy 7: 50).

Online Pre-Registration

July 18, 2016 thru August 7, 2016
Online registration is open for all current District #205 students.
(For those who do not have home computers, the library and Goodwill have computers available for use by the public)

****NEW****

Two-Day District-Wide Registration at GHS Field House
1242 W. Dayton Street

Tuesday, August 9, 2016
9:00 a.m. to 4:00 p.m.

Wednesday, August 10, 2016
11:00 a.m. to 7:00 p.m.

All students must register at the station for the school they will be attending. If you will be enrolling your child for the first time in District #205, you must bring a certified copy of the child's birth certificate and physical examination records with you to registration (see Physicals and Immunizations below).

Any new students registering for Galesburg High School must also have a transcript from the previous high school(s) attended.

Children entering kindergarten are to be 5 years old on or before September 1, 2016. Children entering first grade are to be 6 by the same date (Refer to Board Policy 7: 50).

****NEW****

Physicals will be offered at the Two-Day District-Wide Registration at the GHS Field House

Tuesday, August 9, 2016
9:00 a.m. to 4:00 p.m.

Wednesday, August 10, 2016
11:00 a.m. to 7:00 p.m.

These physicals will be provided strictly on a cash only basis at \$50 per physical. These physicals are strictly for those students entering Pre-Kindergarten, Kindergarten, Sixth and Ninth grades as well as any new students to the District entering in August 2016. Insurance and Medicaid cannot be billed if you obtain physicals on these dates.

Students who need immunizations will be referred on these dates to the Knox County Health Department. Walk-ins are available at the Knox County Health Department between 9:00 to 11:30 a.m. and 1:00 to 5:00 p.m. on August 9th and 12:00 to 5:00 p.m. on August 10th.

DON'T WAIT: Families are encouraged to make their physical appointments EARLY with their health care provider so that any immunizations that are needed can also be given at the time of their physical as well as the ability to have their insurance and/or Medicaid billed.

Sports Physical Night at GHS Front Lobby
Wednesday, June 1, 2016
5:30 to 7:30 p.m.

****SEE REGISTRATION CHECKLIST ON BACK PAGE PRIOR TO COMING TO REGISTRATION****

STUDENT REGISTRATION FEES

ELEMENTARY FEES:

Registration Fee (K-5)	\$50.00
Activity Fee (See Activity Fee Guidelines to the right)	\$5.00

JUNIOR HIGH FEES:

Registration Fee (6-8)	\$75.00
Activity Fee (See Activity Fee Guidelines to the right)	\$10.00
**Participation Fee	*See Participation Fees to the right
**Junior High Yearbook	\$20.00
**School-Owned Instrument Rental	\$50.00/semester

HIGH SCHOOL FEES:

Registration Fee (9-12)	\$100.00
Activity Fee (See Activity Fee Guidelines to the right)	\$15.00
**Participation Fee	*See Participation Fees to the right
**Driver Education	\$175.00
<i>(This does not include a \$20 State of Illinois fee for Driver's Permit)</i>	
Student ID	\$5.00
**Yearbook (Early Bird) (Late-\$60/with name \$5 more)	\$55.00
**School-Owned Instrument Rental	\$50.00/semester
**Student Parking	\$20.00
<i>(bring registration, make, model, and year of car, along with license plate #)</i>	

****These fees are based on participation in activities/sports, purchase of items, use of band instrument, or student parking during school hours.**

FREE/REDUCED BREAKFAST/LUNCH STUDENTS REGISTRATION FEES

All Reduced Breakfast/Lunch Pay students receive 50% off the student registration fees. All Free Breakfast/Lunch students receive a waiver of the student registration fees. All Full Breakfast/Lunch Pay students will pay 100% of the student registration fees. All students/families (unless they receive Direct Certification from the State of Illinois for Free Breakfast/Lunch) will need to fill out ONE Household Eligibility Application. All fees, other than Registration Fees, must be paid at 100%.

PARTICIPATION FEES

Participation fees are paid by students who wish to participate in any non-graded, competitive activity/group. The participation fee at Junior High (grades 6-8) is \$20 per activity, and the participation fee for each high school activity (grades 9-12) is \$30. This fee is non-waivable and is applied to each and every qualifying activity. There is a Family Cap of \$210 per school year (July 1 through June 30). The participation fee is due after final cuts are made (if applicable) and before the first competition/contest. Quitting a sport means the student forfeits the fee. However, a season-ending injury or other actions beyond the control of the student, may result in a prorated refund of the fee.

ACTIVITY FEES

These fees will allow for the student to enter all sports and/or school-sponsored events except for Varsity Boys High School Basketball and IHSA tournaments.

P.E. UNIFORMS

Students will be required to provide black athletic shorts and plain t-shirt of any color for P.E. Lombard, Churchill, and Galesburg High School students may wear school sport/activity t-shirts.

OPTIONAL INSURANCE FEES

Optional student insurance is available through K12 Special Markets. You can find information on your school's website. The information provided will give instructions on how to enroll for this insurance online at www.k12specialmarkets.com. There are different levels of student coverage.

PHYSICALS AND IMMUNIZATIONS

All students in the State of Illinois beginning Pre-Kindergarten, Kindergarten, Sixth and Ninth grades are required to provide a copy of a current Illinois physical examination, including required State of Illinois vaccinations: 1)Diphtheria, 2)Pertussis, 3)Tetanus, 4)Poliomyelitis, 5)Measles, 6)Rubella, 7)Mumps, 8)Varicella (Chicken Pox), 9) Meningitis, 10) Hib, 11) Pneumococcal, 12) Tdap, 13) Hepatitis B. If you have any questions regarding grade level immunization requirements, please speak with your child's physician and/or the school nurse. A copy of a current State of Illinois physical examination and immunizations must be presented by the first day of attendance (Board Policy 7: 100). Students transferring to Galesburg Schools must provide a copy of a current, valid State of Illinois physical within 30 days of enrollment.

Students entering Pre-K, as well as Kindergarten, must provide proof of a lead screening.

Physicals for Sixth and Ninth graders can be used toward the Sports Physical requirement for the current school year only. Sports Physicals do not count toward the Physical requirement for these grade levels.

If for medical reasons one or more of the required immunizations must be given after the date of entrance of the current school year, a schedule for the administration of the immunizations and a statement of the medical reasons causing the delay must be signed by the healthcare provider. Students on a delayed schedule for immunizations must submit proof of receiving immunization on the approved schedule.

Past religious exemptions must be on file in the school office. As of August 2015, religious exemptions requires that parents or legal guardians who object to immunizations on religious grounds must complete a Certificate of Religious Exemption, which must also be signed by the physician responsible for performing the student examination. The certificate also requires the parent or guardian signature to attest to understanding that their child may be excluded from school in the case of a vaccine-preventable disease outbreak or exposure. This form may be obtained at the school office or at the health care provider's office.

Failure to comply with the above state requirements will result in exclusion from school until requirements are met. (Board Policy 7: 100)

District #205 now requires exclusion of students who do not have State of Illinois physical exams and proof of immunization by the first day of school Tuesday, August 16, 2016. Physicians have all necessary forms.

Certified Copy of Birth Certificate is needed for all NEW students to the District as well as Pre-Kindergarten and Kindergarten

Physical and Immunizations are required for all New Students to the District as well as all Pre-Kindergarten; Kindergarten; Sixth; and/or Ninth Graders

SPECIAL EDUCATION

Knox-Warren Special Education District provides special education related services to all eligible children between the ages of 3 and 21. Call (309) 973-2020 for more information.

VISITATION RIGHTS ACT

The School Visitation Rights Act became effective July 1, 1993. Information about parental school visitation rights and visitation forms are available at each school building.

MEDICAL INFORMATION

(Continued from Physicals/Immunizations on Front Page)

ADMINISTERING/CARRYING OF MEDICATIONS OR OTHER MEDICALLY NECESSARY ITEMS FOR STUDENTS

It is the policy of this district (as outlined in 105 ILCS 5/10-22.21b and Board Policy 7:270) that the administration of medication to students during regular school hours and during school-related activities should be discouraged unless absolutely necessary for the critical health and well-being of the student. Parents with students who have special medical circumstances should contact the school nurse. The proper forms for medication must be filled out and on file in the school office. All medications must be sent to school in the original container.

Students with health issues who need to carry medications or other medically necessary items (must provide the proper documentation to have on file in the school office) in a purse or bag or backpack need to obtain authorization from the school nurse. (Board Policy 7:270)

ATHLETIC PHYSICALS/SCHOOL PHYSICALS

Students in Sixth through Twelfth Grades who plan to participate in athletics must have a sport physical examination before they will be permitted to participate in the first practice of any sport. Parents should note that an athletic physical is good for one calendar year. Therefore, it is best to have a sports physical done in June, July or early August. A regular school physical for 6th and 9th Grades ONLY satisfies the athletic requirement for one year. There will be a Sports' Physical Night at GHS on Wednesday, June 1, 2016 from 5:30 to 7:30 p.m. in the Front Lobby of GHS. This physical night is for any students in 6th through 12th grade who will be participating in any athletic sport.

During registration in August, the District will have physicians available to perform school physicals on children who are required to have a physical by the first day of school. Pre-Kindergarten, Kindergarten, 6th Grade, and 9th Grade students as well as all NEW students to the District are all required to have a physical. There will be a \$50 fee for each physical. Insurance and/or Medicaid will not be billed for physicals done on these dates. Immunizations will be done at the Knox County Health Department during specific walk-in times on August 9th and 10th (please see front page for more information).

DENTAL AND VISION EXAMS

The State of Illinois requires all students in kindergarten, second, and sixth grades to provide proof of a dental examination. Proof of exams must be provided to the school by May 15th of the school year.

All Illinois children who upon first entry into school must provide proof of an eye exam by October 15th of the school year. The exam must be performed by an ophthalmologist or an optometrist.

STUDENTS WITH MEDICAL CARDS

District #205 is a "Health Care Provider" with the Illinois Department of Public Aid/Medicaid. Medicaid reimbursement is a source of federal funds approved by Congress to help schools maintain and improve special education services. Therapy and diagnostic services provided to your child are partially reimbursable. Unless you object in writing, District #205 will claim Medicaid/Kidcare reimbursement for services provided. These claims will not have an impact on your ability to receive Medicaid funding either now or anytime in the future. Please bring a copy of your child's/children's medical card with you to registration to complete the necessary form.

School Lunches

Lunch Grades K-5	\$2.20	Lunch Grades 6-8	\$2.30
Lunch Grades 9-12	\$2.55	Adult Lunch	\$2.90
Reduced Lunch	\$.40	Milk	\$.30
Breakfast	\$1.45	Adult Breakfast	\$1.70
Reduced Breakfast	\$.30		

Schools that qualify for the free lunch program (CEP) include Nielson, King, Steele, and Lombard.

District #205 has received the Federal Income Eligibility Guidelines for free and reduced price meals for qualified students and their families. We will be using a multiple children application this year. Families with more than one child should fill out ONLY ONE application and list all children at the different schools on the same application. If you received a Direct Certification letter from the State of Illinois then you do not need to fill out an application.

TRANSPORTATION

Students eligible for busing will be picked up and returned beginning Tuesday, August 16, 2016. Information on transportation will be available at registration.

As a safety precaution, parents are advised to always turn their car engines off when they park their car on school grounds, even if only to walk their child into the school building. Children who will be riding bicycles to school should be informed of traffic laws and safety precautions. For more information, call 343-9151.

NOTE: All Kindergarteners and First Grade Students are prohibited from riding bicycles to school.



STOP ARM LAW

Please be aware that our bus drivers are required to activate the stop arms on their buses whenever students are getting on or getting off the bus. This means that no one should pass the bus or buses going in either direction while the stop arm is activated.

SKYWARD INFORMATION

ANNOUNCEMENT OF SCHOOL CLOSINGS

A Skylert message will be sent to all registered District #205 parents and/or guardians. Announcements of school closings due to bad weather or other emergency situations will also be available on local radio stations and television channels. All closings will be posted on the District website at www.galesburg205.org. Early dismissals due to heat will be announced the day before. (Board Policy 7:90)

ATTENDANCE/ABSENCE POLICY

Community Unit School District #205 has high expectations for student attendance. These expectations have been established in concert with Illinois state law. The law states that whoever has custody or control of any child enrolled in school must cause such child to attend public school in the district where the child resides the entire time it is in session during the regular school term, except as otherwise provided by law. Our district takes student attendance very seriously and we are committed to seeing that every child is at school unless there is an excused reason for absence or tardiness. "Helping Students Achieve Their Dreams" is our district's mission. Studies have shown that when students are consistently at school they are more likely to achieve their dreams. (Board Policy 7:70; 7:80; and 7:90) (For more information see the Code of Conduct)

SKYLERT MESSAGING SERVICE

District #205 continues to use a messaging service throughout the district. This service is called Skylert and enables us to personally communicate with parents and guardians about emergency situations, school events and important issues impacting your child. It will allow us to send personalized voice messages to your family's home, work or cell phones, e-mail communication and even text messages. We are able to reach everyone in the district within minutes. It is important that your school has all of your current telephone numbers and e-mail addresses so that you will not miss out on any important communications. Please help us ensure we have your current information and what data YOU want included in our database.

There are two basic types of messages sent:

GENERAL ALERTS: Sent to one primary phone and one primary e-mail. *Used for upcoming activities, changes in sports schedule and any other type of non-emergency message.*

EMERGENCY ALERTS: Sent to all phone numbers and e-mails associated with the students' account.

You will be able to identify a primary phone number and e-mail address at registration as well as additional phone numbers and e-mail addresses to be contacted in an emergency. Skyward Family Access allows parents to manage their contact phone numbers and e-mails as well as the method of communication they wish to receive on each phone or e-mail (i.e. call, message, text).

SKYWARD ACCESS FOR PARENTS

This program will allow you to access information about your student(s) progress at school through the internet. This service will allow you to view your student's attendance, grades, schedule, discipline information, assignments, emergency contact information and lunch account balances. We would also like to inform you that this is a free service and you do not have to worry about sending any money at any time. If you can access the World Wide Web, you can access the Family Access Program.

In order for you to begin using Family Access, you will need a login ID and password. All parents are encouraged to sign up for this service. You may obtain this information by completing a Skyward Family and Parent Access form which will be available at registration or by contacting your child's school office. (Note: Each parent must have their own login.) Once we receive your returned form, we will provide you with the instructions on how to get to the website along with your username and password. Skyward Family Access allows parents to manage their contact phone numbers and e-mails as well as the method of communication they wish to receive on each phone or e-mail (i.e. call, message, text).

SKYWARD ACCESS FOR STUDENTS IN SIXTH - TWELFTH GRADES

This program will also allow students to access information about their progress at school through the internet. The student will be able to view attendance, grades, schedules and assignments. This is also a free service. In order to begin using Student Access, the student will need a login and password. The student can obtain this information at registration or by contacting the school office.

TECHNOLOGY/CHROMEBOOK

COMPUTER USAGE/TECHNOLOGY POLICY— No free fix for first time repair

Students are expected to treat all equipment with care and respect and are responsible for repair or replacement of any district hardware or software that is lost or damaged beyond normal wear and tear. Students shall not gain access to computer files or data for which they have not been authorized. Students shall not copy software or files to district equipment without the permission of the instructor. Students may access the Internet only with signed waiver outlining appropriate use of Internet and permission of an instructor.

Students who fail to abide by the above requirements are subject to school discipline including, but not limited to, suspension or denial of access to any district computer equipment. Gross acts of computer related misconduct (i.e. introduction of viruses or destruction) may result in recommendation for expulsion and/or legal action. Students should not have any expectation of privacy in their use of district computers. (Board Policy 6:235)

All students will abide by the Authorization for Student Internet Access and Acceptable Use of the Internet policy which is signed by the parent/guardian and/or student user at the time of registration. Also, provided at the time of registration is the Chromebook Agreement which details the responsibilities of the student including the cost of any major repairs that may be required. Failure to properly care for the Chromebook will result in fines or repair costs. The District will repair or replace equipment failures resulting from normal use at no cost.

CYBER-BULLYING/SEXTING

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Refer to Bullying, Intimidation, Teen Dating Violence & Harassment Policy in the District Code of Conduct.

Cyber-bullying also includes "sexting", involvement in electronic dissemination of indecent visual depictions. Electronic communication devices meaning any object capable of transmitting images or pictures. Indecent visual depictions include depiction or portrayal in any pose, posture, or setting involving a lewd exhibition of the unclothed or transparently clothed genitals, pubic area, buttocks, or, if such person is female, a fully or partially developed breast of the person. A minor, anyone under the age of 18, shall not distribute or disseminate an indecent visual depiction of another minor through the use of a computer or electronic communication device. Anyone violating this segment of the code may be subject to the need for supervision, ordered to obtain counseling or other supportive services, ordered to perform community services, and may be criminally charged. (705 ILCS 405/3-40) Refer to Bullying, Intimidation, Teen Dating Violence & Harassment Policy in the District Code of Conduct.

DISTRICT #205 WEB PAGE

The web page provides sports schedules, registration information, student activities, teacher newsletters and several other items. You can access it by going to www.galesburg205.org.

Internet/Chromebook Usage

Internet/Chromebook Usage forms are provided at the time of registration.

STUDENT PICTURES ON THE WEB PAGE

In order to protect the children of our school district and still recognize student achievement we have implemented a policy allowing for the printing of abbreviated student information, photos and student work.

Parents of students can choose one of the following three options:

- 1) To allow student's picture or work with grade level with first name only; first name and last initial; last name only or first name only.
- 2) To allow generic school pictures in which individual students are not identified.
- 3) To NOT allow any information or work to be used. In this case, your child's picture will be blurred out or unrecognizable in group pictures.

Parents will be asked to complete a form at registration choosing one of the above options.



REMEMBER-School Reopens Tuesday, August 16, 2016



Please protect our children and drive carefully. The speed limit is 20 mph around school buildings on school days when children are present. Cell phones are prohibited in school zones.

The District #205 website is located at www.galesburg205.org. The site includes a school/administrative office directory, links to various school websites, breakfast and lunch menus and prices, the 2016-2017 school year calendar, and other important information about our school district.

LEGAL NOTICES TO PARENTS

ADDRESSING THE BOARD

It is the desire of District #205 Board of Education to make ample time available for persons wishing to address the Board. Comments and suggestions are always welcome. However, the Board requests that comments be made only during the time allotted on the agenda.

Following the allotted time for public comment, the Board may or may not choose to respond. The Board does not wish to enter into debate with the gallery. The Board meeting is open to the public for the purpose of allowing the public to listen to discussion concerning the operation of the district. It is not a meeting for the purpose of debating issues with the public.

ASBESTOS

The District has a current asbestos management plan on file. These plans are available at their respective offices.

EDUCATION OF HOMELESS CHILDREN

Homeless children have the right to a free, appropriate public education (McKinney-Vento Homeless Assistance Act and Illinois Education for Homeless Children Act). If a family, out of necessity because of lack of housing, must reside in a shelter, motel, vehicle, campground, on the street, or doubled up with relatives or friends, they are presently homeless. For more information contact the District Homeless Liaison, Jennifer Bloyd-Hamm at (309) 973-2000. (Board Policy 6:140)

HARASSMENT OF STUDENTS PROHIBITED

Bullying, intimidation, and harassment on the basis of actual or perceived race, color, religion, sex, national origin, immigrant status, ancestry, age, actual or potential marital and/or parental status, including pregnancy, physical or mental disability, order of protection status, status of being homeless, military status, sexual orientation, gender identity, gender-related identity or expression, unfavorable discharge from military service, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in all school districts and non-public, non-sectarian elementary and secondary schools. No student shall be subjected to bullying. For additional information, please see Bullying, Intimidation, Teen Dating Violence & Harassment in the Code of Conduct. (Board Policy 7:20, 7:180, 7:185, 7:190)

NON-DISCRIMINATION NOTICE-HISPANIC

Las mismas oportunidades educacionales y extracurriculares están disponibles para todos los estudiantes sin distinción de raza, color, nacionalidad, sexo, orientación sexual, identidad sexual, ascendencia, edad, razones religiosas, discapacidad físico o mental, sin hogar, estado civil actual y potencial, situación parental o estar embarazado.

Ningún estudiante será negado misma participación a programas, actividades, servicios o a beneficios a basado en su sexo o su orientación sexual. Adicionalmente ningún estudiante será limitado en la utilización de un derecho, privilegio, ventaja o será negado acceso a programas y actividades extracurriculares o educacionales.

Estudiantes, padres o guardias con preocupaciones de lo escrito anterior deben de contactar a: Director de Recursos Humanos (309) 973-2000.

NON-DISCRIMINATION NOTICE-FRENCH

Les mêmes opportunités éducatives et extrascolaires sont offerts à tous les élèves sans distinction de race, couleur, nationalité, sexe, orientation sexuelle, identité de genre, ascendance, âge, croyance religieuse, handicap physique ou mental, être sans domicile fixe, état civil actuel ou potentiel, situation parentale ou grossesse.

Aucun élève ne sera refusé pour la même participation aux programmes, aux activités, aux services, ou aux bénéfices basés sur son sexe ou orientation sexuelle. De plus, aucun élève ne sera limité dans l'utilisation de tout droit, privilège ou avantage, et ne sera refusé le même accès aux services, aux programmes et aux activités éducatives et extrascolaires basées sur son sexe ou orientation sexuelle.

Tout élève, parent ou tuteur qui a des questions ou des préoccupations éventuelles peuvent contacter le Directeur de Ressources Humaines. Tel: (309) 973-2000

EVERY STUDENT SUCCEEDS ACT

The Every Student Succeeds Act (ESSA) was signed by President Obama on December 10, 2015. This reauthorized the previous version of the law, the No Child Left Behind (NCLB) Act. The federal government is currently working on the rules and process of this bipartisan measure. District #205 will provide more information as soon as the federal government has done their work on this new law.

PARENT/GUARDIAN NOTIFICATION TEEN DATING VIOLENCE PROHIBITED

This is notification that District #205 Board of Education has adopted and does maintain a Teen Dating Violence Policy (#7:185). The Teen Dating Violence policy can be found on the District website (www.galesburg205.org) under School Board/Board Policies/Section 7. (See also Bullying, Intimidation, Teen Dating Violence and Harassment in the Code of Conduct)

Questions concerning this policy should be directed to the District office at (309) 973-2000 or to your student's school principal.

PESTICIDE REGISTRY

In 1999 the Illinois General Assembly passed laws requiring that public schools notify parents/guardians and employees at least 48 hours prior to any pesticide applications on school property. The term "pesticide" includes insecticides, herbicides and fungicides. The notification requirement extends to both indoor and outdoor pesticide applications. Excluded from the notification requirement are antimicrobial agents (such as disinfectants, sanitizers or deodorizers), and insect and rodent baits.

The District will make every possible effort to have any necessary applications administered when staff and students are not in attendance. Only baits will be used when possible.

The District has therefore established a registry of people who wish to be notified. A notification letter, schedule of application, and material safety data sheets will be available at student registration. If you would like notification 48 hours in advance of the scheduled application of pesticides, please inform your child's school office to receive a letter or phone call. (See Board Policy 4:160)

RACE AND ETHNICITY DATA STANDARDS

In the fall of 2007, the US Department of Education issued new guidelines on the collection and reporting of race and ethnicity data for public school students and staff. These guidelines were developed to obtain a more accurate picture of the nation's diversity. The new data collection process requires respondents to answer a two-part question, indicating ethnicity first and then one or more of five races. This requirement meant that school districts needed to re-identify race and ethnicity for all students and this was to be done by parents or guardians. If a student's parent or guardian declines to indicate race and/or ethnicity, observer identification by school district staff is required.

The information will be used in the same manner as previously collected data, e.g. in reporting and analyzing test results by race and ethnicity. This information will not be used to check immigration status, and the confidentiality of individual student information will be protected.

At registration you will be asked to complete the necessary form (online) to identify race and ethnicity for your child/children. Each of the two questions must be answered on this form. Remember that school district staff is required to provide any missing information by observer identification.

STUDENT RECORDS, NOTIFICATION OF PARENTS, AND STUDENT RIGHTS (FERPA-SCHOOL RECORDS ACT)

The student permanent record consists of basic identifying information, academic transcript, attendance record, accident reports and health record, record of release of permanent information, and other basic information.

The student temporary record consists of all information not required to be in the student record, including family background information, test scores, psychological evaluation, special education files, teacher anecdotal records, and disciplinary information.

Parents have the right to:

- ◆ Inspect and copy any and all information contained in the student record. There may be a charge of \$.50 per page copied.
- ◆ Challenge the contents of the records, by notifying the principal of an objection to information contained in the record.
- ◆ Inspect and challenge information proposed to be transferred to another district in the event of a move to another school district.

Local, state, and federal education officials have access to student records for educational and administrative purposes without parental consent. Student records shall also be released without parental consent pursuant to a court order subpoena or in connection with an emergency where the records are needed by law enforcement or medical officials to meet a threat to the health and safety of the student or other persons.

The following is designated as public information and shall be released to the general public unless the parent designates otherwise [20 U.S.C. 1232g(b) (1)]:

- ◆ Student's name and address.
- ◆ Grade level.
- ◆ Birth date and place.
- ◆ Parent's name and address.
- ◆ Period of attendance at school.

A parent or student may not be forced by any person or agency to release information from the temporary record to secure any right, privilege or benefit, including employment, credit, or insurance.

Full and complete copies of the laws, rules, and regulations of the student records are on file with the Superintendent of the District. Notice will be mailed to the last known address prior to the destruction of any student records.

Student records shall be reviewed every four years or upon a student's change in attendance centers, whichever occurs first, to verify entries and to eliminate or correct all out-of-date, misleading, inaccurate, unnecessary or irrelevant information.

Upon graduation, transfer or permanent withdrawal of a student from a school, the school shall notify the parents and the student of the destruction schedule for the student permanent record and the student temporary record and of the right to request a copy of such records at any time prior to their destruction. Notification shall consist of the following: date of notification, name of parent, name of records custodian, student name, and the scheduled destruction date of temporary and permanent records. When students move from elementary school to middle school and middle school to high school this destruction schedule will be put into place.

Registration Checklist

- Certified Copy of Birth Certificate (needed for all incoming students new to the district as well as Pre-Kindergarten and/or Kindergarten)
- Physicals/Immunizations including Athletic Physicals (see Medical Information section-Physicals are required for all new students to the District as well as Pre-Kindergarten, Kindergarten, Sixth and Ninth grades)
- Dental and Vision Exam Documentation (see Medical Information section)
- Medication Paperwork from Physician to administer medication at school (see Medical Information section)
- Students new to District #205 with an Individual Education Plan (IEP) should inform the school so they can obtain the IEP information the previous district.
- Method of Payment (bring cash, check/money order, or credit/debit card).
- Lunch Fees may also be paid for at Time of registration with cash, check/money order, or credit/debit card.
- Incoming high school students coming from another district need to bring in their transcripts from previous district(s).
- High school students who will be driving to school and parking in the GHS parking lot need to provide their make, model, and license number for their vehicle.

Classes in District #205 will begin on Tuesday, August 16, 2016



Bright Futures Pre-Kindergarten classes will begin on Friday, August 19.

Online pre-registration will begin July 18 and run through August 7.

New for 2016/2017

Two days of registration will be held at the GHS Field House located in front of Gale Elementary at 1242 W. Dayton Street.

Tuesday, August 9, 2016 from 9:00 a.m. to 4:00 p.m. and

Wednesday, August 10, 2016 from 11:00 a.m. to 7:00 p.m.

Two Alternate Dates for Registration

(See front page for more information)

Lakeside Pool

Wednesday, July 27, 2016

from 5:00 to 7:00 p.m. and

YMCA

Thursday, August 4, 2016

From 4:00 to 6:30 p.m.



Registration and other fees are due at Registration (online or in person). Most major debit/credit cards will be accepted.

Student supply lists will be provided during registration. Supplies needed vary by grade level and teacher.



SCHOOL/DISTRICT PHONE NUMBERS

PRESCHOOL & ELEMENTARY

Bright Futures Pre-K. 973-2031
Gale. 973-2011
King. 973-2012
Nielson. 973-2014
Silas Willard. 973-2015
Steele. 973-2016

GALESBURG HIGH SCHOOL

Switchboard. 973-2001
Attendance. 973-2279
Athletics. 973-2035
Area Vocational Center. 973-2005
GHS-North Office. 973-2003

MIDDLE/JUNIOR HIGH SCHOOLS

Churchill. 973-2002 Lombard. 973-2004

DISTRICT #205 OFFICES

General Information. 973-2000 Superintendent's Office. 973-2101
Curriculum & Instruction. 973-2103 Human Resources. 973-2105
Transportation. 973-2115 Finance. 973-2107

SCHOOL SCHEDULE

All school days
August 16th through August 24th, 2016
will be 55-minute early dismissal days.

School Name	Regular Schedule	55-Minute Early Out	2-Hour Early Out	Half Day Early Out
GHS	7:45-2:40	1:45	12:40	11:00
GHS-North	9:05-2:40	1:45	12:40	11:00
Churchill	8:00-2:50	1:55	12:50	11:15
Lombard	8:05-2:55	2:00	12:55	11:20
Bright Futures-Preschool AM	9:00-11:30	11:30	NO SCHOOL	NO SCHOOL
Bright Futures-Preschool PM	1:00-3:30	2:35	NO SCHOOL	NO SCHOOL
King, Nielson, & Steele	8:45-3:15	2:20	1:15	12:00
Gale & Silas Willard	9:00-3:30	2:35	1:30	12:15

CURRICULUM & INSTRUCTION

COMPLAINTS ABOUT CURRICULUM, INSTRUCTIONAL MATERIALS AND PROGRAMS

Persons with suggestions or complaints about curriculum, instructional materials and programs should complete a curriculum objection form and/or use the Uniform Grievance Procedure. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a curriculum objection form. (See Board Policy 2: 260; 6: 260; and 8: 110)

INSTRUCTIONAL MATERIAL

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child/ward's educational curriculum within a reasonable time of their request. The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

STATE TEXTBOOK LOAN PROGRAM

According to Section 350.15 (Acquisition Procedures) of Illinois School Code, District #205 is eligible to receive monies, if available, for textbooks, multimedia, manipulatives and instructional computer software based on the Fall Housing Reports. The state establishes a per pupil dollar allotment for districts. Eligible grades for which textbook materials may be ordered are established by the state on a rotating basis. The district utilizes this fund based on textbook needs in the designated grade levels each year. The textbooks are identified as property of the State of Illinois and then provided to the students each fall. A parent/guardian or student may request the loan of a secular textbook(s) by submitting an individual request (see Section 18-17 of the Illinois School Code). Procedures established by the district are in place for taking such requests.

TEACHER AND PARAPROFESSIONAL QUALIFICATIONS (Grades K-5)

By law, parents of children in Title 1 programs have a right to know about the qualifications of their child's teachers and paraprofessionals. To locate that information, parents may go to the Illinois State Board of Education's website at www.isbe.net. Click on ELIS and follow the directions for a public search.

WAIVERS FROM SPECIFIC UNITS OF CURRICULUM

The State of Illinois requires the district to teach units on human awareness and AIDS (Acquired Immune Deficiency Syndrome) prevention during the school term in First through Twelfth Grades. Parents who do not wish their students to participate in these units of study because of religious or personal convictions are to sign a waiver excusing their students from such instruction. Waiver forms will be available for parents' use at the time of student registration. Students excused from these specific units of work will be required to do other comparable work for class credits.

DISTRICT POLICY/GOVERNING REGULATIONS

DOOR SECURITY/VISITORS IN THE SCHOOL BUILDING

All buildings are secured with a buzz-in system. All visitors are required to check in at the school office before proceeding to their destination. Former students shall follow these same procedures (Board Policy 8: 30).

Parents are encouraged to visit classes as observers. Appointments for such visits are a courtesy to the teacher and will result in less disruption of the educational program.

If a parent wishes to confer with a teacher, an appointment should be made for a time outside of school hours. Children living outside of the District or who are not of school age are not permitted to visit classes.

Failure to abide by this rule may lead to removal from the facility by the proper authorities (city police, state police, or county sheriff).

DRESS AND APPEARANCE

The principal or designee will determine the appropriateness of student dress. Exceptions could be made on school approved Spirit Days. Restrictions include, but are not limited to, the following (Board Policy 7: 160):

- ◆ Dress and appearance must not present health or safety problems or in any way disrupt the educational process.
- ◆ Dress should be modest and conducive to a school environment. No bare midriffs/belly shirts, see-through garments, revealing clothing, or which includes but may not be limited to, strapless or single strap tops, halter tops, spaghetti strap tops, or tank tops with a low-cut neck, back and arm holes. Excessively tight clothing should be covered. Undergarments are not to be exposed.
- ◆ Pajamas and bedroom slippers are not proper school attire.
- ◆ Skirts and shorts are to be of modest length.
- ◆ Hats and other head wear are not to be worn in the building.
- ◆ Hats, sunglasses, pocket chains, outerwear, and book bags/backpacks are to be left in lockers (and/or designated areas) during the school day. Students with health issues who need to carry a purse or bag or backpack need to obtain authorization from the nurse.
- ◆ Dress which violates principles of the Code of Conduct is prohibited, including clothing and accessories which advocates the use of drugs, alcohol and/or tobacco; advocates gangs, satanic cults, hate groups, or violence; or is sexually suggestive or offensive. Students whose dress is determined to be inappropriate will be given the opportunity to change clothes or face disciplinary action.
- ◆ Shoes with wheels are not allowed.
- ◆ K-5 only: Flip flops (between-the-toe), beach shoes, and shoes with no back strap are not allowed. Sandals with back straps are permitted.

SAFE SCHOOLS

District #205 Schools are considered Safe School Zones. Breaches of discipline which are also violations of the laws pertaining to Safe School Zones will be pursued through school disciplinary procedures and referred to legal authorities. Conviction under the Safe School laws may include enhanced legal penalties. Safe School Zones are in effect 24 hours a day, year round, and include buses. (Board Policy 4: 170)

VIDEO CAMERAS

The Community Unit School District No. 205 Board of Education has authorized the use of video/audio cameras in District schools and video/audio cameras on school buses. The video/audio cameras will be used to monitor student behavior in order to promote and maintain a safe environment for all students. Students and parents/guardians are hereby notified that the content of the video/audio recordings may be used in a student disciplinary proceeding. The contents of the video/audio recordings are confidential and will be retained only if necessary for use in a student disciplinary proceeding or other matter as determined by the Superintendent or his/her designee. Parents or legal guardians may submit a written request to the Principal to view the video/audio recordings of their child if the video/audio recordings are used as part of the basis for a discipline action against their child. The parents or legal guardians have a right to appeal the Principal's decision to the Superintendent or his/her designee. (Board Policy 7: 190)